

# Primary, Infant and Junior Schools Admission Policies Directory 2024/2025

## South Essex

Basildon, Brentwood, Castle Point and Rochford Districts

Apply online at  
[www.essex.gov.uk/admissions](http://www.essex.gov.uk/admissions)



Essex County Council

## Online admissions

Parents and carers who live in the Essex County Council area (excluding those living in the Borough of Southend-on-Sea or in Thurrock) can apply for their child's school place online using the Essex Online Admissions Service at:

[www.essex.gov.uk/admissions](http://www.essex.gov.uk/admissions)

The online application system has a number of benefits for parents and carers:

- you can access related information through links on the website to find out more about individual schools, such as home to school transport or inspection reports;
- when you have submitted your application you will receive an email confirming this;
- You will be told the outcome of your online application by email on offer day if you requested this when you applied.

You will be able to make your application online from **6 November 2023**.

The closing date for primary applications is **15 January 2024**. This is the statutory national closing date set by the Government.

Please ensure that you read the information in this directory alongside the 'Primary Education in Essex 2024/2025' admissions guide, which provides all the information you need to know on the admissions processes.

## Key Points to Remember

- **APPLY ON TIME - closing date 15 January 2024.**
- **Use all 4 preferences.**
- **Tell us immediately in writing (email or by letter) about any address change.**
- **If entitlement to school transport is important to you, please make sure you read and understand the 'Home to School Transport' section in the 'Primary Education in Essex 2024/2025' admissions guide and also the Education Transport policy at [www.essex.gov.uk/schooltransport](http://www.essex.gov.uk/schooltransport). School priority admission (catchment) areas are not relevant to transport eligibility. Transport is generally only provided to the nearest available school where the distance criteria is met. It is vital you carefully consider the transport implications before you make your application for a school place. If you need any further advice please contact us at [educationawards@essex.gov.uk](mailto:educationawards@essex.gov.uk).**

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## Introduction to the Schools' Admissions Policies Directory for South Essex

This Directory should be used with the Primary Education in Essex 2024/2025 booklet which is available on our website at [www.essex.gov.uk/admissions](http://www.essex.gov.uk/admissions) by parents and carers whose children will be starting primary education or transferring from infant to junior school in South Essex in the school year that begins in September 2024.

In this Directory you will find the School Admission policies of all the primary, infant and junior schools in the South Essex locality. This includes areas 7 (Rochford), 8 (Castle Point), 9 (Basildon) and 10 (Brentwood) on the map below. On page 6 it explains what the different parts of these policies mean.

You can make your application via our website: [www.essex.gov.uk/admissions](http://www.essex.gov.uk/admissions)

The deadline for receipt of applications is **15 January 2024**.



The information contained in this booklet is correct as at the time of printing. Policies may change in the light of decisions made by the Schools' Adjudicator, the Education Skills and Funding Agency or any change in the law. An addendum will be available on the website and on request.

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## Co-ordinated admission arrangements and what they mean

The law requires a Local Authority (LA) to co-ordinate admissions to all primary schools except independent (fee-paying) or special schools) in their area. Primary schools includes infant schools.

Essex parents must apply for primary school places by completing the Common Application Form. This can either be completed online at [www.essex.gov.uk/admissions](http://www.essex.gov.uk/admissions), or you can use a paper application form. **Please do not do both.** Parents can express preferences for up to four schools, both in and out of Essex, in the order in which they would like them considered.

On 16 April 2024, parents will be sent one offer of a place at the highest preference school that can be met. If none of the preferences can be met a place will be offered at the nearest Essex school to the child's home address with a space available. Here are some examples of this process:

### Example 1 – Parent has applied for four schools and the first preference can be met:

Preference 1 – Offered

Preference 2 – Not offered – right to appeal given\*

Preference 3 – Not offered – right to appeal given\*

Preference 4 – Not offered – right to appeal given\*

### Example 2 – Parent has applied for four schools and the second preference can be met:

Preference 1 – Not offered – on waiting list and right to appeal given

Preference 2 – Offered

Preference 3 – Not offered – right to appeal given\*

Preference 4 – Not offered – right to appeal given\*

### Example 3 – Parent has applied to four schools and no preference can be met:

Preference 1 – Not offered – on waiting list and right to appeal given

Preference 2 – Not offered – on waiting list and right to appeal given

Preference 3 – Not offered – on waiting list and right to appeal given

Preference 4 – Not offered – on waiting list and right to appeal given

Child will then be offered a place at the nearest Essex school to the home address with a space available.

\* You will note from examples 1 and 2 that children are only held on waiting lists for preferences higher than the one that can be met.

**On 16 April 2024 (National offer day) Essex resident families will be sent a notification of the school offer being made. This will either be an email (for those that applied online) or a letter for all other applications.**

# School information explained

## Any Primary School

Acacia End, Chelmsford CM1 2AA

Telephone 0345 603 2200

Email: anyprimary@essex.sch.uk

Website: www.AnyPS.essex.sch.uk

Headteacher: Mr A Smith

Community (Co-educational)

4–11

School Number: 881-0123

Published admission number 2024/2025: **30**

Applications received (all preferences) Sept 2023: **70**

Number on roll: **187**

In 2023 the last child was admitted under criterion 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place in the school. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

The normal age range of the school is shown here. (4-11 for primary, 4-7 for infant and 7-11 for junior. A # shows that the school has a nursery unit.)

A summary of the school's admissions policy.

More information about the school will be available on its website.

This indicates the type of school. See the Primary Education in Essex 2024/2025 booklet for more information.

Department for Education unique identification number for the school.

No. of Reception places available in Sept 2024.

See Note 1. Years R-6.

Total No. of pupils at the school in January 2023 years R-6.

The last admissions criterion under which pupils were admitted to the school last year.

See Note 2

For Community and Voluntary Controlled schools, the definition of a sibling can be found in the Primary Education in Essex 2024/2025 booklet. Some academy, foundation and voluntary aided schools also use that definition. Where it is different, the definition can be found under the individual school's entry.

#### Note 1

The Published Admission Number (PAN) is the number of places that the school has available for the new Reception intake in 2024. In general this will be the same as the PAN for 2023. The total number of applications received was collated on 17 April 2023. The PAN and the number of applications received for 2023 should give you an idea of the demand for places at the school. Treat this information carefully and talk to the school about it. For instance, some applications may have been second, third or fourth preferences and these increase the overall number of applications. However you should be aware that if you only apply for schools that are oversubscribed you may not receive a place at any of them.

#### Note 2

Timing of Admission: As required by law with effect from September 2011, all infant and primary schools provide for the full time admission of all children offered a place in the reception year group from the September following their fourth birthday. This means that you have the right to a full time place at the school your child is offered from September 2024. Parents can request that the date their child is admitted to school is deferred until later in the school year or until the child reaches compulsory school age in the school year. Where entry is deferred, the school will hold the place for that child and not offer it to another child. The parent would not however be able to defer entry beyond the beginning of the term after the child's fifth birthday, nor beyond the academic year for which the original application was accepted. Parents can also request that their child attends part-time until the child reaches compulsory school age. You would need to check with the individual school(s) what the part-time provision would be. Where parents choose to defer entry, the school may reasonably expect that the child would start at the beginning of a new school term/half term.

# ASHINGDON

## Ashingdon Primary Academy

Fambridge Road, Ashingdon, Rochford SS4 3LN  
 Telephone (01702) 202857  
 Email: [contactus@ashingdonprimaryacademy.org](mailto:contactus@ashingdonprimaryacademy.org)  
 Website: [www.ashingdonprimaryacademy.org](http://www.ashingdonprimaryacademy.org)  
 Principal: Mrs C Leasure  
 Academy (Co-educational)  
 4-11  
 School Number: 881-5235

Published admission number 2024/2025: **30**  
 Number on roll: **211**  
 Applications received (all preferences) Sept 2023: **118**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

If the Academy is oversubscribed, after the admission of pupils with an Education, Health and Care Plan ("EHC") where the school is named in the Plan, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children resident in the catchment area and with a sibling (brother or sister) who will still be on roll at the Academy at the time of admission;
3. children of staff at the Academy where the member of staff has been:
  - employed for two or more years at the time of application; and/or
  - recruited to fill a vacancy for which there is a demonstrable skill shortage;
4. children resident in the catchment area;
5. children with a sibling (brother or sister) who will still be on roll at the Academy at the time of admission;
6. distance - children resident closest to the Academy.

Tie breaker: Where two or more applicants have equal priority for the last available place (except for twins and children from multiple births), the final tie breaker will be random allocation which will be independently verified. N.B. Should the PAN be reached in any criterion before the final oversubscription criterion, then distance will be used to prioritise applicants, with those resident closest to the school receiving the higher priority. Straight line distances are calculated by the LA as described in the

Primary Education in Essex 2024/2025 booklet.

### Twins and Multiple Births

Where the parent has made the same preferences of school and, through the normal operation of the admission arrangements, the last available place has been allocated to one twin or child from a multiple birth, the other twin or children from the multiple birth will be offered a place at the Academy. In such circumstances, both the PAN and the infant class size limit would be exceeded. The other sibling(s) would remain as exceptions to the Infant Class Size legislation for the time they are in an infant class or until the number in the year group falls back to the PAN.

### Resident

The normal family home is taken as the address where the child is resident and at which the person or persons with parental responsibility for the child resides. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (e.g. Sunday night to Thursday night inclusive). Where responsibility for a child is shared evenly, the address of the person receiving Child Benefit will be used for admissions purposes. Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a Child Arrangement Order in place.

### Sibling (brother or sister)

Sibling is a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, foster brother or sister or the child of the parent's/carer's partner living in the same family unit in the same family household and address who attends the Academy in any year group excluding Year 6. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.

Waiting list held until: end of summer term.



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# BARLING MAGNA

## Barling Magna Primary Academy

Little Wakering Road, Barling Magna,  
Southend-on-Sea SS3 0LN  
Telephone (01702) 218961  
Email: admin@barlingmagna.essex.sch.uk  
Website: www.barlingmagna.essex.sch.uk  
Head of School: Mrs S Clarke  
Academy (Co-educational)  
4–11  
School Number: 881-2156

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Published admission number 2024/2025: **30**

Number on roll: **176**

Applications received (all preferences) Sept 2023: **54**

In 2023 the last child was admitted under criterion: 5

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### Timing of Admission

Please see page 6 of this booklet.

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### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area with a sibling attending the school;
3. other children living in the priority admission area;
4. children living outside the priority admission area with a sibling attending the school;
5. other applications.

Exceptional medical circumstances (supported by medical evidence) may override the above (other than Looked After Children).

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

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Waiting list held until: 31 December 2024.

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# BASILDON

## Cherry Tree Primary

Church Road, Basildon SS16 4AG  
 Telephone (01268) 523017  
 Email: admin@cherrytree-pri.essex.sch.uk  
 Website: www.cherrytree-pri.essex.sch.uk  
 Headteacher: Ms. N Stone-Riley  
 Academy (Co-educational)  
 4-11 #  
 School Number: 881-3253

Published admission number 2024/2025: **60**  
 Number on roll: **405**  
 Applications received (all preferences) Sept 2023: **102**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling‡ attending the school;
3. children living in the priority admission area;
4. children of staff at the school:
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

‡ LA sibling definition applies.

# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: 31 December 2024.

## Fairhouse Primary

Long Riding, Basildon SS14 1QP  
 Telephone (01268) 833915  
 Email: admin@fairhouse-pri.essex.sch.uk  
 Website: www.fairhouseprimaryschool.co.uk  
 Headteacher: Mrs K Hamilton  
 Academy (Co-educational)  
 4-11  
 School Number: 881-2581

Published admission number 2024/2025: **60**  
 Number on roll: **410**  
 Applications received (all preferences) Sept 2023: **65**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling‡ attending the school;
3. children living in the priority admission area;
4. children of staff at the school:
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

‡ LA sibling definition applies.

Waiting list held until: 31 December 2024.

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# BASILDON

## Ghyllgrove Community Primary

The Gore, Basildon SS14 2BG  
Telephone (01268) 450067  
Email: admin@ghyllgrove.essex.sch.uk  
Website: www.ghyllgroveprimaryschool.co.uk  
Acting Headteacher: Mrs R Tidiman  
Community (Co-educational)  
4-11 #  
School Number: 881-2611

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Published admission number 2024/2025: **90**  
Number on roll: **577**  
Applications received (all preferences) Sept 2023: **137**  
In 2023 the last child was admitted under criterion: 4

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### Timing of Admission

Please see page 6 of this booklet.

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### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

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# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

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Waiting list held until: 31 December 2024.

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# BASILDON

## Great Berry Primary

Forest Glade, Langdon Hills, Basildon SS16 6SG  
 Telephone (01268) 544709  
 Email: admin@greatberry.essex.sch.uk  
 Website: www.greatberry.co.uk  
 Headteacher: Mr D Pye  
 Academy (Co-educational)  
 4-11  
 School Number: 881-2598

Published admission number 2024/2025: **60**

Number on roll: **430**

Applications received (all preferences) Sept 2023: **207**

In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area with a sibling\* attending the school;
3. children living in the priority admission area;
4. children of staff at the school:
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
5. children with a sibling\* not living in the priority admission area;
6. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

\* For applications made in the normal admission round, or mid-year, a relevant sibling is a child who has a brother, sister, adopted brother or sister, or stepbrother or stepsister living in the same family unit in the same family home and address, who attends the school with an expectation that the sibling will be attending at the time of admission. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.

Applications will normally be processed on the basis of the home address for the child at the time of application and determination, unless, where there is a new home address, proof of an exchange of contracts or copy of a tenancy agreement can be provided by 2nd February 2024. The home address is considered to be the address at which the child resides on a permanent basis or is 'ordinarily resident'. This is generally the address of the parent. The child must be living with the parent or carer 24 hours per day, for the majority of the school week. Arrangements where parents can leave and collect children from a relative or carer on a daily basis will be regarded as childcare arrangements, and the child will not be deemed to be 'ordinarily resident' with that person. In all cases we expect that the adult with whom the child is 'ordinarily resident' receives the child benefit for the child.

The school will ask applicants to provide proof of their home address. This may include a copy of the following:

- UK driving licence
- Council tax notification
- Two utility bills dated within the last 6 months (gas, electricity, water or landline phone)

The school reserves the right to take additional checking measures including further documentation and in some cases unannounced home visits. If a school place is secured through false information regarding a home address, the school will withdraw the place offered.

Waiting list held until: 31 December 2024.

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# BASILDON

## Greensted Primary and Nursery

Kirby Road, Basildon SS14 1RX

Telephone: N-2 (01268) 552535

3-6 (01268) 553359

Email: admin@greensted.essex.sch.uk

Website: www.greensted.essex.sch.uk

Headteacher: Mr I Hampshire

Academy (Co-educational)

4-11 #

School Number: 881-2023

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Published admission number 2024/2025: **60**

Number on roll: **421**

Applications received (all preferences) Sept 2023: **164**

In 2023 the last child was admitted under criterion: **6**

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### Timing of Admission

Please see page 6 of this booklet.

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### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area with a brother or sister attending the school;
3. children living outside the priority admissions area with a brother or sister attending the school;
4. children living in the priority admissions area;
5. children of staff at the school where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
6. children living outside the priority admissions area.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

‡ LA sibling definition applies.

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# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

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Waiting list held until: 31 December 2024.

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# BASILDON

## Kingswood Primary and Nursery

Clay Hill Road, Basildon SS16 5DE  
 Telephone: (01268) 520850  
 Email: office@kingswoodprimaryschool.net  
 Website: www.kingswoodprimaryschool.net  
 Headteacher: Mrs E Campkin  
 Foundation (Co-educational)  
 4-11 #  
 School Number: 881-5228

Published admission number 2024/2025: **60**  
 Number on roll: **418**  
 Applications received (all preferences) Sept 2023: **186**  
 In 2023 the last child was admitted under criterion: 3

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where applications exceed the number of places available the Governors will apply the same criteria, in the order set out below, to decide which children to admit:

1. Looked after children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children from the agreed catchment area with a sibling\* attending the School;
3. remaining applicants from the agreed catchment area;
4. children of teachers holding QTS status from the School, where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made;
5. siblings\* of children attending the School from outside the agreed catchment area;
6. remaining applications.

If a whole category cannot be placed, then priority within the category will be given to those living nearest by straight line distance. Proof of residence will be required by the school.

Please note:

- There is no guarantee of a place for children living in the agreed catchment area.
- There is no automatic right of transfer from the Nursery to Kingswood Primary School and Nursery.
- Separate applications must be made for entry to the Nursery and Kingswood Primary School and Nursery.

\* For applications made in the normal admission round, a Sibling is defined as 'child living in the same family unit in the same family household and address as a child who attends the school or partner school at the time of application and with a reasonable expectation that the brother or sister will still be attending at the time of admission.' This therefore includes biological, adopted and step brothers and sisters. In addition, biological and adopted siblings will be treated as siblings irrespective of place of residence.

# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: end of academic year.

# BASILDON

## Lee Chapel Primary

The Knares, Basildon SS16 5RU  
 Telephone (01268) 474177  
 Email: admin@leechapel.essex.sch.uk  
 Website: www.leechapel.essex.sch.uk  
 Headteacher: Mrs S Jackson  
 Academy (Co-educational)  
 4-11  
 School Number: 881-2578

Published admission number 2024/2025: **120**  
 Number on roll: **918**  
 Applications received (all preferences) Sept 2023: **402**  
 In 2023 the last child was admitted under criterion: 6

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where the applications for admission exceed the number of places available, the following criteria will be applied in this order:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area with a brother or sister (sibling‡) attending the school at the time of application and determination;
3. children living outside the priority admissions area with a brother or sister (sibling‡) attending the school at the time of application and determination;
4. children living in the priority admissions area;
5. children of staff at the school where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
6. children living outside the priority admissions area.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

‡ LA sibling definition applies.

Waiting list held until: end of academic year.

## Lincewood Primary

Berry Lane, Langdon Hills, Basildon SS16 6AZ  
 Telephone (01268) 412888  
 Email: admin@lincewood.essex.sch.uk  
 Website: www.lincewood.essex.sch.uk  
 Headteacher: Mrs J Braithwaite  
 Academy (Co-educational)  
 4-11  
 School Number: 881-3781

Published admission number 2024/2025: **60**  
 Number on roll: **408**  
 Applications received (all preferences) Sept 2023: **124**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

## BASILDON

### Noak Bridge Primary

Coppice Lane, Noak Bridge, Basildon SS15 4JS  
 Telephone (01268) 282433  
 Email: admin@noakbridge.essex.sch.uk  
 Website: www.noakbridgeschool.co.uk  
 Headteacher: Mrs L Patient  
 Academy (Co-educational)  
 4–11  
 School Number: 881-2568

Published admission number 2024/2025: **30**

Number on roll: **210**

Applications received (all preferences) Sept 2023: **83**

In 2023 the last child was admitted under criterion: **3**

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school. Siblings include step siblings, foster siblings, adopted siblings and other children living permanently at the same address;
3. children living in the priority admission area;
4. children of staff at the school:
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

For the full Admission Policy and notes please refer to the school's website.

Waiting list held until: 31 December 2024.

