

# Appendix 4 - Essex County Council Trading Standards

## Scale of Fees 1<sup>st</sup> April 2017 – 31st March 2018

<b>Verification of weighing and measuring equipment</b>	
<p><b>A. Special weighing and measuring equipment:</b> Weighing and measuring equipment other than the categories (B) to (E) described below, per man hour at the place of submission, for the purpose of examination, testing, stamping or other evaluation