## BASILDON

### St Anne Line Catholic Infant and Nursery

Wickhay, Basildon SS15 5AF  
 Telephone (01268) 524263  
 Email: admissions@salinf.org  
 Website: www.stannelineinfant.co.uk  
 Headteacher: Mrs M Clayton  
 Academy (Co-educational)  
 4–7 # Roman Catholic  
 School Number: 881-3451

Published admission number 2024/2025: **60**

Number on roll: **180**

Applications received (all preferences) Sept 2023: **115**

In 2023 the last child was admitted under criterion: **12**

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

Whenever there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below:

1. Looked after children (as defined in the Primary Education in Essex 2024/2025 booklet) from Catholic\* families;
2. baptised Catholic\* children of a practising Catholic\*\* family living within the Catholic Parish of Our Lady and All Saints, for whom this is the nearest Catholic school;
3. baptised Catholic\* children of a practising Catholic family resident within the parish of Our Lady and All Saints;
4. baptised Catholic\* children resident in the parish of Our Lady and All Saints;
5. siblings of children already on roll in the Infant School, on the day of entry, who do not qualify under any other previous criteria;
6. other Catholic\* children and Catechumenst;
7. members of an Eastern Christian Church;
8. all other Looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
9. siblings of children already on roll in the Junior School on the day of entry, who previously attended St. Anne Line Catholic Infant School, and who do not qualify under any other previous criteria;



# BASILDON

## St Anne Line Catholic Infant and Nursery *(Continued)*

10. Christians of other denominations whose parents are in sympathy with the aims and ethos of the school and whose application is supported by a minister of religion;
11. children of other faiths whose parents are in sympathy with the aims and ethos of the school and whose application is supported by a religious leader;
12. other children whose parents are in sympathy with the aims and ethos of the school.

The Governing Body will give the highest priority to an application within a category where evidence is provided at the time of application, of an exceptional social, medical, pastoral or other need of the child which can be most appropriately met at this school. The Governing Body will require written evidence from an appropriate professional such as a social worker, doctor or priest.

Those children who have a sibling already in the school will take precedence in the category in which they fall.

Where the offer of places to all the applicants in any of the sub-categories listed above would still lead to oversubscription, places up to the admission number will be offered to those living nearest to the school calculated by the Local Authority from the address point of the school to the address point of the resident. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

\* “Catholic” means a member of a Church in communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church.

\*\* “Practising Catholic” means Catholic children from practising Catholic families who habitually worship at Mass on a regular basis and where the application is supported by a Catholic Priest. The governing body will expect this practice to be verified by a reference from a priest in the standard format laid down by the diocese.

† “Catechumen” means a member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

- “Eastern Christian Church” includes Orthodox Churches, and is normally evidenced by a certificate of baptism or reception from the authorities of that Church.

Sibling is defined as a child living in the same family unit, in the same family household and address as a child who attends the preferred school or partner school in any year group excluding the final year. This, therefore, includes brothers and sisters. In addition biological siblings, in any year group excluding the final year, will be treated as siblings irrespective of place of residence.

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# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

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- ◆ This school requires a Supplementary Information Form to be completed. Practising Catholics are requested to ask their priest for a completed “Certificate of Practice”.

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Waiting list held for: end of autumn term, longer by request.

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# BASILDON

## St Anne Line Catholic Junior

Wickhay, Basildon SS15 5AF  
 Telephone (01268) 470444  
 Email: admin@st-anneline-jun.essex.sch.uk  
 Website: www.st-anneline-jun.essex.sch.uk  
 Headteacher: Miss N Watson  
 Voluntary Aided (Co-educational)  
 7–11 Roman Catholic  
 School Number: 881-3431

Published admission number 2024/2025: **64**

Number on roll: **249**

Applications received (all preferences) Sept 2023: **64**

### Admissions Policy

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority:

1. Looked after children who are Catholics or are from Catholic families;
2. baptised practising\*\* Catholic\* children who attend St Anne Line Catholic Infant School;
3. other practising\*\* baptised Catholic\* children who are resident in the parish of Our Lady and All Saints who do not attend St Anne Line Infant School for whom this is the nearest Catholic school;
4. other baptised practising\*\* Catholic\* children, Catechumen† and members of an Eastern Christian Church•;
5. other baptised Catholics\* that cannot confirm regular practice;
6. other Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
7. other children who attend St Anne Line Infant School;
8. siblings of children already in the Junior School and St Anne Line Infant School at the point of enrolment who do not qualify under any other criteria listed above;
9. Christians from other denominations whose application is supported by a Church Minister;
10. children from other Faiths whose application is supported by a minister of Religion;
11. any other applicants.

In the event of oversubscription within any of the above criteria, priority will be determined using the following criteria in the order given:

1. the application is supported by the parish priest (applies to criteria 2, 3, 4 and 5 only) using the

- Diocesan Priest's Form. A valid Certificate of Baptism is required for Criterion 5;
2. children with a sibling† attending this school or St Anne Line Infant School at the time of admission;
3. straight line distance from home to school with those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

Where evidence is provided (by an appropriate professional) at the time of application of an exceptional social, medical or pastoral need of the child which can be most appropriately be met at this school the Governors may override the above.

# "Catholic Family" is one where one or more parents are baptised Catholics and is doing his/her best to hand on the Faith to his/ her children.

\* "Catholic" means a member of a Church in communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church.

\*\* "Practising Catholic" is a person who observed the Churches precept of attending Mass on Sundays and Holy Days of Obligation and where the application is supported by a Catholic Priest. The governing body will expect this practice to be verified by a reference from the Priest in the standard format laid down by the diocese.

† "Catechumen" means a member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

• "Eastern Christian Church" includes Orthodox Churches, and is normally evidenced by a certificate of baptism or reception from the authorities of that Church.

"Sibling" is defined as a child living in the same family unit in the same family household and address. This includes brothers and sisters and step brothers and sisters. – In addition biological siblings will be treated as siblings irrespective of residence.

◆ This school requires a Supplementary Information Form to be completed.

Waiting list held for: End of academic year.

# BASILDON

## St Teresa's Catholic Primary

Elsenham Crescent, Basildon SS14 1UE  
 Telephone (01268) 553502  
 Email: office@st-teresasrc.essex.sch.uk  
 Website: www.st-teresasrc.essex.sch.uk  
 Headteacher: Mr J Bottjer  
 Academy (Co-educational)  
 4-11 Catholic  
 School Number: 881-2091

Published admission number 2024/2025: **30**  
 Number on roll: **206**  
 Applications received (all preferences) Sept 2023: **79**  
 In 2023 the last child was admitted under criterion: 9

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Places will be allocated using the following criteria in the order given:

1. Catholic looked after and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet).
2. Baptised practising Catholic children resident in the Catholic Parish of Our Lady and All Saints for whom this is the nearest Catholic School.
3. Catholic children who are resident in the Catholic Parish of Our Lady and All Saints.
4. Other baptised practising Catholic children.
5. Other Looked After children.
6. Catechumens and members of an Eastern Christian Church.
7. Children of other Christian denominations whose membership is evidenced by a minister of religion.
8. Children of other faiths whose membership is evidenced by a religious leader.
9. All other children whose parents desire for them a Catholic environment for their education and who accept the Catholic ethos and practices of St Teresa's Catholic Primary School.

Within each of the categories listed above, the following provisions will be applied in the following order.

1. Applicants with children already in the school have first priority within the applicable category. Siblings must be attending the school at the time of admission of the younger child.

2. The Governing Board may increase the priority of an application within a category where evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child, which can be most appropriately met at this school.

Children living closest to the school, measured in a straight line in metres by a digital mapping system, will be given higher priority.

### Supplementary Information Form

1. All applicants will need to complete a School Supplementary Information Form available from the school.
2. Certificate of Catholic Practice Supplementary Forms are available from the parish priest. These forms must be completed by practicing Catholics only.
3. Both Supplementary Information Forms and Baptismal certificates if Catholic should be returned directly to the school by the deadline: 31st January 2024.

Completing an application form does not guarantee a place for your child at this school. The only guarantee of a place is the receipt of a formal offer of a place from the Local Authority.

'Catholic' means a member of a Church in communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church.

'catechumen' means a member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

'Eastern Christian Church' includes Orthodox Churches, and is normally evidenced by a certificate of baptism or reception from the authorities of that Church.

◆ This school requires a Supplementary Information Form to be completed.

For the full Admissions Policy and notes please refer to the school's website.

Waiting list held until: end of academic year.

# BASILDON

## Whitmore Primary School and Nursery

Whitmore Way, Basildon SS14 2TP  
 Telephone (01268) 520435  
 Email: admin@whitmore-pri.essex.sch.uk  
 Website: www.whitmore-pri.essex.sch.uk  
 Headteacher: Mrs N Kemp  
 Academy (Co-educational)  
 3– 11#  
 School Number: 881-2146

Published admission number 2024/2025: **90**  
 Number on roll: **611**  
 Applications received (all preferences) Sept 2023: **151**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling‡ attending the school;
3. children living in the priority admission area;
4. children of staff at the school:
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

The school will ask applicants to provide proof of their home address.

‡ LA sibling definition applies.

#This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: 31 December 2024.

## The Willows Primary and Nursery

Church Road, Basildon SS14 2EX  
 Telephone (01268) 470880  
 Email: admin@willows.essex.sch.uk  
 Website: www.willows.essex.sch.uk  
 Headteacher: Mr T Robinson  
 Academy (Co-educational)  
 3–11 #  
 School Number: 881-2014

Published admission number 2024/2025: **90**  
 Number on roll: **638**  
 Applications received (all preferences) Sept 2023: **151**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling‡ attending the school;
3. children living in the priority admission area;
4. children of staff at the school:
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

The school will ask applicants to provide proof of their home address.

‡ LA sibling definition applies.

# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: 31 December 2024.

# BENFLEET

## Holy Family Catholic Primary and Nursery

Kents Hill Road, South Benfleet SS7 5PX  
 Telephone (01268) 792231  
 Email: admin@holyfamily.essex.sch.uk  
 Website: www.holyfamily.essex.sch.uk  
 Headteacher: Mr D Craft  
 Academy (Co-educational)  
 4–11 Roman Catholic  
 School Number: 881-3441

Published admission number 2024/2025: **30**  
 Number on roll: **195**

Applications received (all preferences) Sept 2023: **50**  
 In 2023 the last child was admitted under criterion: 11

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority:

1. Catholic looked after and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet).
2. Baptised, Catholic children from practising Catholic families as endorsed by the Parish Priest and who are resident in the parish of Holy Family, Benfleet and St. Thomas More, Hadleigh.
3. Other baptised, Catholic children from practising Catholic families as endorsed by their Parish Priest.
4. Other baptised, Catholic children who are resident in the parish of Holy Family, Benfleet and St Thomas More, Hadleigh.
5. Other baptised, Catholic children.
6. Other looked after children and previously looked after children.
7. Christians of other denominations whose parents are in sympathy with the aims and ethos of the school and whose application is supported by a minister of religion.
8. Children of other faiths whose parents are in sympathy with the aims and ethos of the school and whose application is supported by a religious leader.
9. Christians of other denominations whose parents are in sympathy with the aims and ethos of the school as evidenced by a Baptismal certificate.
10. Children of other faiths whose parents are in sympathy with the aims and ethos of the school as evidenced by an initiation or naming ceremony certificate.
11. Any other applicants.

In the event of the school being oversubscribed in any of the above categories the following provisions will be applied in this given order.

- (a) The attendance of a sibling at the school in any but the final year.
- (b) Children of teaching staff who:
  - i) have been employed at the school for two or more years at the time of application for the school place or;
  - ii) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
- (c) The governing body may increase the priority of an application within a category where evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child which can most appropriately be met at this school.

Where the offer of places to all the applicants in any of the sub-categories listed above would still lead to oversubscription, the places up to the admission number will be offered to those living nearest to the school, measured in a straight line. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

Sibling is defined in these arrangements as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters, half brothers or sisters and foster brothers or sisters.

To demonstrate an exceptional social, medical or pastoral need of the child which can be most appropriately met at this school, the governing body will normally require written evidence from an appropriate professional, such as a social worker, doctor or priest.



# BENFLEET

## Holy Family Catholic Primary (Continued)

Practising Catholic: A person is a practising Catholic if they observe the Church's precept of attending Mass on Sundays and Holy Days of Obligation.

'Catholic' means a member of a Church in communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into full communion with the Catholic Church.

A map of the parish boundaries is available for inspection at the Holy Family Church office.

◆ This school requires a Supplementary Information form to be completed. Failure to complete and return the SIF will mean the application will be given the lowest priority.

Waiting list held until: 31 March 2024.

## Jotmans Hall Primary

High Road, Benfleet SS7 5RG  
Telephone (01268) 755456  
Email: [admin@jotmanshall.essex.sch.uk](mailto:admin@jotmanshall.essex.sch.uk)  
Website: [www.jotmanshall.co.uk](http://www.jotmanshall.co.uk)  
Headteacher: Ms S Warnes  
Academy (Co-educational)  
4-11  
School Number: 881-5211

Published admission number 2024/2025: **45**

Number on roll: **313**

Applications received (all preferences) Sept 2023: **142**

In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling<sup>‡</sup> attending the school at the time of admission;
3. children living in the priority admission area;
4. remaining applications.

Exceptional medical circumstances in respect of the child or primary parent/carer (supported by recent professional medical evidence) may override the above. This evidence will have to demonstrate that Jotmans Hall is the only suitable school. A panel of Governors will review the evidence and determine whether the child will be given priority.

In each individual criterion distance between home and school (measured in a straight line) will be used as a tie-break, with those living nearest having higher priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

<sup>‡</sup> LA sibling definition applies.

Waiting list held until: end of autumn term.

# BENFLEET

## Kents Hill Infant Academy

Kents Hill Road, South Benfleet SS7 5PS  
 Telephone (01268) 792500  
 Email: office@khiacademy.co.uk  
 Website: www.khiacademy.co.uk  
 Headteacher: Mrs G Thurston  
 Academy (Co-educational)  
 4–7  
 School Number: 881-2971

Published admission number 2024/2025: **90**  
 Number on roll: **238**  
 Applications received (all preferences) Sept 2023: **150**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of over subscription, applications to the school will be determined using the following criteria in the order given;

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling‡ attending the school or the partner junior school;
3. other children living in the priority admissions area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Exceptional medical circumstances (supported by medical evidence) may override the above (other than Looked After Children and previously looked after children).

‡ LA sibling definition applies.

Waiting list held until: end of autumn term.

## Kents Hill Junior

Kents Hill Road, South Benfleet SS7 5PS  
 Telephone (01268) 792133  
 Email: admin@kentshill-jun.essex.sch.uk  
 Website: www.kentshilljuniorschool.co.uk  
 Headteacher: Miss J Parkes  
 Academy (Co-educational)  
 7–11  
 School Number: 881-2811

Published admission number 2024/2025: **90**  
 Number on roll: **348**  
 Applications received (all preferences) Sept 2023: **90**

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area. In the event of over-subscription, the following criteria will be applied, in number order, to determine priority:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area with a sibling# attending the school or the partner infant school;
3. children living in the priority admission area;
4. children living outside the priority admission area with a sibling# attending the school or the partner infant school;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

Exceptional medical circumstances (supported by recent professional medical evidence) may override the above. This evidence will have to demonstrate that the school is the only suitable school. A panel of Governors will review the evidence provided and determine whether the child will be given priority.

# Siblings are defined as children with a brother or sister (or step brother/sister or adopted brother/sister) in the same family unit living at the same address at the time the application is submitted. There must be a reasonable expectation that the sibling will still be attending the school at the time of admission.

Waiting list held until: end of academic year.



# BENFLEET

## South Benfleet Primary

High Road, South Benfleet SS7 5HA  
 Telephone (01268) 793276  
 Email: admin@southbenfleet.essex.sch.uk  
 Website: www.southbenfleet.essex.sch.uk  
 Headteacher: Mr D Carver  
 Academy (Co-educational)  
 4-11  
 School Number: 881-5222

Published admission number 2024/2025: **60**  
 Number on roll: **409**  
 Applications received (all preferences) Sept 2023: **147**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area. Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to determine which children to admit:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the school's priority admission area with a sibling\* attending the school at the time of admission;
3. children living in the school's priority admission area;
4. children not living in the school's priority admission area with a sibling\* attending the school at the time of admission;
5. remaining applications.

In the event of oversubscription within any of the above criteria priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

Exceptional medical circumstances (supported by recent, professional medical evidence) may override the above. The evidence will have to demonstrate that the school is the only suitable school.

\* Siblings are defined as children with a brother or sister, stepbrother/sister, adopted brother/sister, in the same family unit, living at the same address. Extended family members such as cousins living at the same address are not counted as siblings.

Waiting list held until: end of autumn term.

## Woodham Ley Primary

Rushbottom Lane, Benfleet SS7 4DN  
 Telephone (01268) 753652  
 Email: admin@woodhamley.essex.sch.uk  
 Website: www.woodhamley.essex.sch.uk  
 Headteacher: Mr D Walton  
 Academy (Co-educational)  
 4-11  
 School Number: 881-2136

Published admission number 2024/2025: **30**  
 Number on roll: **208**  
 Applications received (all preferences) Sept 2023: **86**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling\* attending the school at the time of admission;
3. children living in the priority admission area;
4. children living outside the priority admissions area.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

\* A relevant sibling is a child who has a brother, sister, adopted brother or sister, or step-brother or step-sister living in the same family unit in the same household and address who attends Woodham Ley Primary School in any year group excluding the final year.

Waiting List held until: end of academic year.

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# BILLERICAY

## Brightside Primary

Brightside, Billericay CM12 OLE  
Telephone (01277) 655995  
Email: admin@brightside-pri.essex.sch.uk  
Website: www.brightsideprimary.com  
Headteacher: Mr L Bulpett  
Community (Co-educational)  
4-11  
School Number: 881-2015

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Published admission number 2024/2025: **90**  
Number on roll: **563**  
Applications received (all preferences) Sept 2023: **272**  
In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

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Waiting list held until: 31 December 2024.

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# BILLERICAY

## Buttsbury Infant

Perry Street, Billericay CM12 ONX  
 Telephone (01277) 622821  
 Email: admin@buttsbury-inf.essex.sch.uk  
 Website: www.buttsbury-inf.essex.sch.uk  
 Executive Headteacher: Mrs A Robinson  
 Foundation (Co-educational)  
 4-7  
 School Number: 881-5236

Published admission number 2024/2025: **120**  
 Number on roll: **364**  
 Applications received (all preferences) Sept 2023: **311**  
 In 2023 the last child was admitted under criterion: 6

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription, places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area\* with a sibling# attending the school at the time of entry;
3. other children living in the priority admission area\*;
4. children living outside the priority admission area\* with a sibling# attending the school at the time of entry;
5. children living outside the priority admission area\* with a sibling# attending the Buttsbury Junior School at the time of entry;
6. other children living outside the priority admission area\*.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from the address point of the home to the address point of the school, with those living closest being given highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

On any occasion where there are two applicants with an identical distance competing for a single place the governing body would offer the place to one applicant on the basis of lots drawn by a governor not involved in admissions.

\* A map of the priority admission area is available from the school.

# A sibling is defined as a child who is a biological (full/half), adopted or step-brother/sister living in the same family unit and at the same address. Biological and adopted siblings will also be treated as siblings, irrespective of residence. In addition children (including those in long term foster care sanctioned by the local authority) living in the same family unit and at the same address are also defined as a sibling.

Waiting list held until: end of autumn term, longer by request.

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# BILLERICAY

## Buttsbury Junior

Norsey View Drive, Billericay CM12 0QR  
Telephone (01277) 623217  
Email: admin@buttsbury-jun.essex.sch.uk  
Website: www.buttsbury-jun.essex.sch.uk  
Headteacher: Mrs A Robinson  
Academy (Co-educational)  
7-11  
School Number: 881-5238

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Published admission number 2024/2025: **128**  
Number on roll: **506**  
Applications received (all preferences) Sept 2023: **168**

### Admissions Policy

Where applications exceed the number of places available, the following criteria will be applied in the order given, to decide which children to admit:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children attending the Buttsbury Infant School at the time of application;
3. children resident in the priority admissions area with a sibling\* attending the school at the time of admission;
4. children resident in the priority admission area;
5. children with a sibling\* attending the school at the time of admission;
6. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

\*A sibling is a child living in the same family unit in the same family household and address. This includes brothers and sisters and step-brothers and sisters. In addition, biological siblings will be treated as siblings irrespective of residence.

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Waiting list held until: 31 December 2024

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# BILLERICAY

## Quilters Infant

Laindon Road, Billericay CM12 9LD  
 Telephone (01277) 624773  
 Email: admin@quilters-inf.essex.sch.uk  
 Website: www.quilters-inf.essex.sch.uk  
 Headteacher: Mr M Wade  
 Foundation (Co-educational)  
 4-7  
 School Number: 881-2541

Published admission number 2024/2025: **60**

Number on roll: **184**

Applications received (all preferences) Sept 2023: **346**

In 2023 the last child was admitted under criterion: **3**

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the defined geographical area (priority admissions area).

In the event of over-subscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area with a sibling<sup>‡</sup> attending Quilters Infant or Junior School at the time of entry;
3. other children living in the priority admission area;
4. children living in the geographical area of Billericay (priority admissions areas of Buttsbury, Brightside, South Green and Sunnymede schools) with a sibling<sup>‡</sup> attending Quilters Infant or Junior School at the time of entry;
5. other children living in the geographical area of Billericay (priority admissions areas of Buttsbury, Brightside, South Green and Sunnymede schools);
6. children living outside the geographical area of Billericay (priority admissions areas of Buttsbury, Brightside, South Green and Sunnymede schools) with a sibling<sup>‡</sup> attending Quilters Infant or Junior School at the time of entry;
7. remaining applications.

Quilters Infant School will require proof of address and residence.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

There is no guarantee of a place for siblings of children attending Quilters Infant School or Quilters Junior School.

<sup>‡</sup> LA sibling definition applies.

Twins, Triplets. If the last child to be offered a place was a twin then both twins would be offered a place. In the case of triplets or other multiple births, only if the majority of children could be offered a place initially, would places then be offered to the remaining child(ren). For example, if two triplets could be offered a place, the remaining child would also receive an offer of a place.

Waiting list held until: 31 December 2024

# BILLERICAY

## Quilters Junior

Laindon Road, Billericay CM12 9LD  
 Telephone (01277) 652339  
 Email: admin@quilters-jun.essex.sch.uk  
 Website: www.quiltersjuniorschool.com  
 Headteacher: Mr M Wade  
 Foundation (Co-educational)  
 7–11  
 School Number: 881-2181

Published admission number 2024/2025: **64**  
 Number on roll: **256**  
 Applications received (all preferences) Sept 2023: **147**

### Admissions Policy

In the event of oversubscription any remaining places will be allocated using the following criteria in the order given\*:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children already attending Quilters Infant School;
3. children living in the priority admissions area with a sibling‡ attending Quilters Infant or Junior School at the time of entry;
4. other children living in the priority admissions area;
5. children living in the geographical area of Billericay (priority admissions areas of Buttsbury, Brightside, South Green and Sunnymede schools) with a sibling‡ attending Quilters Infant or Junior School at the time of entry;
6. other children living in the geographical area of Billericay (priority admissions areas of Buttsbury, Brightside, South Green and Sunnymede schools);
7. children living outside the geographical area of Billericay (priority admissions areas of Buttsbury, Brightside, South Green and Sunnymede schools) with a sibling attending Quilters Infant or Junior school at the time of entry;
8. remaining Applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Quilters Junior School will require proof of address and residence.

‡ LA sibling definition applies.

Twins, Triplets. If the last child to be offered a place was a twin then both twins would be offered a place. In the case of triplets or other multiple births, only if the majority of children could be offered a place initially, would places then be offered to the remaining child(ren). For example, if two triplets could be offered a place, the remaining child would also receive an offer of a place.

Waiting list held until: end of autumn term, longer by request.

# BILLERICAY

## St Peter's Catholic Primary

Coxes Farm Road, Billericay CM11 2UB  
 Telephone (01277) 653770  
 Email: admin@st-peters-pri.essex.sch.uk  
 Website: www.stpeterscatholicprimaryschool.co.uk  
 Headteacher: Mrs K Parker  
 Academy (Co-educational)  
 4-11 Roman Catholic  
 School Number: 881-3471

Published admission number 2024/2025: **60**  
 Number on roll: **418**  
 Applications received (all preferences) Sept 2023: **132**  
 In 2023 the last child was admitted under criterion: 8

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy♦

The criteria will be applied in the following order to all applications:

1. Catholic looked after and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet).
2. Catholic children with a Certificate of Catholic Practice who are resident in the parishes of the Most Holy Redeemer, Billericay or the Parish of Our Lady of Good Counsel, Wickford for whom St Peter's Catholic Primary School is the nearest Catholic school.
3. Catholic children with a Certificate of Catholic Practice who live outside the Billericay and Wickford parishes for whom St Peter's Catholic Primary School is the nearest Catholic school.
4. Catholic children from the parishes of the Most Holy Redeemer, Billericay or the Parish of Our Lady of Good Counsel, Wickford.
5. Catholic children from other parishes.
6. Catholic Catechumens and members of an Eastern Christian Church.
7. Other looked after and previously looked after children.
8. Remaining applications.

Sibling - A child, who will have a sibling in Years R - 5 in the school at the time when the applications are being considered will have preference in the category in which he/she falls.

Staff - A child whose parent at the time when applications are being considered, has been employed for two or more years at St Peter's Catholic

Primary School Billericay, or the member of staff is recruited to fill a vacant post at the school for which there is a demonstrable skill shortage, will have preference in the category in which he/she falls.

Parents must note that in accepting a place at this school they should understand that a commitment to the whole ethos of a Catholic education is expected.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

Written evidence of exceptional social, medical or pastoral need of the child from an appropriate professional (provided at the time of application) may override the above.

'Sibling' includes:

- (i) all natural brothers and sisters, half brothers and sisters, adopted brothers and sisters, stepbrothers or sisters, foster brothers or sisters, whether or not they are living at the same address, and
- (ii) the child of a parent's partner where that child lives for at least part of the week in the same family unit at the same address as the applicant.

\* "Catholic" means a member of a Church in communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church. Child must be baptised by the published closing date for applications as advised by the Local Authority.

† "Catechumen" means a member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

"Certificate of Catholic Practice" is issued by the family's parish priest (or the priest in charge of the church where the family attends Mass) in the form laid down by the Bishops' Conference of England and Wales.

For the full Admission Policy and notes please refer to the school's website.

♦ This school requires a Supplementary Information Form to be completed.

Waiting list held until: end of autumn term.



# BILLERICAY

## South Green Infant and Nursery School

Ganels Road, Billericay CM11 2TG  
 Telephone (01277) 651478  
 Email: admin@southgreen-inf.essex.sch.uk  
 Website: www.southgreen-inf.essex.sch.uk  
 Headteacher: Mrs V Gray  
 Foundation (Co-educational)  
 4-7 #  
 School Number: 881-2911

Published admission number 2024/2025: **60**

Number on roll: **165**

Applications received (all preferences) Sept 2023: **107**

In 2023 the last child was admitted under criterion: 7

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the defined geographical area (priority admissions area). In the event of over-subscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area with a sibling‡ attending South Green Infant or Junior School at the time of entry;
3. other children living in the priority admission area;
4. children living in the geographical area of Billericay (as defined on the map available at the school) with a sibling‡ attending South Green Infant or Junior School at the time of entry;
5. other children living in the geographical area of Billericay (as defined);
6. children living outside the geographical area of Billericay (as defined) with a sibling‡ attending South Green Infant or Junior School at the time of entry;
7. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

Exceptional medical reasons may override other admission criteria if supported by medical evidence. The medical reasons should be in relation to the child and should be clearly stated on the application form. To demonstrate the medical need of a child which can most appropriately be met at the preferred school medical evidence from an appropriate professional will be required. The panel, on the advice of the Community Health Authority, will decide whether the evidence provided demonstrates that it is necessary for the school to admit the child on medical grounds as no other local school would be able to meet the specific medical need.

Attending South Green Nursery does not guarantee a school place at South Green Infant School.

‡ LA sibling definition applies.

This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: 31 December 2024.

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# BILLERICAY

## South Green Junior

Hickstars Lane, Billericay CM12 9RJ  
Telephone (01277) 651897  
Email: admin@southgreen-jun.essex.sch.uk  
Website: www.southgreenschool.org.uk  
Headteacher: Mrs E Benjeddi  
Foundation (Co-educational)  
7-11  
School Number: 881-2681

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Published admission number 2024/2025: **60**

Number on roll: **231**

Applications received (all preferences) Sept 2023: **95**

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### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

Applications must be made in accordance with the Primary Education in Essex booklet.

Places will be allocated using the following criteria in the order given if a year group is oversubscribed:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet).
2. Children attending South Green Infant School.
3. Children with a sibling † attending the school or South Green Infant School at the time of entry.
4. Children living in the priority admission area.
5. Remaining applications, with those living closest to the school having higher priority.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

Exceptional medical reasons may override other admission criteria if supported by robust medical evidence. Details can be found in the most recent version of the Primary Education in Essex booklet.

† LA sibling definition applies.

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Waiting list held until: end of academic year.

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# BILLERICAY

## Sunnymede Primary

The Meadoway, Billericay CM11 2HL  
Telephone (01277) 651364  
Email: admissions@sunnymede.essex.sch.uk  
Website: www.sunnymedeprimary.com  
Headteacher: Mrs R Branch  
Foundation (Co-educational)  
4-11  
School Number: 881-2601

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Published admission number 2024/2025: **60**  
Number on roll: **405**  
Applications received (all preferences) Sept 2023: **N/A**  
In 2023 the last child was admitted under criterion: **N/A**

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### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

Where applications exceed the number of places available, the following criteria will be applied in the order given, to decide which children to admit:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. Children living in the priority admissions area (as defined using the Essex school catchment finder at [www.essex.gov.uk](http://www.essex.gov.uk)) with a sibling‡ attending Sunnymede Primary School at the time of proposed entry;
3. Other children living in the priority admission area;
4. Children living in the geographical area of Billericay (priority admissions areas of Buttsbury, South Green, Brightside and Quilters Schools) with a sibling‡ attending Sunnymede Primary School at the point of proposed entry;
5. Other children living in the geographical area of Billericay (priority admissions areas of Buttsbury, South Green, Brightside and Quilters Schools);
6. Children living outside the geographical area of Billericay (as defined) with a sibling‡ attending Sunnymede Primary School at the point of entry;
7. Remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

‡ LA sibling definition applies.

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Waiting list held until: end of autumn term.

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# BLACKMORE

## Blackmore Primary

Nine Ashes Road, Blackmore, Ingatestone CM4 0QR  
Telephone (01277) 821528  
Email: admin@blackmore.essex.sch.uk  
Website: www.blackmore.essex.sch.uk  
Headteacher: Mrs A Farrant  
Community (Co-educational)  
4-11  
School Number: 881-2640

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Published admission number 2024/2025: **25**  
Number on roll: **169**  
Applications received (all preferences) Sept 2023: **58**  
In 2023 the last child was admitted under criterion: 4

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### Timing of Admission

Please see page 6 of this booklet.

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### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

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Waiting list held until: 31 December 2024.

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# BOWERS GIFFORD

## St Margaret's C of E Academy

London Road, Bowers Gifford, Basildon SS13 2DU

Telephone (01268) 552176

Email: admin.stmargarets@dcvst.org

Website: www.st-margaretsacademy.co.uk

Headteacher: Dr D Emmanuel

Academy (Co-educational)

3 – 11 Church of England

School Number: 881-3401

Published admission number 2024/2025: **30**

Number on roll: **185**

Applications received (all preferences) Sept 2023: **32**

In 2023 the last child was admitted under criterion: **6**

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. Children who, on the date of application have, a sibling at the School. Sibling means brother or sister, half brother or sister, adopted brother or sister, step brother or sister, foster brother or sister, or the child of the parent/carer's partner where the child for whom admission is sought is living in the same family unit as that sibling and at the same address.
3. Children attending St Margaret's Nursery; St Margaret's C of E Academy is a Church school (Church of England school) and after the application of 1, 2 and 3 above, the remaining places up to the number intended to admit (currently 30) will be offered to applicants as follows:
4. Children living outside the priority admissions area who meet the faith criterion.

A child living outside the priority admissions area is eligible for this category where the child or the parent or carers meets the following criteria, in order of priority:

- Regular attendance at public worship in any Church of England church, for not less than eight times in a twelve-month period prior to the date of submission of the application for admission to the school.

- Regular attendance at public worship in any other Christian church, for not less than eight times in a twelve-month period prior to the date of submission of the application for admission to the school.

- Regular attendance at public worship in any faith group which is a member of the local Council of Faiths, for not less than eight times in a twelve-month period prior to the date of submission of the application for admission to the school.

5. Applicants who are inside the Parish of Bowers Gifford and North Benfleet.
6. All other children.

If more applications are received than there are places available under any criterion, then the available places will be offered in order of distance. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

If a child's time is split equally between two residences, the address of the residence at which the child resides for the majority of the school week would be used to measure the distance between the child's school and home. In the unlikely event of two applicants with an identical distance competing for a single place at a school – for example because both families live in a block of flats with a common entrance - the place will be offered to one applicant on the basis of lots drawn by an officer of the County Council not involved in admissions.

◆ This school requires a Supplementary Information Form to be completed. The SIF must be returned to the School office on or before **15th January 2024**.

Waiting list held until: end of academic year.

# BRENTWOOD

## Bentley St Paul's CE (VA) Primary

Ashwells Road, Bentley, Brentwood CM15 9SE  
 Telephone (01277) 372295  
 Email: admin@bentley-st-pauls.essex.sch.uk  
 Website: www.bentley-stpauls.co.uk  
 Headteacher: Mrs L Putt  
 Academy (Co-educational)  
 4–11 Church of England  
 School Number: 881-3402

Published admission number 2024/2025: **30**

Number on roll: **209**

Applications received (all preferences) Sept 2023: **76**

In 2023 the last child was admitted under criterion: 7

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

In the event of over subscription, admission will be determined by the following criteria:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with an older sibling<sup>^</sup> already in the school in the term that the child starts;
3. children whose parents/legal guardians regularly worship and are actively involved in the day-to-day life\* of any of the three Anglican churches that make up the Benefice of St Paul's Bentley Common, St Nicholas', Kelvedon Hatch and St Thomas' Navestock;
4. children whose parents/legal guardians regularly worship and are actively involved in the day-to-day life\* of those Anglican churches that share a common boundary with any of the above named 3 parishes;
5. children whose parents/legal guardians regularly worship and are actively involved in the day-to-day life\* of any other Anglican churches, or members of the congregation and on the roll (however defined) of other non-Anglican Christian churches which subscribe to the doctrine of the Holy Trinity;
6. children who are eligible for pupil premium whose parents/legal guardians live within the Benefice of St Paul's Bentley Common, St Nicholas' Kelvedon Hatch and St Thomas' Navestock. Original documentary evidence of eligibility must be shown to the school office by 15th January 2024 (please contact the school for information on accepted evidence);

7. children living closest to the school measured by straight line distance, those living closest being afforded the highest priority. For the purposes of this criterion, the address measured will be that given on the Admissions Application Form and must be the applicant's place of residence on the Application Date.

In the event of over subscription within category 3, priority will be determined on the basis of the parents' regularity and length of worship at their church. In the event of a tie in Category 3 or over subscription within all other categories, priority will be determined by applying the criterion of straight line distance from home to school with those living closest being given highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

<sup>^</sup>Sibling means "a brother or sister, adopted brother or sister or stepbrother or stepsister living in the same family unit in the same family household and address. In addition, biological siblings will be treated as siblings irrespective of residence.

\* 'Regular worship' means that the parents have attended at least twice monthly for at least one year prior to the application.

The term 'actively involved in the day-to-day life' means being active in any aspect of church life (e.g. attending bible study groups, Alpha Course, Confirmation Course or Prayer Group, being a member of the PCC, Sidesperson/Steward, Children/Youth group ministry etc).

In the event that during the period specified for attendance at worship the church [or, in relation to those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been available for public worship.

◆ This school requires a Supplementary Information form to be completed. When completing the Supplementary Information Form (SIF), written confirmation will be required from clergy/ministers/church leaders.

Waiting list held until: end of autumn term.



# BRENTWOOD

## Hogarth Primary

Riseway, Brentwood CM15 8BG  
 Telephone (01277) 212216  
 Email: office@hogarth.essex.sch.uk  
 Website: www.hogarthprimary.co.uk  
 Headteacher: Mrs A Taylor  
 Academy (Co-educational)  
 3–11  
 School Number: 881-2838

Published admission number 2024/2025: **60**  
 Number on roll: **272**  
 Applications received (all preferences) Sept 2023: **105**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

## Holly Trees Primary

Vaughan Williams Way, Warley, Brentwood CM14 5RY  
 Telephone (01277) 212296  
 Email: admin@hollytrees.essex.sch.uk  
 Website: www.hollytreesprimaryschool.co.uk  
 Headteacher: Mrs S Meacher  
 Community (Co-educational)  
 4–11  
 School Number: 881-2013

Published admission number 2024/2025: **60**  
 Number on roll: **414**  
 Applications received (all preferences) Sept 2023: **214**  
 In 2023 the last child was admitted under criterion: 3

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

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# BRENTWOOD

## Larchwood Primary

Larchwood Gardens, Pilgrims Hatch,  
Brentwood CM15 9NG  
Telephone (01277) 372450  
Email: office@larchwood.essex.sch.uk  
Website: www.larchwoodprimary.co.uk  
Headteacher: Mr S Bowsher  
Academy (Co-educational)  
4-11  
School Number: 881-2105

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Published admission number 2024/2025: **60**

Number on roll: **416**

Applications received (all preferences) Sept 2023: **202**

In 2023 the last child was admitted under criterion: 3

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### Timing of Admission

Please see page 6 of this booklet.

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### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet), including those children, who appear (to the Admission Authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted;
2. children with a sibling<sup>‡</sup> attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, with those living closest being given the highest priority.

The school asks for proof of address for all applications that are approved and accepted by parents/carers and this needs to be provided to Larchwood Primary School before a child can start school.

<sup>‡</sup> LA sibling definition applies.

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Waiting list held until: end of academic year.

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# BRENTWOOD

## St Helen's Catholic Infant

Sawyers Hall Lane, Brentwood CM15 9BY  
 Telephone (01277) 215626  
 Email: admin@st-helens-inf.essex.sch.uk  
 Website: www.st-helens-inf.essex.sch.uk  
 Headteacher: Ms A McAuliffe  
 Voluntary Aided (Co-educational)  
 4–7 Roman Catholic  
 School Number: 881-5267

Published admission number 2024/2025: **60**

Number on roll: **233**

Applications received (all preferences) Sept 2023: **153**

In 2023 the last child was admitted under criterion: **11**

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where applications for admission exceeds the number of places available, the following criteria will be applied in the order of priority set out below:

1. Catholic Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. Baptised Catholic children who are resident in the parishes of Brentwood – Cathedral Church of St. Mary & St. Helen with Holy Cross and All Saints, Ingatestone – St. John the Evangelist & St. Erconwold and Ongar – St. Helen Ongar and St. Margaret of Scotland Doddinghurst.
3. Other Baptised Catholic children from other Parishes.
4. Other looked after and previously looked after children.
5. Catechumens and members of the Eastern Christian Churches.
6. Children who have a brother or sister attending at St. Helen's Catholic Infant or Junior School Academy at the time of admission and who do not fit into any of the categories above.
7. Children of other Christian denominations whose membership is evidenced by a minister of their religion.
8. Children of other faiths whose membership is evidenced by a religious leader of their faith.
9. Any other children

Within each category, the following criteria in the order given below will be used to determine priority:

- i. Those who have a brother or sister at St. Helen's Catholic Infant or Junior School Academy at the time

of admission. A sibling is defined as a brother, sister, stepbrother or stepsister living in the same family unit in the same family household and address. Biological siblings will be treated as siblings irrespective of place of residence.

In the event of over-subscription within any of the above criteria, priority will be given to children living closest to the school determined by the shortest distance. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet. In the event of distances being the same for two or more children where this would determine the last place to be allocated, random allocation will be carried out and supervised by a person independent of the school. All the names will be entered into a hat and the required number of names will be drawn out.

'Catholic' means a member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church. For the purposes of this policy, it includes a looked after child who is part of a Catholic family where a letter from a priest demonstrates that the child would have been baptised or received if it were not for their status as a looked after child (e.g. a looked after child in the process of adoption by a Catholic family).

For a child to be treated as Catholic, evidence of Catholic baptism or reception into the Church will be required. Those who have difficulty obtaining written evidence of baptism should contact their Parish Priest.

'catechumen' means a member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

'Eastern Christian Church' includes Orthodox Churches, and is normally evidenced by a certificate of baptism or reception from the authorities of that Church.

'brother or sister' includes

- i) all natural brothers and sisters, half brothers and sisters, adopted brothers and sisters, stepbrothers or sisters, foster brothers or sisters, whether or not they

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# BRENTWOOD

## St Helen's Catholic Infant (continued)

are living at the same address, and  
 ii) the child of a parent's partner where that child lives for at least part of the week in the same family unit at the same address as the applicant

“children of other Christian denominations” means children who belong to other churches and ecclesial communities which, acknowledge God's revelation in Christ, confess the Lord Jesus Christ as God and Saviour according to the Scriptures, and, in obedience to God's will and in the power of the Holy Spirit commit themselves: to seek a deepening of their communion with Christ and with one another in the Church, which is his body; and to fulfil their mission to proclaim the Gospel by common witness and service in the world to the glory of the one God, Father, Son and Holy Spirit. An ecclesial community which on principle has no creedal statements in its tradition, is included if it manifests faith in Christ as witnessed to in the Scriptures and is committed to working in the spirit of the above.

All members of Churches Together in England and CYTUN are deemed to be included in the above definition, as are all other churches and ecclesial communities that are in membership of any local Churches Together Group (by whatever title) on the above basis.

“children of other faiths” means children who are members of a religious community that does not fall within the definition of ‘other Christian denominations’ at 8 above and which falls within the definition of a religion for the purposes of charity law. The Charities Act 2011 defines religion to include:

- A religion which involves belief in more than one God, and
- A religion which does not involve belief in a God.

Case law has identified certain characteristics which describe the meaning of religion for the purposes of charity law, which are characterised by a belief in a supreme being and an expression of belief in that supreme being through worship.

A ‘parent’ means all natural parents, any person who is not a parent but has parental responsibility for a child and any person who has care of a child.

To demonstrate an exceptional social, medical or pastoral need of the child which can be most appropriately met at this school, the governing body will require compelling written evidence from an appropriate professional, such as a social worker, doctor or priest.

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♦ This school requires a Supplementary Information Form to be completed.

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For the full Admission Policy and notes please refer to the school's website.

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The school holds a rolling waiting list.

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# BRENTWOOD

## St Helen's Catholic Junior Academy

Sawyers Hall Lane, Brentwood CM15 9BY  
 Telephone (01277) 213962  
 Email: [admin@st-helens-jun.essex.sch.uk](mailto:admin@st-helens-jun.essex.sch.uk)  
 Website: [www.st-helens-jun.essex.sch.uk](http://www.st-helens-jun.essex.sch.uk)  
 Headteacher: Mr L. Daley  
 Academy (Co-educational)  
 7–11 Roman Catholic  
 School Number: 881-5253

Published admission number 2024/2025: **92**  
 Number on roll: **354**  
 Applications received (all preferences) Sept 2023: **103**

### Admissions Policy

Applications for admission will be considered from parents who want a Catholic education for their child according to the following criteria:

1. Catholic Families - Looked after children, previously looked after children and those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Catholics attending St Helen's Infant School, whose application is supported by the Parish Priest.
3. Catholics whose permanent residence is in the parishes of Brentwood and Warley, Ingatestone or Ongar and whose application is supported by their Parish Priest.
4. Catholics from other parishes who cannot attend another Catholic school nearer their home, whose application is supported by their Parish Priest;
5. Other looked after children, previously looked after children and those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
6. Children who do not fall into the above categories. Priority in this criteria (6) will be given to children currently attending St. Helen's Catholic Infant School, in Brentwood.

In any of the above criteria priority will be given to:

- a. Those who have a brother or sister in the school at the time of admission will have preference in the category in which they fall;
- b. Where there are medical grounds supported by a doctor's certificate, children will have preference in the categories in which they fall;

- c. Proximity of the child's home to school, as determined by straight-line distance, with those living closest being accorded the higher priority. Definition of straight-line distance is available in the Primary Education in Essex booklet, available on [www.essex.gov.uk/admissions](http://www.essex.gov.uk/admissions).

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◆ This school requires a Supplementary Information Form to be completed, if applying under a faith criterion.

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Waiting list held until 31 December 2024.

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# BRENTWOOD

## St Thomas of Canterbury CE (VA) Primary

Sawyers Hall Lane, Brentwood CM15 9BX  
 Telephone (01277) 223651  
 Email: admin@stthomaspri.essex.sch.uk  
 Website: www.stthomaspri.org  
 Headteacher: Mr D Moran  
 Voluntary Aided (Co-educational)  
 4–11 Church of England  
 School Number: 881-3592

Published admission number 2024/2025: **75**  
 Number on roll: **517**  
 Applications received (all preferences) Sept 2023: **N/A**  
 In 2023 the last child was admitted under criterion: **N/A**

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

In the event of oversubscription places will be allocated according to the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet).
2. Children whose parents are regularly at the heart of the worship at St Thomas of Canterbury, Brentwood, or St George the Martyr, Brentwood (attendance of at least twice each month for at least the past two years).
3. Children whose parents are regularly at the heart of worship of another Anglican Church or another Christian Church (recognised by "Churches Together" in England or the Evangelical Alliance) (attendance of at least twice each month for at least the past two years).
4. Children whose parents are committed to the worship (attendance of at least twice each month for at least the past year) at St Thomas of Canterbury, Brentwood, or St George the Martyr, Brentwood.
5. Children whose parents are committed to the worship (attendance of at least twice each month for at least the past year) at another Christian Church (recognised by "Churches Together" in England or the Evangelical Alliance).
6. Children who have a brother or sister attending St Thomas of Canterbury CE VA Primary School at the time of admission.

7. Children whose parents (i) wish their child to attend a Church of England School and (ii) are committed to the worship (attendance of at least twice each month for at least the past year) of any Christian Church or any other world faith (represented on the Interfaith Network).
8. Children who do not fall into any of the above categories.

In the event of over subscription within any of the above criteria, priority will be given in the first instance to children who have a sibling attending St Thomas of Canterbury CE VA Primary School at the time of admission and in the second instance will be determined by straight line distance from home to school, those living closest being given the highest priority.

Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

### Siblings

For applications made in the normal admission round a relevant sibling is a child who has a brother, sister, adopted brother or sister or stepbrother or stepsister living in the same family unit in the same family household and address who attends the preferred school or partner school in any year group excluding the final year. Biological siblings who attend the preferred school in any year group excluding the final year will also be treated as siblings irrespective of place of residence. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings. For mid-year applications a sibling is a child who has a brother, sister, adopted brother or sister or stepbrother or stepsister living in the same family unit in the same family household and address as a child who attends or has been offered a place at the preferred school or partner school at the time of application and determination and with a reasonable expectation that the sibling will be attending at the time of admission.



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## BRENTWOOD

### St Thomas of Canterbury CE (VA) Primary (*continued*)

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◆For consideration under criteria 2 – 5 and 7, Part 2 of the Supplementary Information Form must be completed and signed by the Priest or Minister. This must be submitted to the Primary School by the statutory national closing date. If you have recently joined a new church; attendance at a former church may be taken into account and should also be included on further copies of the Supplementary Information Form. In the event that during the period specified for attendance at worship the church [or, in relation to those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been available for public worship.

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The school holds a rolling waiting list.

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## BRENTWOOD

### Warley Primary

Chindits Lane, Warley, Brentwood CM14 5LF  
 Telephone (01277) 223008  
 Email: admin@warley.essex.sch.uk  
 Website: www.warleyprimary.co.uk  
 Headteacher: Mrs J Evans  
 Community (Co-educational)  
 4–11  
 School Number: 881-2919

Published admission number 2024/2025: **60**  
 Number on roll: **345**  
 Applications received (all preferences) Sept 2023: **176**  
 In 2023 the last child was admitted under criterion: 4

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

## CANEWDON

### Canewdon Endowed CE Primary

High Street, Canewdon, Rochford SS4 3QA  
 Telephone (01702) 258238  
 Email: admin@canewdon.essex.sch.uk  
 Website: www.canewdonprimary.com  
 Executive Headteacher: Mrs S Willis  
 Academy (Co-educational)  
 4–11 Church of England  
 School Number: 881-3103

Published admission number 2024/2025: **22**  
 Number on roll: **110**  
 Applications received (all preferences) Sept 2023: **15**  
 In 2023 the last child was admitted under criterion: 4

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

# CANVEY ISLAND

## Canvey Island Infant and Nursery

Long Road, Canvey Island SS8 0JG  
 Telephone (01268) 683257  
 Email: admin@canvey-inf.essex.sch.uk  
 Website: www.canveyislandinfantschool.co.uk  
 Headteacher: Mrs S Dorrington  
 Community (Co-educational)  
 4-7  
 School Number: 881-2751

Published admission number 2024/2025: **60**  
 Number on roll: **181**  
 Applications received (all preferences) Sept 2023: **159**  
 In 2023 the last child was admitted under criterion: 3

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school or the Canvey Junior school;
3. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

## Canvey Junior

Long Road, Canvey Island SS8 0JG  
 Telephone (01268) 682288  
 Email: admin@canvey-jun.essex.sch.uk  
 Website: www.canveyjuniorschool.co.uk  
 Headteacher: Mrs S Townsley  
 Community (Co-educational)  
 7-11  
 School Number: 881-2311

Published admission number 2024/2025: **60**  
 Number on roll: **244**  
 Applications received (all preferences) Sept 2023: **64**

### Admissions Policy

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked after children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school or the Canvey Island Infant school;
3. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

# CANVEY ISLAND

## Leigh Beck Infant Academy and Nursery

Point Road, Canvey Island SS8 7TD  
 Telephone (01268) 682322  
 Email: admin@leighbeck-inf.essex.sch.uk  
 Website: www.leighbeck-inf.essex.sch.uk  
 Executive Headteacher: Mrs E Lane  
 Academy (Co-educational)  
 3-7#  
 School Number: 881-2113

Published admission number 2024/2025: **90**  
 Number on roll: **232**  
 Applications received (all preferences) Sept 2023: **120**  
 In 2023 the last child was admitted under criterion: 3

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where applications for admissions exceed the number of places available, the following criteria will be applied, in the order set out below, to determine which children to admit.

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a brother or sister\* attending the school or the partner junior school;
3. proximity of home to school measured by straight line distance, those living closest being given the highest priority.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet. Exceptional medical circumstances (supported by relevant medical evidence) may override the above oversubscription criteria.

\* Siblings are defined as children with a brother or sister, step brother/sister, adopted brother/sister, in the same family unit, living at the same address. Extended family members such as cousins living at the same address are not counted as siblings.

Attendance at the nursery does not guarantee admission to the school.

#This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: end of academic year.

## Leigh Beck Junior School

Point Road, Canvey Island SS8 7TD  
 Telephone (01268) 683037  
 Email: school@leighbeckjunior.net  
 Website: www.leighbeckjunior.net  
 Executive Head Teacher: Aaron Wright  
 Academy (Co-educational)  
 7-11  
 School Number: 881-2158

Published admission number 2024/2025: **90**  
 Number on roll: **316**  
 Applications received (all preferences) Sept 2023: **85**

### Admissions Policy

In the event of oversubscription any remaining places will be allocated using the following criteria in the order given.

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children who have an exceptional medical need requiring attendance at the school applied for rather than any other school. Such needs must be supported, at the time of application, by reports or letters from suitable professionals such as GPs or consultants. Circumstances cannot be taken into account unless information is provided at the time of application and failure to provide such information at that stage may affect whether or not the children are allocated places at the preferred schools. All information submitted will be regarded as confidential;
3. children who will have a sibling (by which is meant full, step, half and adopted siblings living in the same household) at the school at the point of admission;
4. children living closest to the preferred school, measured by a straight line measurement from the single address point of the child's permanent home address to the single address point of the school.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

# CANVEY ISLAND

## Lubbins Park Primary Academy

May Avenue, Canvey Island SS8 7HF  
 Telephone (01268) 697181  
 Email: admin@lubbinspark.essex.sch.uk  
 Website: www.lubbinspark.essex.sch.uk  
 Headteacher: Mrs S Murrell  
 Academy (Co-educational)  
 4-11 #  
 School Number: 881-2143

Published admission number 2024/2025: **30**

Number on roll: **186**

Applications received (all preferences) Sept 2023: **74**

In 2023 the last child was admitted under criterion: 3

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling\* attending the school;
3. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

\*Siblings are defined as children with a brother or sister (or step brother/sister or adopted brother/sister) in the same family unit living at the same address at the time the application is submitted. There must be a reasonable expectation that the sibling will still be attending the school at the time of admission.

#This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: 31 December 2024.

## Northwick Park Primary and Nursery Academy

Third Avenue, Canvey Island SS8 9SU  
 Telephone (01268) 684554  
 Email: admin@northwickpark.essex.sch.uk  
 Website: www.northwickpark.essex.sch.uk  
 Headteacher: Mrs E Lane  
 Academy (Co-educational)  
 2-11 #  
 School Number: 881-3834

Published admission number 2024/2025: **90**

Number on roll: **558**

Applications received (all preferences) Sept 2023: **122**

In 2023 the last child was admitted under criterion: 3

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to determine which children to admit:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a brother or sister\* attending the school;
3. proximity of home to school measured by straight line distance, those living closest being given the highest priority.

In the event of oversubscription within any of the above criteria, priority will be determined by the straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

Exceptional medical circumstances (supported by relevant medical evidence) may override the above oversubscription criteria.

\* Siblings are defined as children with a brother or sister, step brother/sister, adopted brother/sister, in the same family unit, living at the same address. Extended family members such as cousins living at the same address are not counted as siblings.

#This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: end of academic year.

# CANVEY ISLAND

## St Joseph's Catholic Primary

Vaagen Road, Canvey Island SS8 9DP  
 Telephone (01268) 683903  
 Email: admin@st-josephsrc.essex.sch.uk  
 Website: www.st-josephsrc.essex.sch.uk  
 Headteacher: Miss Walker  
 Academy (Co-educational)  
 4–11 Roman Catholic  
 School Number: 881-3411

Published admission number 2024/2025: **30**  
 Number on roll: **201**  
 Applications received (all preferences) Sept 2023: **53**  
 In 2023 the last child was admitted under criterion: **8**

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy♦

1. Catholic looked after and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. Catholic children who are resident in the parish of Our Lady of Canvey & The English Martyrs, Canvey Island;
3. other Catholic children (as defined in the Primary Education in Essex 2024/2025 booklet);
4. other looked after and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
5. Catechumens and members of an Eastern Christian Church;
6. children of other Christian denominations whose membership is evidenced by a minister of religion;
7. children of other faiths whose membership is evidenced by a religious leader;
8. any other children.

Within each of the categories listed above, the following provisions will be applied in the following order:

- (i) Where evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child which can most appropriately be met at this school, the application will be placed at the top of the category in which the application is made.
- (ii) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which

the application is made after children in (i) above.

Priority will be given to children living closest to the school determined by the shortest distance. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

‘Catholic’ means a member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church. For the purposes of this policy, it includes a looked after child who is part of a Catholic family where a letter from a priest demonstrates that the child would have been baptised or received if it were not for their status as a looked after child (e.g. a looked after child in the process of adoption by a Catholic family).

For a child to be treated as Catholic, evidence of Catholic baptism or reception into the Church will be required.

‘catechumen’ means a member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

‘Eastern Christian Church’ includes Orthodox Churches, and is normally evidenced by a certificate of baptism or reception from the authorities of that Church.

‘brother or sister’ includes:

- (i) all natural brothers or sisters, half brothers or sisters, adopted brothers or sisters, stepbrothers or sisters, foster brothers or sisters, whether or not they are living at the same address; and
- (ii) the child of a parent’s partner where that child lives for at least part of the week in the same family unit at the same address as the applicant.

♦ This school requires a Supplementary Information Form to be completed and all supporting documentation to be returned for consideration under criteria 1 to 3 or 6 to 8 by 15th January 2024.

For the full Admission Policy and notes please refer to the school's website.

Waiting list held until: end of autumn term, longer by request.



# CANVEY ISLAND

## St Katherine's CE Primary

Hilton Road, Canvey Island SS8 9QA  
 Telephone: (01268) 685611  
 Email: admin@st-katherines.essex.sch.uk  
 Website: www.stkatherinesprimary.com  
 Headteacher: Mrs A Taylor  
 Foundation (Co-educational)  
 4-11 # Church of England  
 School Number: 881-5224

Published admission number 2024/2025: **30**

Number on roll: **201**

Applications received (all preferences) Sept 2023: **60**  
 In 2023 the last child was admitted under criterion: 7

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where there are too many applications for places available, the following criteria will be applied by the Governors' Admissions Panel, in the order set out below, to decide which children to admit.

#### A. Applicants whose normal place of residence is Canvey Island, in the following priority order:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet) with a recommendation by a Christian Minister. In the event of there being a greater number of applications than places available, applications from parents/carers who have a longstanding active involvement in the life of The Church will be given a higher priority;
2. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet) not of the Christian Faith;
3. children with siblings\* currently attending the school and with a personal recommendation by a Christian Minister. In the event of there being a greater number of applications than places available, applications from parents/carers who have a longstanding active involvement in the life of The Church will be given a higher priority;
4. children with siblings currently attending the school;
5. children with a personal recommendation by a Christian Minister. In the event of there being a greater number of applications than places available, applications from parents who have a

- longstanding active involvement in the life of the Church will be given a higher priority;
6. children whose parents desire a Christian education for their child even though they themselves may not be practising Christians;
7. straight line distance from the school.

In the event of the school being oversubscribed in any of the above categories, the following provisions will be applied in this given order:

- (a) Children of teaching staff (regardless of home address) who:
  - a. Have been employed at the school for two or more years at the time of application for the school place,
  - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage.
- (b) Straight line distance from the school.

#### B. Applicants not normally resident on Canvey Island will be admitted in the same order as above.

Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

In the event that the church [or other relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church [or other relevant place of worship] or alternative premises have been available for public worship.

\*A sibling is the brother or sister of a child who is expected still to be attending the school when the sibling is admitted. A sibling could be a full, half or step sister or brother living in the same or different household as the older brother or sister.

#This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

◆ For consideration under criteria A and B this school requires a Supplementary Information Form to be completed.

The school holds a rolling waiting list.

# CANVEY ISLAND

## William Read Primary School and Nursery

Long Road, Canvey Island SS8 0JE  
 Telephone (01268) 683053  
 Email: admin@williamread.essex.sch.uk  
 Website: www.williamread.essex.sch.uk  
 Executive Headteacher: Mrs E Lane  
 Academy (Co-educational)  
 4-11#  
 School Number: 881-2998

Published admission number 2024/2025: **30**  
 Number on roll: **275**  
 Applications received (all preferences) Sept 2023: **73**  
 In 2023 the last child was admitted under criterion: 3

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children at this school.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Exceptional medical circumstances (supported by relevant medical evidence) may override the above oversubscription criteria.

Attendance at the nursery does not guarantee admission to the school.

# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: 31 December 2024.

## Winter Gardens Academy

Hilton Road, Canvey Island SS8 9QA  
 Telephone (01268) 699305  
 Email: admin@wintergardensacademy.org  
 Website: www.wintergardensacademy.org  
 Headteacher: Mrs C Stalham  
 Academy (Co-educational)  
 2-11#  
 School Number: 881-2129

Published admission number 2024/2025: **60**  
 Number on roll: **361**  
 Applications received (all preferences) Sept 2023: **105**  
 In 2023 the last child was admitted under criterion: 3

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where more applications are received than there are places available, the Directors will use the following criteria in descending order 1 to 3:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a brother or sister attending the school;
3. proximity of home to school measured by straight line distance, those living closest being given the highest priority.

The proximity (straight line distance is calculated by the LA) of the child's home to the school will be taken as a tiebreaker, if necessary, in any category. In the unlikely event of a tie, in regards to distance, the tiebreaker will consist of a name being pulled out of a hat by a neutral party.

‡ LA sibling definition applies.

# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: end of autumn term.

## CRAYS HILL

### Crays Hill Primary

London Road, Crays Hill, Billericay CM11 2UZ  
 Telephone (01268) 521914  
 Email: admin@crayshill.essex.sch.uk  
 Website: www.crayshill.essex.sch.uk  
 Headteacher: Mrs H Dyer  
 Academy (Co-educational)  
 4–11  
 School Number: 881-2251

Published admission number 2024/2025: **20**  
 Number on roll: **99**  
 Applications received (all preferences) Sept 2023: **1**  
 In 2023 the last child was admitted under criterion: 5

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling<sup>‡</sup> attending the school;
3. children living in the priority admission area;
4. children of staff at the school:
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

<sup>‡</sup> LA sibling definition applies.

Waiting list held until: 31 December 2024.

## DODDINGHURST

### Doddinghurst Infant

Church Lane, Doddinghurst, Brentwood CM15 0NJ  
 Telephone (01277) 822721  
 Email: admin@doddinghurst-inf.essex.sch.uk  
 Website: www.doddinghurstinfantschool.co.uk  
 Headteacher: Mrs I Nicholson  
 Community (Co-educational)  
 4–7  
 School Number: 881-2729

Published admission number 2024/2025: **60**  
 Number on roll: **129**  
 Applications received (all preferences) Sept 2023: **86**  
 In 2023 the last child was admitted under criterion: 4

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school or Doddinghurst CE (VC) Junior school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

# DODDINGHURST

## Doddinghurst CE Junior

Church Lane, Doddinghurst, Brentwood CM15 0NJ  
 Telephone (01277) 821064  
 Email: admin.djs@osborne.coop  
 Website: www.doddinghurst-jun.essex.sch.uk  
 Head of School: Mr R Davies  
 Academy (Co-educational)  
 7–11 Church of England  
 School Number: 881-3237

Published admission number 2024/2025: **60**  
 Number on roll: **212**  
 Applications received (all preferences) Sept 2023: **43**

### Admissions Policy

Where the number of applications for admission is greater than the published admissions number, applications will be considered against the criteria set out below:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet).
2. Priority will next be given to the children of staff in the following circumstances:
  - i) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made; and/or
  - ii) the member of staff is recruited to fill a vacant classroom-based post at the school for which there is a demonstrable skill shortage.
3. Admission of students whose older siblings currently attend the school and who will continue to do so on the date of admission;  
 For the purpose of allocating places, sibling means:
  - Full sibling living at the same address as the applicant.
  - Step sibling living at the same address as the applicant.
  - Half sibling living at the same address as the applicant.
  - Long term foster sibling living at the same address as the applicant.
4. Admission of pupils who attend any named feeder infant school:
  - Doddinghurst Infant School

5. Other children by distance from the school, using straight-line measurement from the home address to the the school with priority for admission given to children who live nearest to the school. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: 31 December 2024.

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# GREAT WAKERING

## Great Waking Primary Academy

High Street, Great Waking,  
Southend-on-Sea SS3 0EJ  
Telephone (01702) 219435  
Email: [admin@greatwaking.essex.sch.uk](mailto:admin@greatwaking.essex.sch.uk)  
Website: [www.greatwaking.essex.sch.uk](http://www.greatwaking.essex.sch.uk)  
Head of School: Mrs J Burdett  
Academy (Co-educational)  
4-11  
School Number: 881-2130

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Published admission number 2024/2025: **60**

Number on roll: **418**

Applications received (all preferences) Sept 2023: **91**

In 2023 the last child was admitted under criterion: **6**

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### Timing of Admission

Please see page 6 of this booklet.

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### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area with a sibling attending the school;
3. other children living in the priority admission area;
4. children living outside the priority admission area with a sibling attending the school;
5. other applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Exceptional medical circumstances (supported by medical evidence) may override the above (other than Looked After Children).

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Waiting list held until: 31 December 2024.

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# HADLEIGH

## Hadleigh Infant and Nursery

Bilton Road, Hadleigh, Benfleet SS7 2HQ  
 Telephone (01702) 557979  
 Email: admin@hadleigh-inf.essex.sch.uk  
 Website: www.hadleigh-inf.essex.sch.uk  
 Headteacher: Mrs L Fynn  
 Academy (Co-educational)  
 4-7 #  
 School Number: 881-5254

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Published admission number 2024/2025: **90**  
 Number on roll: **270**  
 Applications received (all preferences) Sept 2023: **137**  
 In 2023 the last child was admitted under criterion: 8

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to determine which children to admit:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area\* with a sibling‡ attending the school or Hadleigh Junior school at the time of admission;
3. children with a sibling‡ attending Hadleigh Infant School at the time of admission;
4. children with a sibling‡ attending Hadleigh Junior School at the time of admission;
5. children of staff who work at the school;
6. other children living in the priority admission area\*;
7. remaining applications.

In each individual criterion, distance between home and school (measured in a straight line) will be calculated, with those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

‡ LA sibling definition applies.

\* Please contact the school or visit the school's website for details of the priority admissions area.

# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: end of academic year.



# HADLEIGH

## Hadleigh Junior

Church Road, Hadleigh, Benfleet SS7 2DQ  
 Telephone (01702) 558619  
 Email: admin@hadleigh-jun.essex.sch.uk  
 Website: www.hadleighjuniorschool.co.uk  
 Headteacher: Mr G Moore  
 Academy (Co-educational)  
 7–11  
 School Number: 881-2170

Published admission number 2024/2025: **90**  
 Number on roll: **320**  
 Applications received (all preferences) Sept 2023: **97**

### Admissions Policy

The following criteria (in rank order shown) will be applied to decide the order in which places will be allocated when there are more requests from parents/carers than the number of places available:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children attending Hadleigh Infants and Nursery school;
3. children living in the priority admissions area with a sibling‡ in the school;
4. children living in the priority admissions area with a sibling‡ attending Hadleigh Infants and Nursery School;
5. other children living in the priority admissions area;
6. children living outside of the priority admissions area with a sibling‡ attending the School;
7. children living outside of the priority admissions area with a sibling‡ attending the Hadleigh Infants and Nursery School;
8. remaining applications.

If applying these criteria results in there being more children with an equal right to admission to the school than the number of available places, the tie break will be the distance the pupil lives from the school, measured in a straight line. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

‡ LA sibling definition applies.

Waiting list held until: end of autumn term.

## Westwood Academy

Beresford Close, Hadleigh, Benfleet SS7 2SU  
 Telephone (01702) 559467  
 Email: admin@westwoodacademy.org  
 Website: www.westwoodacademy.org  
 Headteacher: Mr J Archer  
 Academy (Co-educational)  
 2–11  
 School Number: 881-2915

Published admission number 2024/2025: **30**  
 Number on roll: **208**  
 Applications received (all preferences) Sept 2023: **119**  
 In 2023 the last child was admitted under criterion: 3

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where more applications are received than there are places available, the Directors will use the following criteria in descending order 1 to 5:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area with a sibling‡ attending the school;
3. children living outside the priority admission area with a sibling‡ attending the school;
4. other children living in the priority admission area;
5. remaining applications.

The proximity (straight line distance) of the child's home to the school will be taken as a tie-breaker, if necessary, in any category. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

Attendance at any local nursery or pre-school provision, including any provision made by Westwood Academy directly will not guarantee a place in the main school on entry to reception year.

‡ LA sibling definition applies.

Waiting list held until: end of autumn term.

# HAWKWELL

## Holt Farm Infant

Ashingdon Road, Rochford SS4 1RS  
 Telephone (01702) 544058  
 Email: admin@holtfarm-inf.essex.sch.uk  
 Website: www.holtfarm-inf.essex.sch.uk  
 Headteacher: Mr R Goodier  
 Community (Co-educational)  
 4–7  
 School Number: 881-2521

Published admission number 2024/2025: **90**  
 Number on roll: **189**  
 Applications received (all preferences) Sept 2023: **122**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school or Holt Farm Junior school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

## Holt Farm Junior

Ashingdon Road, Rochford SS4 1RS  
 Telephone (01702) 545131  
 Email: contactus@hfjs.co.uk  
 Website: www.hfjs.co.uk  
 Headteacher: Mrs C Richardson  
 Academy (Co-educational)  
 7–11  
 School Number: 881-2108

Published admission number 2024/2025: **90**  
 Number on roll: **301**  
 Applications received (all preferences) Sept 2023: **45**

### Admissions Policy

If at the closing date for applications, there are not enough places for all those who have expressed a wish to have their child admitted to this Academy; places will be allocated using the following admission criteria:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. pupils transferring from Holt Farm Infant School;
3. pupils who live in the priority admissions area served by the school and who have an older sibling attending the Junior or Infant school at the time of the application;
4. pupils who live in the priority admissions area served by the school;
5. pupils who live outside the priority admissions area served by the school and who have an older sibling attending the Junior or Infant school;
6. pupils who live outside the priority admission area served by the school.

There is no guarantee of a place to children living in the priority admission area of a particular school. Details, including maps of priority admission areas are available on request.

Sibling is defined as children who live as brother and sister in the same house, including natural brother and sisters, adopted siblings, stepbrothers or sisters and foster brothers or sisters.

Waiting list held until: end of academic year.

# HAWKWELL

## St Teresa's Catholic Primary

Ashingdon Road, Rochford SS4 1RF  
 Telephone (01702) 547918  
 Email: admin@st-teresas-pri.essex.sch.uk  
 Website: www.strcs.net  
 Headteacher: Miss J Hickey  
 Academy (Co-educational)  
 4–11 Roman Catholic  
 School Number: 881-3467

Published admission number 2024/2025: **30**  
 Number on roll: **161**

Applications received (all preferences) Sept 2023: **61**  
 In 2023 the last child was admitted under criterion: 9

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority:

1. Catholic\* Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. Baptised, Practising Catholics who are resident in the parishes of St.Teresa's, Rochford (excluding the districts of Hockley and Hawkwell) and St. John Fisher, Prittlewell.
3. Baptised, Practising Catholics who are resident in other parishes.
4. Baptised Catholics who are resident in the parishes of St. Teresa's, Rochford (excluding the districts of Hockley and Hawkwell) and St. John Fisher, Prittlewell.
5. Baptised Catholics who are resident in other parishes.
6. Catechumens and members of an Eastern Christian Church.
7. Christians of other denominations whose membership is evidenced by a minister of religion.
8. Children of other faiths whose membership is evidenced by a religious leader.
9. Any other applicant whose parents wish a Catholic education for their child.

Within each of the categories listed above, the following provisions will be applied in the following order:

- i. Where evidence is provided at the time of application of an exceptional social, medical

or pastoral need of the child which can most appropriately be met at this school, the application will be placed at the top of the category in which the application is made.

- ii. The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made after the children in (i) above.

Priority will be given to children living closest to the school determined by the shortest distance. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

For the purposes of this policy, parish boundaries are as determined by the Bishop of Brentwood.

'Catholic' means a member of a Church in communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church.

For a child to be treated as Catholic, evidence of Catholic baptism or reception into the Church will be required.

'Catechumen' means a member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

'Eastern Christian Church' includes Orthodox Churches, and is normally evidenced by a certificate of baptism or reception from the authorities of that Church.

"brother or sister" includes:

- (i) All natural brothers or sisters, half-brother or sisters, step-brother or step-sister, adopted brother or sister, whether or not they are living at the same address;
- (ii) The child of a parent's partner where that child lives for at least part of the week in the same family unit at the same address as the applicant.

◆ This school requires a Supplementary Information Form to be completed and returned to the school by 15th January 2024.

For the full Admission Policy and notes please refer to the school's website.

Waiting list held until: end of academic year.

# HAWKWELL

## Westerings Primary Academy

Sunny Road, Hawkwell, Hockley SS5 4NZ  
 Telephone (01702) 205511  
 Email: [contactus@westerings.org](mailto:contactus@westerings.org)  
 Website: [www.westerings.org](http://www.westerings.org)  
 Headteacher: Mr A Stainsbury  
 Academy (Co-educational)  
 4-11  
 School Number: 881-5232

Published admission number 2024/2025: **60**  
 Number on roll: **403**  
 Applications received (all preferences) Sept 2023: **170**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

If the Academy is oversubscribed, after the admission of pupils with Statements of Special Educational Needs where the school is named in the Statement, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling<sup>‡</sup> who will still be on roll at the Academy at the time of admission;
3. children of staff at the Academy where the member of staff has been:
  - employed for two or more years at the time of application; and/or
  - recruited to fill a vacancy for which there is a demonstrable skill shortage;
4. children resident in the priority admission area;
5. distance - children resident closest to the Academy.

Tie breaker: Where two or more applicants have equal priority for the last available place (except for twins and children from multiple births), the final tie-breaker will be random allocation which will be independently verified. N.B. Should the PAN be reached in any criterion before the final oversubscription criterion, then distance will be used to prioritise applicants, with those resident closest to the school receiving the higher priority. Straight line distances are calculated by the LA.

Where the parent has made the same preferences of school and, through the normal operation of the admission arrangements, the last available place has been allocated to one twin or child from a multiple birth, the other twin or children from the multiple birth will be offered a place at the Academy. In such circumstances, both the PAN and the infant class size limit would be exceeded. The other sibling(s) would remain as exceptions to the Infant Class Size legislation for the time they are in an infant class or until the number in the year group falls back to the PAN.

Staff: In the context of oversubscription criterion 3, children of staff refers to children with a parent employed at the Academy, and includes teachers, non-teaching staff, full time and part time employees.

<sup>‡</sup> LA sibling definition applies.

Waiting list held until: end of academic year

# HOCKLEY

## Hockley Primary

Chevening Gardens, Hockley SS5 4UR  
 Telephone (01702) 202394  
 Email: office@hockleyprimary.org  
 Website: www.hockleyprimary.org  
 Headteacher: Mr D Jenkins  
 Academy (Co-educational)  
 4-11  
 School Number: 881-5247

Published admission number 2024/2025: **45**  
 Number on roll: **339**  
 Applications received (all preferences) Sept 2023: **178**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

The Admissions Committee will consider all applications at the same time. Should there be more applicants than places available; the Admissions committee will give preference to applicants using the following criteria and in this order:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling<sup>‡</sup> who will still be on roll at the Academy at the time of admission;
3. children of staff at the Academy where the member of staff has been:
  - employed for two or more years at the time of application; and/or
  - recruited to fill a vacancy for which there is a demonstrable skill shortage;
4. children resident in the priority admission area;
5. distance - children resident closest to the Academy.

Tie breaker: Where two or more applicants have equal priority for the last available place (except for twins and children from multiple births), the final tie-breaker will be random allocation which will be independently verified. N.B. Should the PAN be reached in any criterion before the final oversubscription criterion, then distance will be used to prioritise applicants, with those resident closest to the school receiving the higher priority. Straight line distances are calculated by the LA.

Where the parent has made the same preferences of school and, through the normal operation of the admission arrangements, the last available place has been allocated to one twin or child from a multiple birth, the other twin or children from the multiple birth will be offered a place at the Academy. In such circumstances, both the PAN and the infant class size limit would be exceeded. The other sibling(s) would remain as exceptions to the Infant Class Size legislation for the time they are in an infant class or until the number in the year group falls back to the PAN.

Staff: In the context of oversubscription criterion 3, children of staff refers to children with a parent employed at the Academy, and includes teachers, non-teaching staff, full time and part time employees.

<sup>‡</sup> LA sibling definition applies.

Waiting list held until: end of summer term

# HOCKLEY

## Plumberow Primary Academy

Hamilton Gardens, Hockley SS5 5BX  
 Telephone (01702) 203741  
 Email: [contactus@plumberowprimaryacademy.org](mailto:contactus@plumberowprimaryacademy.org)  
 Website: [www.plumberowprimaryacademy.org](http://www.plumberowprimaryacademy.org)  
 Headteacher: Mr T Bottrill  
 Academy (Co-educational)  
 4–11  
 School Number: 881-5233

Published admission number 2024/2025: **90**  
 Number on roll: **629**  
 Applications received (all preferences) Sept 2023: **163**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children resident in the catchment area with a sibling‡ (brother or sister) who will still be on roll at the Academy at the time of admission;
3. children of staff at the Academy where the member of staff has been:
  - employed for two or more years at the time of application; and/or;
  - recruited to fill a vacancy for which there is a demonstrable skill shortage.
4. children resident in the catchment area;
5. children with a sibling‡ who will still be on roll at the Academy at the time of admission;
6. distance - children resident closest to the Academy.

Tie breaker: Where two or more applicants have equal priority for the last available place (except for twins and children from multiple births), the final tie-breaker will be random allocation which will be independently verified. N.B. Should the PAN be reached in any criterion before the final oversubscription criterion, then distance will be used to prioritise applicants, with those resident closest to the school receiving the higher priority.

Where the parent has made the same preferences of school and, through the normal operation of the admission arrangements, the last available place has been allocated to one twin or child from a multiple birth, the other twin or children from the multiple birth will be offered a place at the Academy.

In the context of oversubscription criterion 3, children of staff refers to children with a parent employed at the Academy, and includes teachers, non-teaching staff, full time and part time employees.

Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet).

‡ LA sibling definition applies.

Waiting list held until: end of Summer term.



## HULLBRIDGE

### Riverside Primary

Ferry Road, Hullbridge, Hockley SS5 6ND  
 Telephone (01702) 230911  
 Email: admin@riverside.essex.sch.uk  
 Website: www.riversideprimary.co.uk  
 Headteacher: Mrs C Smith  
 Community (Co-educational)  
 4-11  
 School Number: 881-3840

Published admission number 2024/2025: **60**  
 Number on roll: **358**  
 Applications received (all references) Sept 2023: **70**  
 In 2023 the last child was admitted under criterion: 4

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

## HUTTON

### Hutton All Saints' CE Primary

Cloughton Way, Hutton, Brentwood CM13 1JW  
 Telephone (01277) 213945  
 Email: admin@huttonallsaints.essex.sch.uk  
 Website: www.huttonallsaints.co.uk  
 Headteacher: Mrs J Manookian  
 Academy (Co-educational)  
 4-11 Church of England  
 School Number: 881-5218

Published admission number 2024/2025: **33**  
 Number on roll: **225**  
 Applications received (all preferences) Sept 2023: **74**  
 In 2023 the last child was admitted under criterion: 6

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

The following criteria will be strictly applied, in the order set out below, to decide which children will be offered a place:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a brother or sister# at the school at the time of application;
3. baptised children whose parents are regular\* worshippers at All Saints'/St Peter's Church;
4. children of staff at the school – where the member of staff has been employed at the school for two or more years at the time of application or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
5. children whose parents are regular\* worshippers at another Christian church and whose application is supported by the appropriate church authority. Where the parents are regular worshippers in the Church of England in another parish, the child **must** be baptised;
6. proximity of the child's home.

Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet. For the purposes of this criterion, the address measured will be that given on the SIF, and must be the applicant's place of residence on the application date.

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# HUTTON

## Hutton All Saints' CE Primary (Continued)

# A sibling is a child who has a brother, sister, step-brother or step-sister living in the same family unit in the same family household and address.

\* 'Regular' means at least monthly for at least a year.

◆ This school requires a Supplementary Information Form to be completed.

Waiting list held until: end of autumn term, longer by request.

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## Long Ridings Primary

Long Ridings Avenue, Hutton, Brentwood CM13 1DU

Telephone (01277) 222488

Email: admin@longridings.essex.sch.uk

Website: www.longridings-pri.org.uk

Headteacher: Mrs N Murthen

Community (Co-educational)

4–11

School Number: 881-2588

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Published admission number 2024/2025: **60**

Number on roll: **394**

Applications received (all preferences) Sept 2023: **139**

In 2023 the last child was admitted under criterion: 2

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### Timing of Admission

Please see page 6 of this booklet.

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### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

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Waiting list held until: 31 December 2024.

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# HUTTON

## St Joseph the Worker Catholic Primary

Highview Crescent, Rayleigh Road, Hutton,  
Brentwood CM13 1BJ  
Telephone (01277) 227282  
Email: admin@st-josephworker.essex.sch.uk  
Website: www.st-josephworker.essex.sch.uk  
Headteacher: Mr S Kelliher  
Voluntary Aided (Co-educational)  
4–11 Catholic  
School Number: 881-3612

Published admission number 2024/2025: **30**  
Number on roll: **207**  
Applications received (all preferences) Sept 2023: **92**  
In 2023 the last child was admitted under criterion: 7

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy♦

When there are more applications than the number of places available, places will be offered according to the following order of priority:

1. Catholic Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet).
2. Catholic children with a Certificate of Catholic Practice who are resident in the Parish of St Joseph the Worker Catholic Church, Hutton.
3. Other Catholic children who are resident in the Parish of St Joseph the Worker Catholic Church, Hutton.
4. Other Catholic children.
5. Other Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet).
6. Catechumens and members of an Eastern Christian Church.
7. Any other children.

Within each of the categories listed above, the following provisions will be applied in the following order:

**(i)** Exceptional medical, social or pastoral circumstances why a child should attend St Joseph the Worker school may override other admission criteria within a category. The relevant medical reasons may be in relation to either the child or one or both parents. Written evidence from a priest, doctor, social worker or other registered health professional must be provided to the Governing

Body, setting out why this is the most suitable school and the difficulties that would be caused if the child attended and had to travel to another school. Under the Disability Discrimination Act, schools will make reasonable adjustment to accommodate the needs of individual children with disabilities or medical needs. For this reason, only exceptional medical circumstances will be considered.

**(ii)** The attendance of a brother or sister at the school at the time of enrolment will have priority within each category.

Where the offer of places to all the applications in any of the sub-categories listed above would still lead to oversubscription, the places up to the admission number will be offered to those living nearest to the school measured by straight line distance. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

‘brother or sister’ includes:

- (i) all natural brothers and sisters, half brothers and sisters, adopted brothers and sisters, stepbrothers or sisters, foster brothers or sisters, whether or not they are living at the same address, and
- (ii) the child of a parent’s partner where that child lives for at least part of the week in the same family unit at the same address as the applicant.

For a child to be treated as Catholic, evidence of Catholic baptism or reception into the Church will be required.

‘Certificate of Catholic Practice’ means a certificate issued by the family’s parish priest in the form laid down by the Bishops’ Conference of England and Wales.

‘Catechumen’ means a member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

♦ This school requires a Supplementary Information Form to be completed. If you do not provide the information required in the SIF and return it by the closing date, together with all supporting documentation, your child will not be placed in criteria 1 to 4 or 6, and this is likely to affect your child’s chance of being offered a place.

For the full Admission Policy and notes please refer to the school's website.

Waiting list held until: 31 December 2024.

## HUTTON

### Willowbrook Primary

Rosen Crescent, Hutton, Brentwood CM13 2TU  
 Telephone (01277) 214662  
 Email: admin@willowbrook.essex.sch.uk  
 Website: www.willowbrook.essex.sch.uk  
 Headteacher: Mrs C Branton  
 Community (Co-educational)  
 4–11  
 School Number: 881-2918

Published admission number 2024/2025: **30**  
 Number on roll: **214**  
 Applications received (all preferences) Sept 2023: **107**  
 In 2023 the last child was admitted under criterion: 4

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet)
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

## INGATESTONE

### Ingatestone Infant

Fryerning Lane, Ingatestone CM4 0DF  
 Telephone (01277) 352803  
 Email: admin@ingatestone.essex.sch.uk  
 Website: www.ingatestone.essex.sch.uk  
 Headteacher: Mr N Taggart  
 Community (Co-educational)  
 4–7  
 School Number: 881-2599

Published admission number 2024/2025: **45**  
 Number on roll: **134**  
 Applications received (all preferences) Sept 2023: **79**  
 In 2023 the last child was admitted under criterion: 4

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school or Ingatestone and Fryerning CE (VA) Junior school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

# INGATESTONE

## Ingatestone and Fryerning CE (VA) Junior

The Furlongs, Ingatestone CM4 0AL  
 Telephone (01277) 353689  
 Email: admin@ingatestonefryerning.essex.sch.uk  
 Website: www.ingatestonefryerning.essex.sch.uk  
 Headteacher: Mr N Taggart  
 Voluntary Aided (Co-educational)  
 7–11 Church of England  
 School Number: 881-3780

Published admission number 2024/2025: **48**  
 Number on roll: **191**  
 Applications received (all preferences) Sept 2023: **50**

### Admissions Policy

In the event of more applications being received than there are places available, the governors will have regard to the following criteria:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children who have been attending Ingatestone Infant School;
3. children who will have older siblings‡ already at the school in the term that the child starts;
4. children whose parents/legal guardians are active\* worshipping members of the congregation of St Edmund & St Mary Ingatestone or St Mary the Virgin Fryerning, or, if new to the parishes, the church from which they have come;
5. children living closest to the school measured by a straight line distance from home to school, those living closest being accorded the highest priority.  
 Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet). For the purpose of these criteria the address measured will be given on the appropriate form and must be the applicant's place of residence on the application date. Proof of residence is required with the application. In the event of two or more applicants living equidistant from the school then criteria 6 and 7 will be applied;

6. children whose parents/legal guardians are active\* worshipping members of other Anglican churches, or members of the congregation and on the roll (however defined) of other non-Anglican Christian churches that belong to "Churches Together in England";
7. children who have special social, medical, or pastoral reasons for wishing to attend the school (Written evidence from an appropriate professional required).

‡ LA sibling definition applies.

\* 'Active' worshipping members is defined as persons regularly attending worship at least once a month throughout the church year, at either parish church, for a period of at least one year, verified with the signature of the incumbent.

◆ For consideration under criteria 3 – 6 this school requires a Supplementary Information Form to be completed. Include letter from professional if applying under criteria 7.

Waiting list held until: end of autumn term.

# INGRAVE

## Ingrave Johnstone CE (VA) Primary

Brentwood Road, Ingrave, Brentwood CM13 3NU  
 Telephone (01277) 810218  
 Email: admin@ingravejohnstone.essex.sch.uk  
 Website: www.ingravejohnstoneprimaryschool.co.uk  
 Headteacher: Mr J Rogers  
 Voluntary Aided (Co-educational)  
 4-11 Church of England  
 School Number: 881-3422

Published admission number 2024/2025: **30**

Number on roll: **206**

Applications received (all preferences) Sept 2023: **49**

In 2023 the last child was admitted under criterion: **8**

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

In the event of more applications being received than there are places available, and particularly with regard to requests from outside the area normally served by the School (as defined in 2. below), places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children whose parents ordinarily live within that area which corresponds to the Parish of St Nicholas, Ingrave\*, with siblings currently at the school in years other than Year 6. Siblings are defined as 'children, who, on the date of admission, will have a sibling on the roll of the school. Sibling means a full, step, half, adopted or fostered brother or sister, but not cousin, who will be living permanently with them at the same address at the date of their entry to the school'. The school may require proof of relationship;
3. children whose parents ordinarily live within that area which corresponds to the Parish of St Nicholas, Ingrave\*;
4. children with siblings# currently at the school in years other than Year 6;
5. children and parent(s) who are members of the parish church of St. Nicholas, Ingrave'.  
 Membership is defined as:
  - i) Parent(s) and children who are baptised;
  - ii) Frequent worship (twice per month for at least two years);
  - iii) Supportive of church events and contributing to the life of the church;

In the event that during the period specified for attendance at worship the church [or, in relation to those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period When the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been available for public worship.

6. children whose parent(s) are members of St.Stephen's C of E Church, Ingrave or another Anglican Church within the Brentwood Deaner Membership is defined as:
  - i) Parent(s) and children who are baptised (or equivalent),
  - ii) Frequent worship (twice per month for at least two years),
  - iii) Supportive of church events and contributing to the life of the church;

In the event that during the period specified for attendance at worship the church [or, in relation to those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period When the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been available for public worship.

7. children whose parent(s) are members of another Christian Church (recognised by Churches Together in England) which subscribes to the doctrine of the Holy Trinity Membership is defined as:
  - i) Parent(s) and children who are baptised (or equivalent),
  - ii) Frequent worship (twice per month for at least two years),
  - iii) Supportive of church events and contributing to the life of the church;
8. remaining applicants on the basis of the proximity to the school based on the straight-line distance between home and school, as suggested by the LA.



## INGRAVE

### Ingrave Johnstone CE (VA) Primary (Continued)

In the event that during the period specified for attendance at worship the church [or, in relation to those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been available for public worship.

If there are a number of pupils who have an equal claim to a place, the straight-line distance from home to school will be used as a simple tie-breaker.

\* Reference may be made to the map, available in the school office, which indicates the boundaries.

Exceptional medical reasons why a child should attend a particular school will override other admission criteria (other than Looked After Children) if supported by medical evidence at the time of application but will not override the PAN. The relevant medical reasons may be in relation to either the child or one or both parents. Applicants must provide evidence from a doctor or other registered health professional setting out why the preferred school is the most suitable, and the difficulties that would be caused if the child attended and had to travel to another school.

◆ This school requires a Supplementary Information Form to be completed. Children whose parents ordinarily live within that area which corresponds to the Parish of St Nicholas, Ingrave and children with siblings currently at the school in years other than Year 6 will not be required to complete a Supplementary Information Form.

Waiting list held until: end of autumn term, longer by request.

## KELVEDON HATCH

### Kelvedon Hatch Community Primary

School Road, Kelvedon Hatch, Brentwood CM15 0DH  
Telephone (01277) 372341  
Email: office@kelvedonhatch.essex.sch.uk  
Website: www.kelvedonhatch.essex.sch.uk  
Headteacher: Mr S Weston  
Academy (Co-educational)  
4-11  
School Number: 881-2680

Published admission number 2024/2025: **30**

Number on roll: **190**

Applications received (all preferences) Sept 2023: **59**  
In 2023 the last child was admitted under criterion: 4

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.



# LAINDON

## Janet Duke Primary

Markhams Chase, Laindon, Basildon SS15 5LS  
 Telephone (01268) 543744  
 Email: admin@janetduke.essex.sch.uk  
 Website: www.janetduke.essex.sch.uk  
 Headteacher: Mrs H Phelps-Knights  
 Academy (Co-educational)  
 4-11  
 School Number: 881-2159

Published admission number 2024/2025: **90**  
 Number on roll: **668**  
 Applications received (all preferences) Sept 2023: **152**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. children of staff at the school:
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

## Laindon Park Primary and Nursery

Church Hill, Laindon, Basildon SS15 5SE  
 Telephone (01268) 544808  
 Email: admin@laindonpark.essex.sch.uk  
 Website: www.laindonparkprimary.co.uk  
 Headteacher: Mrs C Portolés  
 Academy (Co-educational)  
 4-11#  
 School Number: 881-2191

Published admission number 2024/2025: **30**  
 Number on roll: **198**  
 Applications received (all preferences) Sept 2023: **73**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children in the priority admissions area with a sibling\*\* attending the school at the time of admission;
3. children living in the priority admissions area;
4. children with a sibling not living in the priority admissions area;
5. Remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

\*\*Siblings are defined as a child living in the same family unit, in the same family household and address who at the time of the application attends Laindon Park Primary School & Nursery in any year group excluding the final year. This includes brothers and sisters, adopted brothers and sisters and step brothers and sisters. Children residing in the same household, such as cousins, will not be treated as siblings.

#This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: 31 December 2024.

# LAINDON

## Merrylands Primary and Nursery

Cumberland Drive, Laindon, Basildon SS15 6QS  
 Telephone (01268) 417893  
 Email: admin@merrylands-pri.essex.sch.uk  
 Website: www.merrylandsprimaryschool.co.uk  
 Headteacher: Mrs R Robinson  
 Academy (Co-educational)  
 4–11#  
 School Number: 881-3252

Published admission number 2024/2025: **90**  
 Number on roll: **482**  
 Applications received (all preferences) Sept 2023: **141**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling<sup>‡</sup> attending the school;
3. children living in the priority admission area;
4. children of staff at the school:
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

<sup>‡</sup> LA sibling definition applies.

#This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

For the full Admission Policy and notes please refer to the school's website.

Waiting list held until: 31 December 2024.

## Millhouse Primary and Nursery

Tavistock Road, Laindon, Basildon SS15 5QF  
 Telephone (01268) 543584  
 Email: admin@millhouse.essex.sch.uk  
 Website: www.millhouse.essex.sch.uk  
 Headteacher : Mr G Allen  
 Community (Co-educational)  
 4–11 #  
 School Number: 881-2606

Published admission number 2024/2025: **90**  
 Number on roll: **617**  
 Applications received (all preferences) Sept 2023: **126**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: 31 December 2024.

## LAINDON

### The Phoenix Primary School and Nursery

Leinster Road, Laindon, Basildon SS15 5NQ  
 Telephone (01268) 543664  
 Email: mainoffice@phoenix-pri.essex.sch.uk  
 Website: www.phoenix-pri.essex.sch.uk  
 Headteacher: Miss K Geary  
 Academy (Co-educational)  
 4-11 #  
 School Number: 881-2148

Published admission number 2024/2025: **90**

Number on roll: **613**

Applications received (all preferences) Sept 2023: **262**

In 2023 the last child was admitted under criterion: 5

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

Where the applications for admissions exceed the number of places available, the following criteria will be applied in the order set out below to determine which child to admit:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school at the time of application and determination;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

\*Siblings are defined as children with a brother or sister, step brother/sister, adopted brother/sister in the same family unit living at the same address.

# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: end of academic year.

## MOUNTNESSING

### Mountnessing CE Primary

279 Roman Road, Mountnessing, Brentwood  
 CM15 0UH  
 Telephone (01277) 353160  
 Email: admin@mountnessing.essex.sch.uk  
 Website: www.mountnessing.essex.sch.uk  
 Headteacher: Mrs H Obank  
 Academy (Co-educational)  
 4-11 Church of England  
 School Number: 881-3221

Published admission number 2024/2025: **30**

Number on roll: **138**

Applications received (all preferences) Sept 2023: **82**

In 2023 the last child was admitted under criterion: 4

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling<sup>‡</sup> attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Exceptional medical circumstances (supported by medical evidence) might override the above.

<sup>‡</sup> LA sibling definition applies.

Waiting list held until: end of autumn term, longer by request.

# PITSEA

## Briscoe Primary School and Nursery

Felmores End, Pitsea, Basildon SS13 1PN  
 Telephone (01268) 727751  
 Email: briscoe.admin@heartsacademy.uk  
 Website: www.hearts-briscoe.uk  
 Headteachers: Mrs T Chudleigh and Mrs N Coggin  
 Academy (Co-educational)  
 4-11 #  
 School Number: 881-2024

Published admission number 2024/2025: **45**  
 Number on roll: **303**  
 Applications received (all preferences) Sept 2023: **88**  
 In 2023 the last child was admitted under criterion: 7

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy♦

There is no guarantee of a place for children living in the priority admission area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children currently attending the school's pre-school (Orchard) or Nursery, who are in receipt of the early years pupil premium;
3. other children who are in receipt of the early years pupil premium/pupil premium;
4. children with a sibling currently attending the school;
5. children of staff at the school\*;
6. children living in the priority admission area;
7. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Exceptional medical circumstances (supported by medical evidence) may override the above (other than Looked After Children and previously looked after children).

'Sibling' - means a birth, step or adopted sibling living at the same address and attending the school at the time of the application.

\*Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage

♦This school requires a Supplementary Information Form to be completed.

#This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: end of autumn term.

# PITSEA

## Eversley Primary

Crest Avenue, Pitsea, Basildon SS13 2EF  
 Telephone (01268) 555333  
 Email: admin@eversley.essex.sch.uk  
 Website: www.eversley.essex.sch.uk  
 Headteacher: Mrs P Pepper  
 Community (Co-educational)  
 4-11  
 School Number: 881-2798

Published admission number 2024/2025: **60**  
 Number on roll: **415**  
 Applications received (all preferences) Sept 2023: **112**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

## Felmore Primary

Davenants, Pitsea, Basildon SS13 1QX  
 Telephone (01268) 729885  
 Email: admin@felmore-pri.essex.sch.uk  
 Website: www.felmore-pri.essex.sch.uk  
 Headteacher: Mrs L Pigram  
 Academy (Co-educational)  
 4-11  
 School Number: 881-2178

Published admission number 2024/2025: **60**  
 Number on roll: **408**  
 Applications received (all preferences) Sept 2023: **98**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling<sup>‡</sup> attending the school;
3. children living in the priority admission area;
4. Children of staff at the school:
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

<sup>‡</sup> LA sibling definition applies.

Waiting list held until: 31 December 2024.

# PITSEA

## Maple Grove Primary

High Road, Pitsea, Basildon SS13 3AB  
 Telephone (01268) 553547  
 Email: school@maplegroveprimary.net  
 Website: www.maplegroveprimary.net  
 Head of School: Mr D Lough  
 Academy (Co-educational)  
 4 –11  
 School Number: 881-2157

Published admission number 2024/2025: **45**

Number on roll: **303**

Applications received (all preferences) Sept 2023: **75**

In 2023 the last child was admitted under criterion: 4

### Admissions Policy

If there are more preferences expressed than available places, they will be allocated in accordance with the following criteria in order of priority:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children who have an exceptional medical need requiring attendance at the school applied for rather than any other school. Such needs must be supported, at the time of application, by reports or letters from suitable professionals such as GPs or consultants. Circumstances cannot be taken into account unless information is provided at the time of application and failure to provide such information at that stage may affect whether or not the children are allocated places at the preferred schools. All information submitted will be regarded as confidential;
3. children with a sibling attending the school, including full, step, half or adopted siblings living in the same family unit in the same family household and address at the point of admission;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

## Northlands Primary and Nursery School

Winifred Road, Pitsea, Basildon SS13 3JQ  
 Telephone (01268) 553434  
 Email: admin@northlandsprimary.essex.sch.uk  
 Website: www.northlandsprimary.essex.sch.uk  
 Head of School: Mr B Figg  
 Academy (Co-educational)  
 4–11#  
 School Number: 881-2145

Published admission number 2024/2025: **90**

Number on roll: **621**

Applications received (all preferences) Sept 2023: **146**

In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where the applications for admission exceed the number of places available, the following criteria will be applied in the order set out below to determine which children to admit:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area with a brother or sister\* attending the school at the time of application and determination;
3. children living outside the priority admissions area with a brother or sister\* attending the school at the time of application and determination;
4. other children living in the priority admission area;
5. children living outside the priority admission area.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Exceptional medical circumstances (supported by medical evidence e.g. a letter from a doctor) may override the above.

\*Siblings are defined as children with a brother or sister, step brother/sister, adopted brother/sister in the same family unit living at the same address.

# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: 31 December 2024.



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# RAWRETH

## St Nicholas' CE Primary, Rayleigh

Priory Chase, Rayleigh SS6 9NE  
Telephone (01268) 786874  
Email: admin@rawreth.essex.sch.uk  
Website: www.st-nicholassch.co.uk  
Headteacher: Mrs S Willis  
Academy (Co-educational)  
4-11 Church of England  
School Number: 881-3102

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Published admission number 2024/2025: **20**  
Number on roll: **145**  
Applications received (all preferences) Sept 2023: **63**  
In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

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Waiting list held until: 31 December 2024.

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# RAYLEIGH

## Down Hall Primary

Brooklyn Drive, Rayleigh SS6 9LW  
 Telephone (01268) 780018  
 Email: admin@downhall.essex.sch.uk  
 Website: www.downhallprimary.com  
 Headteacher: TBC  
 Community (Co-educational)  
 4–11  
 School Number: 881-2656

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Published admission number 2024/2025: **45**  
 Number on roll: **261**  
 Applications received (all preferences) Sept 2023: **107**  
 In 2023 the last child was admitted under criterion:4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

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Waiting list held until: 31 December 2024.

## Edward Francis Primary

Uplands Park Road, Rayleigh SS6 8AJ  
 Telephone (01268) 775047  
 Email: office@edwardfrancis.essex.sch.uk  
 Website: www.edwardfrancisprimaryschool.org.uk  
 Headteacher: Mr G Soars  
 Community (Co-educational)  
 4–11  
 School Number: 881-2821

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Published admission number 2024/2025: **60**  
 Number on roll: **418**  
 Applications received (all preferences) Sept 2023: **196**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

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Waiting list held until: 31 December 2024.

# RAYLEIGH

## Glebe Primary School

Creswick Avenue, Rayleigh SS6 9HG  
 Telephone (01268) 784253  
 Email: admin@glebeschool.com  
 Website: www.glebeschool.com  
 Headteacher: Mr M Clarke  
 Academy (Co-educational)  
 4–11 #  
 School Number: 881-2167

Published admission number 2024/2025: **60**  
 Number on roll: **385**  
 Applications received (all preferences) Sept 2023: **127**  
 In 2023 the last child was admitted under criterion: 6

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet).
2. Children living in the priority admission area with a sibling‡ attending the school.
3. Other children living in the priority admission area.
4. Children living outside the priority admission area with a sibling‡ attending the school.
5. Children of teaching and non-teaching staff who have been:
  - a. employed at the school for two or more years at the time of application for the school place; or
  - b. recruited to fill a vacant post for which there is a demonstrable skill shortage
6. Remaining applications.

In the event of over subscription within any of the above criteria, priority will be determined by straight line distance from home to the school, those living closest being given the highest priority.

There is no guarantee of a place for children living in the priority admission area.

Up to 24 places across the school are allocated to pupils with an EHCP where hearing impairment is the primary area of need who are placed at the school due to its enhanced provision.

In the event that the distance between a child's home and the school is equidistant and there are therefore two or more applicants tied for the final place, random allocation will be used as a tie-break to decide who has the highest priority for admission. This will be independently conducted and verified. However, if children of multiple birth (e.g., twins) are tied for the final place, those siblings will be admitted over PAN.

‡ LA sibling definition applies.

Waiting list held until: 31 December 2024.

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# RAYLEIGH

## Grove Wood Primary

Grove Road, Rayleigh SS6 8UA  
 Telephone (01268) 743445  
 Email: admin@grovewood.essex.sch.uk  
 Website: www.grovewoodprimary.co.uk  
 Headteacher: Mr R Green  
 Academy (Co-educational)  
 4-11  
 School Number: 881-3833

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Published admission number 2024/2025: **90**  
 Number on roll: **630**  
 Applications received (all preferences) Sept 2023: **205**  
 In 2023 the last child was admitted under criterion: 6

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to determine which children to admit:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children resident in the priority admission area (a map is available from the school office);
3. children with a brother or sister<sup>‡</sup> who will still be attending the school when they themselves start in September;
4. where there are exceptional medical grounds for admitting the child (providing that the child's needs can be met by existing provision). Exceptional medical reasons require a letter from a health authority representative or a hospital. The information will need to explain specifically the medical reasons why the child will need to attend Grove Wood Primary School;
5. proximity of the child's home to the school as measured in a straight line, with those living nearer being accorded higher priority.

Distance will also be used if required to distinguish between applicants in each category. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

<sup>‡</sup> LA sibling definition applies.

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Waiting list held until: end of autumn term.

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# RAYLEIGH

## Our Lady of Ransom Catholic Primary

Little Wheatley Chase, Rayleigh SS6 9EH  
 Telephone (01268) 785741  
 Email: office@olorcps.net  
 Website: www.olorcps.net  
 Headteacher: Mr P Parascandolo  
 Academy (Co-educational)  
 4–11 Roman Catholic  
 School Number: 881-3461

Published admission number 2024/2025: **60**

Number on roll: **399**

Applications received (all preferences) Sept 2023: **95**

In 2023 the last child was admitted under criterion: **9**

### Timing of Admission

Please see 6 this booklet.

### Admissions Policy♦

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority:

1. Catholic Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. Catholic children with a Certificate of Catholic Practice who are resident in the parishes of Our Lady of Ransom, Rayleigh, and Our Lady of Good Counsel, Wickford, or the districts of Hockley and Hawkwell falling within the parish of St Teresa's and St Pius X, Rochford;
3. other Catholic children who are resident in the parishes of Our Lady of Ransom, Rayleigh, and Our Lady of Good Counsel, Wickford, or the districts of Hockley and Hawkwell falling within the parish of St Teresa's and St Pius X, Rochford;
4. other Catholic children;
5. other looked after and previously looked after children;
6. Catechumens and members of an Eastern Christian Church;
7. children of other Christian denominations whose membership is evidenced by a minister of religion;
8. children of other faiths whose membership is evidenced by a religious leader;
9. any other children.

Within each of the categories listed above, the following provision will be applied in the following order:

(i) the attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made.

Priority will be given to children living closest to the school determined by the shortest distance. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

† "Catholic" means a member of a Church in communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church.

For a child to be treated as Catholic, evidence of Catholic baptism or reception into the Church will be required.

# Practice can only be determined by the Priest.

"Catechumen" means a member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

"Eastern Christian Church" includes Orthodox Churches, and is normally evidenced by a certificate of baptism or reception from the authorities of that Church.

'brother or sister' includes:

- (i) all natural brothers or sisters, half brothers or sisters, adopted brothers or sisters, stepbrothers or sisters, foster brothers or sisters, whether or not they are living at the same address; and
- (ii) the child of a parent's partner where that child lives for at least part of the week in the same family unit at the same address as the applicant.

♦ This school requires a Supplementary Information Form to be completed.

For the full Admission Policy and notes please refer to the school's website.

Waiting list held until: end of autumn term, longer by request.

# RAYLEIGH

## Rayleigh Primary

Love Lane, Rayleigh SS6 7DD  
 Telephone (01268) 775712  
 Email: office@rayleigh.essex.sch.uk  
 Website: www.rayleighprimary.org.uk  
 Headteacher: Mrs L Kapovic  
 Academy (Co-educational)  
 4–11 #  
 School Number: 881-2999

Published admission number 2024/2025: **60**  
 Number on roll: **411**  
 Applications received (all preferences) Sept 2023: **173**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling ‡ attending the school at the time of application and admission;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

‡ LA sibling definition applies.

#This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: end of autumn term.

## Wyburns Primary

Nevern Road, Rayleigh SS6 7PE  
 Telephone (01268) 770914  
 Email: admin@wyburns.org  
 Website: www.wyburns.org  
 Headteacher: Mrs K Sansom  
 Academy (Co-educational)  
 4–11  
 School Number: 881-5262

Published admission number 2024/2025: **30**  
 Number on roll: **192**  
 Applications received (all preferences) Sept 2023: **82**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to determine which children to admit:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling ‡ attending the school at the time of application and admission;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

‡ LA sibling definition applies.

Waiting list held until: end of autumn term.

# ROCHFORD

## Rochford Primary and Nursery

6 Ashingdon Road, Rochford SS4 1NJ  
 Telephone (01702) 544342  
 Email: admin@rochford.essex.sch.uk  
 Website: www.rochford.essex.sch.uk  
 Headteacher: Mr S Owen  
 Academy (Co-educational)  
 4-11 #  
 School Number: 881-5275

Published admission number 2024/2025: **30**  
 Number on roll: **213**  
 Applications received (all preferences) Sept 2023: **97**  
 In 2023 the last child was admitted under criterion: 3

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to determine which children to admit:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. where the child has a brother or sister\* attending the school at the time of application and admission;
3. proximity of the child's home to the school as measured in a straight line with those living nearer being accorded the higher priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

\*Siblings include a child living in the same family unit in the same family household and address. This includes brothers and sisters and stepbrothers and sisters. In addition, biological siblings are treated as siblings irrespective of residence. The older sibling must be attending the school at the time the application for the younger child is submitted and there must be a reasonable expectation that the older child will still be at the school at the time the younger child is admitted. This would mean that a sibling link would exist when the older child was in any year except the final year of the school, which for this school would be Year 6.

#This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: end of autumn term.

## Waterman Primary and Nursery

The Boulevard, Rochford SS4 1QF  
 Telephone (01702) 546237  
 Email: Waterman.office@heartsacademy.uk  
 Website: www.hearts-waterman.uk  
 Headteacher: Mrs K Collison  
 Academy (Co-educational)  
 4-11  
 School Number: 881-2666

Published admission number 2024/2025: **15**  
 Number on roll: **78**  
 Applications received (all preferences) Sept 2023: **20**  
 In 2023 the last child was admitted under criterion: 7

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admissions area.

In the event of oversubscription, places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children currently attending the Nursery, who are in receipt of the early years pupil premium;
3. other children who are in receipt of the early years pupil premium/pupil premium;
4. children with a sibling currently attending the school;
5. children of staff at the school;
6. children living in the priority admission area;
7. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

Sibling means a birth, step or adopted sibling living at the same address and attending the school at the time of the application.

♦ If applying under criterion 2 or 3. This school requires a Supplementary Information Form to be submitted to the school, with evidence.

Waiting list held until: end of autumn term.



# SHENFIELD

## Shenfield St Mary's Church of England Primary School

Hall Lane, Shenfield, Brentwood CM15 9AL  
 Telephone (01277) 221249  
 Email: admin@shenfield-st-marys.essex.sch.uk  
 Website: www.shenfieldstmarys.co.uk  
 Headteacher: Mrs S Taggart  
 Academy (co-educational)  
 4–11 Church of England  
 School Number: 881-3452

Published admission number 2024/2025: **60**

Number on roll: **419**

Applications received (all preferences) Sept 2023: **164**

In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy♦

In the event of oversubscription, places will be offered on the basis of the following criteria, listed in order of priority, to children:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet).
2. Who have a sibling‡, living at the same address and attending the school at the time of admission.
3. Who are 'ordinarily resident' within the Parish of Shenfield and for whom at least one parent or guardian has attended public worship at St Mary's Church at least once a month for the previous 12 months before the closing date for applications. ['Ordinarily resident' is defined in the section entitled 'Home Address'. Registers of public worship attendance are maintained by the Churchwardens of St Mary's Church and are either updated by digital means or by way of a paper record at the end of the regular Sunday and Thursday services].
4. Who are 'ordinarily resident' within the Parish of Shenfield.
5. Who are 'ordinarily resident' within a neighbouring Parish of the Parish of Shenfield and for whom at least one parent or guardian has attended public worship at St Mary's Church at least once a month for the previous 12 months before the closing date for applications. [The neighbouring Parishes of the Parish of Shenfield, listed alphabetically, are Bentley Common St.

Pauls, Brentwood St. Thomas, Brentwood St. George, Doddinghurst All Saints, Hutton All Saints, Ingrave St. Stephen and Mountnessing St. Giles].

6. Who live outside the parish of Shenfield.

A list of the streets in the parish of Shenfield is available on the school website.

If there are too many applicants in any category (oversubscription), priority within categories 3 and 5 will be determined on the basis of the parents' regularity and duration of attendance at church worship and subsequently for all categories places will be offered to children who live nearest to the school. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

If a school place is secured through false information regarding a home address, the place offered may be withdrawn.

If a family moves into the area less than 12 months before the closing date for applications and family members wish their application to be considered under criterion 3 or 5, they must provide evidence of their attendance at another Anglican church, ratified by the vicar of that parish, in line with the requirements of other local applicants in these categories.

‡ LA sibling definition applies.

For applications made in the normal admission round, if the last child to be offered a place is a twin and their sibling cannot be offered a place initially, the school will ensure both twins are offered a place. In the case of triplets or other multiple births, if the majority of children can be offered a place initially, the LA school will offer places to the remaining children.

♦ If applying under criterion 3 or 5. The school requests a Supplementary Information Form to be submitted to the school, with evidence. The SIF can be downloaded from the Shenfield St Mary's Church of England Primary School website or a hard copy can be obtained from the school. The SIF will not give any details of the rank order of parental preferences. If a SIF has not been returned by the closing date by **15th January** in the year of admission, this will be taken to indicate that the parents have no supplementary information they wish to be considered.

Waiting list held until: end of autumn term.



# SOUTH WEALD

## St Peter's CE (VA) Primary

Wigley Bush Lane, South Weald, Brentwood CM14 5QN  
 Telephone (01277) 215577  
 Email: admin@st-peters-southweald.essex.sch.uk  
 Website: www.stpeterssouthweald.org  
 Headteacher: Mr I Gunn  
 Voluntary Aided (Co-educational)  
 4–11 Church of England  
 School Number: 881-3462

Published admission number 2024/2025: **60**  
 Number on roll: **415**

Applications received (all preferences) Sept 2023: **178**  
 In 2023 the last child was admitted under criterion: 8

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

In considering applications, the Governors will have regard to the following criteria:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. Up to 10 places will be awarded to children whose parents live within the Brentwood Borough (CM13, CM14 and CM15 postcodes) and are regularly attending worship at St Peter's Church, South Weald. In the event of oversubscription, applicants who meet the minimum attendance criteria will be ranked in order by the length of time they have regularly attended the church with priority for longer duration, up to the limit of 10 places. In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship. (A reference will be required from the Priest in Charge of St Peter's Church.)
3. meets the criteria for 2 but is not in the first 10 places and has a sibling attending the School at the time of application;
4. the child has a sibling attending the School at the time of application;
5. a parent of the child is a contracted member of the teaching staff at St Peter's CE Primary School at the time the child will start attending the school;
6. meets the criteria for 2 but is not in the first 10 places and the family lives within the Ecclesiastical Parish of South Weald plus the following additions: the eastern side of Honeypot Lane and Kavanaghs Road together with Weald Close, Ashford Avenue and Kavanaghs Terrace;
7. the family lives within the Ecclesiastical Parish of South Weald plus the following additions: the eastern side of Honeypot Lane and Kavanaghs Road together with Weald Close, Ashford Avenue and Kavanaghs Terrace;
8. the parents live within the Brentwood Borough (CM13, CM14 and CM15 postcodes) and regularly attend worship at another Christian church, which subscribes to the Doctrine of the Holy Trinity (a reference will be sought from the Priest/Minister). Also considered under this category will be any children not awarded places due to over-subscription under Criterion 2 who have not met the requirements of Criterion 3, 4, 5, or 6. In the event of over-subscription, applicants who meet the minimum attendance criteria will be ranked in order by the length of time they have regularly attended the church with priority for longer duration;
9. the parents live within the Brentwood Borough (CM13, CM14 and CM15 postcodes);
10. all remaining applications.

In the event of a tie for a place, and the child lives within the area defined by Criterion 6, it will be awarded to the child living the shortest distance from the school. This will be the shortest walking distance, using public paths, of the child's home from the school. The distance will be taken from the front door of the place of residence to the pedestrian entrance to the school. These have been measured using a large-scale Ordnance Survey map (which is available for inspection upon request).

Between the children living outside the area defined in Criterion 6, this will be the straight-line distance from the child's home to the school. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

## SOUTH WEALD

### St Peter's CE (VA) Primary (continued)

A sibling is defined as a child living in the same family unit in the same family household and address as a child who attends the School and with a reasonable expectation that the brother or sister will still be attending at the time of admission. This, therefore, includes brothers and sisters, and step-brothers and sisters. In addition, full biological siblings will be treated as siblings irrespective of place of residence.

Church references (both from St Peter's and from other churches): The parents' attendance at worship is judged by reference to the length of their attendance and the frequency of attendance over that period. The Governors have accepted that "regularly", in the context of worship, should indicate Sunday attendance at least fortnightly for at least 18 months prior to the application.

◆ This school requires a Supplementary Information Form to be completed.

Waiting list held until: end of autumn term or longer by request.

## STAMBRIDGE

### Stambridge Primary and Nursery

Stambridge Road, Stambridge, Rochford SS4 2AP  
Telephone (01702) 544369  
Email: [Stambridge.office@heartsacademy.uk](mailto:Stambridge.office@heartsacademy.uk)  
Website: [www.hearts-stambridge.uk](http://www.hearts-stambridge.uk)  
Headteacher: Mrs Debbie Loveless  
Academy (Co-educational)  
4-11  
School Number: 881-2119

Published admission number 2024/2025: **15**  
Number on roll: **89**

Applications received (all preferences) Sept 2023: **39**  
In 2023 the last child was admitted under criterion: 7

#### Timing of Admission

Please see page 6 of this booklet.

#### Admissions Policy

There is no guarantee of a place for children living in the priority admissions area.

In the event of oversubscription, places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children currently attending the Nursery, who are in receipt of the early years pupil premium;
3. other children who are in receipt of the early years pupil premium/pupil premium;
4. children with a sibling\* currently attending the school;
5. children of staff at the school;
6. children living in the priority admission area;
7. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

\*Sibling means a birth, step or adopted sibling living at the same address and attending the school at the time of the application

A map of the priority admissions area is available from the school on request.

◆ This school requires a Supplementary Information Form to be completed.

Waiting list held until: end of autumn term.

# THUNDERSLEY

## Kingston Primary

Church Road, Thundersley, Benfleet SS7 3HG  
 Telephone (01268) 754137  
 Email: admin@kingston.essex.sch.uk  
 Website: www.kingston.essex.sch.uk  
 Headteacher: Mr A Cross  
 Academy (Co-educational)  
 4–11  
 School Number: 881-2696

Published admission number 2024/2025: **30**  
 Number on roll: **209**  
 Applications received (all preferences) Sept 2023: **148**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of over subscription, the following criteria will be applied to determine priority:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling<sup>‡</sup> attending the school at the time of admission;
3. children living in the priority admission area;
4. children living outside the priority admissions area.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

<sup>‡</sup> LA sibling definition applies.

Waiting list held until: end of academic year.

## Montgomerie Primary

Rushbottom Lane, Thundersley, Benfleet SS7 4LY  
 Telephone (01268) 757881  
 Email: admin@montgomerieprimary.essex.sch.uk  
 Website: www.montgomerieprimary.essex.sch.uk  
 Headteacher: Mrs D Mason  
 Academy (Co-educational)  
 4–11  
 School Number: 881-2109

Published admission number 2024/2025: **30**  
 Number on roll: **204**  
 Applications received (all preferences) Sept 2023: **61**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of over subscription, the following criteria will be applied to determine priority:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with siblings\* attending the school at the time of admission;
3. children living in the priority admission area;
4. remaining applications.

The over subscription criteria will be applied in number order. In the event of over subscription within any of the above criteria, priority will be determined by straight line distance from home to school, those closest given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

\* Siblings are defined as children with a brother or sister (or step brother/sister or adopted brother/sister) in the same family unit at the same address at the time the application is submitted. There must be a reasonable expectation that a sibling will still be attending the school at the time of admission.

Waiting list held until: end of academic year.

# THUNDERSLEY

## The Robert Drake Primary

Church Road, Thundersley, Benfleet SS7 3HT  
 Telephone (01268) 754124  
 Email: admin@robertdrake.essex.sch.uk  
 Website: www.robertdrake.co.uk  
 Co-Headteachers: Mrs P Coe and Mrs N Jackson  
 Academy (Co-educational)  
 4-11  
 School Number: 881-5243

Published admission number 2024/2025: **45**  
 Number on roll: **315**  
 Applications received (all preferences) Sept 2023: **172**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admissions area. In the event of over-subscription, the following criteria will be applied, in number order, to determine priority:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling‡ attending the school at the time of admission;
3. children living within the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

‡ LA sibling definition applies.

The school will ask applicants to provide proof of their home address. This may include a copy of the following:

- UK driving licence
- Council tax notification
- Two utility bills dated within the last 6 months (gas, electricity, water or landline phone).

The school reserves the right to take additional checking measures including further documentation and in some cases unannounced home visits. If a school place is secured through false information regarding a home address, the school will withdraw the place offered.

Waiting list held until: end of academic year.

## Thundersley Primary

Hart Road, Thundersley, Benfleet SS7 3PT  
 Telephone (01268) 793251  
 Email: admin@thundersley.essex.sch.uk  
 Website: www.thundersleyprimary.co.uk  
 Headteacher: Miss E Dawson  
 Academy (Co-educational)  
 4-11  
 School Number: 881-3835

Published admission number 2024/2025: **60**  
 Number on roll: **443**  
 Applications received (all preferences) Sept 2023: **145**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of over subscription, the following criteria will be applied to determine priority:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling‡ attending the school at the time of admission;
3. children living in the priority admission area (map available from school);
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

‡ LA sibling definition applies.

Waiting list held until: end of academic year.

# VANGE

## Bardfield Academy

Clay Hill Road, Vange, Basildon SS16 4NL  
 Telephone (01268) 553488  
 Email: admin@bardfieldacademy.org  
 Website: www.bardfieldacademy.org  
 Headteacher: Miss D Dry  
 Academy (Co-educational)  
 4–11 #  
 School Number: 881-3255

Published admission number 2024/2025: **60**  
 Number on roll: **410**  
 Applications received (all preferences) Sept 2023: **86**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

Where more applications are received than there are places available, the Directors will use the following criteria in descending order 1 to 5:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admissions area with a sibling‡ attending the school;
3. children living outside the priority admissions area with a sibling‡ attending the school;
4. other children living in the priority admissions area;
5. remaining applications.

The proximity of the child's home to the school will be taken as a tiebreaker, if necessary, in any category. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

Attendance at any local nursery or pre-school provision, including any provision made by Bardfield Academy directly will not guarantee a place in the main school on entry to reception year.

‡ LA sibling definition applies.

#This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: end of autumn term.

## Ryedene Primary and Nursery

Ryedene, Off Clover Way, Vange, Basildon SS16 4SY  
 Telephone (01268) 559291  
 Email: admin@ryedene.essex.sch.uk  
 Website: www.ryedene.essex.sch.uk  
 Headteacher: Mr A Toomer  
 Academy (Co-educational)  
 4–11 #  
 School Number: 881-2147

Published admission number 2024/2025: **60**  
 Number on roll: **322**  
 Applications received (all preferences) Sept 2023: **66**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling‡ attending the school;
3. children living in the priority admission area;
4. children of staff at the school a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

‡ LA sibling definition applies.

Exceptional medical reasons may override other admission criteria if supported by medical evidence.

Attendance at the nursery does not guarantee admission to the school.

#This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: 31 December 2024.

# VANGE

## Vange Primary and Nursery

London Road, Vange, Basildon SS16 4QA  
 Telephone (01268) 552160  
 Email: admin@vange.essex.sch.uk  
 Website: www.vange.essex.sch.uk  
 Headteacher: Mrs S Carswell  
 Community (Co-educational)  
 4-11 #  
 School Number: 881-2261

Published admission number 2024/2025: **15**  
 Number on roll: **102**  
 Applications received (all preferences) Sept 2023: **44**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

# This school has a nursery unit. Please see the Primary Education in Essex 2024/2025 booklet.

Waiting list held until: 31 December 2024.

# WEST HORNDON

## West Horndon Primary

Thorndon Avenue, West Horndon, Brentwood CM13 3TR  
 Telephone (01277) 811741  
 Email: admin@westhorndon.essex.sch.uk  
 Website: www.westhorndon.essex.sch.uk  
 Headteacher: Mr M O'Grady  
 Community (Co-educational)  
 4-11  
 School Number: 881-2624

Published admission number 2024/2025: **30**  
 Number on roll: **170**  
 Applications received (all preferences) Sept 2023: **27**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area with a sibling attending the school;
3. children living in the priority admission area;
4. children living outside of the priority admission area with a sibling attending the school;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.



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# WICKFORD

## Abacus Primary

Tresco Way, The Wick, Wickford SS12 9GJ  
 Telephone (01268) 571018  
 Email: admin@abacus.essex.sch.uk  
 Website: www.abacusprimaryschool.co.uk  
 Headteacher: Mrs H Blakeley  
 Community (Co-educational)  
 4-11  
 School Number: 881-3257

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Published admission number 2024/2025: **60**  
 Number on roll: **415**  
 Applications received (all preferences) Sept 2023: **210**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

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Waiting list held until: 31 December 2024.

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## Grange Primary

Elder Avenue, Wickford SS12 OLR  
 Telephone (01268) 734420  
 Email: admin@grange.essex.sch.uk  
 Website: www.grange-primary.co.uk  
 Headteacher: Mrs M Elfenich  
 Community (Co-educational)  
 4-11  
 School Number: 881-2005

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Published admission number 2024/2025: **45**  
 Number on roll: **298**  
 Applications received (all preferences) Sept 2023: **93**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

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Waiting list held until: 31 December 2024.

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# WICKFORD

## Hilltop Infant

Hill Avenue, Wickford SS11 8LT  
 Telephone (01268) 762531  
 Email: hilltopinf.admin@heartsacademy.uk  
 Website: www.hearts-hilltopinf.uk  
 Headteacher: Mrs J Robinson  
 Academy (Co-educational)  
 4-7  
 School Number: 881-2548

Published admission number 2024/2025: **75**  
 Number on roll: **191**  
 Applications received (all preferences) Sept 2023: **109**  
 In 2023 the last child was admitted under criterion: 7

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy♦

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children currently attending the school's pre-school, Hilltots, who are eligible for the early years pupil premium;
3. children who are eligible for the early years pupil premium/pupil premium;
4. children with a sibling\* currently attending the school or Hilltop Junior School;
5. children of staff at the school;
6. children living in the priority admission area (SS11 and SS12 postcodes);
7. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

\*Sibling means a birth, step or adopted sibling living at the same address and attending the school at the time of the application.

♦ This school requires a Supplementary Information Form to be completed to be considered under criterion 2,3 and 5.

Waiting list held until: 31 December 2024.

## Hilltop Junior

Hill Avenue, Wickford SS11 8LT  
 Telephone (01268) 734649  
 Email: hilltopjun.admin@heartsacademy.uk  
 Website: www.hearts-hilltopjun.uk  
 Headteacher: Mrs A Leech  
 Academy (Co-educational)  
 7-11  
 School Number: 881-2169

Published admission number 2024/2025: **90**  
 Number on roll: **349**  
 Applications received (all preferences) Sept 2023: **109**

### Admissions Policy♦

There is no guarantee of a place for children living in the priority admissions area. Places will be allocated using the following criteria in the order given if a year group is oversubscribed:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children who are eligible for pupil premium;
3. children who are attending Hilltop Infant School or Wickford Church of England School at the time of the application;
4. children with a sibling\* currently attending the school or Hilltop Infant School or Wickford Church of England School;
5. children of staff at the school;
6. children living in the priority admission area;
7. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

\*Sibling means a birth, step or adopted sibling living at the same address and attending the school at the time of the application.

♦ This school requires a Supplementary Information Form to be completed to be considered under criterion 2 and 5.

Waiting list held until: end of January.

# WICKFORD

## North Crescent Primary

North Crescent, Wickford SS12 9AP  
 Telephone (01268) 765905  
 Email: admin@northcrescent.org  
 Website: www.northcrescent.org  
 Head Teacher: S Walker  
 Academy (Co-educational)  
 4-11  
 School Number: 881-2166

Published admission number 2024/2025: **30**  
 Number on roll: **180**  
 Applications received (all preferences) Sept 2023: **46**  
 In 2023 the last child was admitted under criterion: 5

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling\* attending the school at the time of the application and who will be in the school when the applicant starts the school;
3. children living in the geographical area of Wickford (as defined on a map available from the school);
4. children living outside the geographical area of Wickford (as defined on a map available from the school);
5. remaining applications.

In the event of oversubscription within any of the above criteria priority will be determined by straight line distance from home to school, those living closest being given priority. Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

\*A sibling is defined as a child living in the same family unit, in the same family household and address as a child who attends the school in any year group excluding the final year. This, therefore, includes brothers and sisters and step brothers and sisters. In addition biological siblings, in any year group excluding the final year, will be treated as siblings irrespective of place of residence.

Waiting list held until: end of academic year.

## Oakfield Primary

Scott Drive, Wickford SS12 9PW  
 Telephone (01268) 734343  
 Email: admin@oakfield.essex.sch.uk  
 Website: www.oakfield.essex.sch.uk  
 Headteacher: Mrs L Cooney  
 Community (Co-educational)  
 4-11  
 School Number: 881-2004

Published admission number 2024/2025: **60**  
 Number on roll: **414**  
 Applications received (all preferences) Sept 2023: **158**  
 In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school at the time of application.
3. children living in the priority admission area;
4. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Waiting list held until: 31 December 2024.

# WICKFORD

## Runwell Community Primary

Canewdon Gardens, Runwell, Wickford SS11 7BJ  
 Telephone (01268) 735329  
 Email: admin@runwell.essex.sch.uk  
 Website: www.runwell.essex.sch.uk  
 Headteacher: Mrs R Anthony  
 Academy (Co-educational)  
 3–11  
 School Number: 881-2901

Published admission number 2024/2025: **60**  
 Number on roll: **379**  
 Applications received (all preferences) Sept 2023: **115**  
 In 2023 the last child was admitted under criterion: 6

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy♦

Where the number of applications for admission is greater than the published admissions number, applications will be considered against the criteria in the order in which they are set out below :

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children living in the priority admission area of the school with a sibling\* attending the school at the time of application and admission;
3. children living in the priority admission area of the school;
4. children attending Runwell Community Primary School's nursery who are in receipt of pupil premium funding;
5. children living outside the priority admission area of the school with a sibling\* attending the school at the time of application and admission;
6. remaining applications.

Exceptional medical circumstances (supported by medical evidence) or special personal circumstances relating to the child which necessitate attendance at Runwell Community Primary School may override the above (other than Looked After Children and Statemented children).

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

\* Sibling is defined as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

♦ This school requires a Supplementary Information Form to be completed to be considered under criterion 4.

Waiting list held until: end of autumn term.

# WICKFORD

## St Luke's Park Primary

Liberty Way, Runwell, Essex, SS11 7LH  
 Telephone (01268) 436050  
 Email: admin@stlukespark.essex.sch.uk  
 Website: www.stlukesparkprimary.com  
 Headteacher: Dr N Rudman  
 Academy (Co-educational)  
 4–11  
 School Number: 881-2188

Published admission number 2024/2025: **30**  
 Number on roll: **45 (KS1 only)**  
 Applications received (all preferences) Sept 2023: **64**  
 In 2023 the last child was admitted under criterion: **3**

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school;
3. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest given the highest priority.

Straight line distances are calculated by the LA as described in the Primary Education in Essex 2024/2025 booklet.

‡ LA sibling definition applies.

Waiting list held until: end of autumn term.

## The Wickford Church of England School

Mount Road, Wickford, SS11 8HE  
 Telephone (01268) 733297  
 Email: wickfordcofe.admin@heartsacademy.uk  
 Website: www.hearts-wickfordcofe.uk  
 Head of School: Miss A Bristow  
 Academy (Co-educational)  
 4–7 Church of England  
 School Number: 881-3101

Published admission number 2024/2025: **45**  
 Number on roll: **106**  
 Applications received (all preferences) Sept 2023: **102**  
 In 2023 the last child was admitted under criterion: **7**

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the school's priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children currently attending the school's pre-school, Little Teds, who are eligible for the early years pupil premium;
3. children who are eligible for the early years pupil premium/pupil premium;
4. children with a sibling\* currently attending the school or its partner junior school, Hilltop Junior School;
5. children of staff at the school;
6. children living in the priority admission area (SS11 and SS12 post codes);
7. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

A map of the priority admissions area is available from the school on request.

# WICKFORD

## The Wickford Church of England School *(continued)*

\*sibling means a birth, step or adopted sibling living at the same address and attending the school at the time of the application.

Staff - Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

◆ This school requires a Supplementary Information Form to be completed to be considered under criterion 2,3 or 5.

Waiting list held until: end of autumn term.

## Wickford Primary

Market Road, Wickford, SS12 OAG  
 Telephone (01268) 733071  
 Email: admin@wickford-pri.essex.sch.uk  
 Website: www.wickfordprimary.uk  
 Headteacher: Mrs L Ramet  
 Community (Co-educational)  
 4-11  
 School Number: 881-2271

Published admission number 2024/2025:

Reception class: **60**

Year 3: **36**

Number on roll: **511**

Applications received (all preferences) Sept 2023: **192**

In 2023 the last child was admitted under criterion: 4

### Timing of Admission

Please see page 6 of this booklet.

### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex 2024/2025 booklet);
2. children with a sibling attending the school or Wickford Church of England School;
3. children living in the priority admission area attending Wickford Church of England School and transferring into Year 3\*\*;
4. other children attending Wickford Church of England School and transferring into Year 3\*\*;
5. other children living in the priority admission area;
6. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

\*\*Criteria 3 and 4 are only relevant if your child is in current Year 2 and you are applying for a Year 3 place.

Waiting list held until: 31 December 2024.



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**Email:** [admissions@essex.gov.uk](mailto:admissions@essex.gov.uk)

**By telephone:** 0345 603 2200

**Postal Address:**

School Admissions  
Essex County Council  
County Hall  
Market Road  
Chelmsford  
CM1 1QH

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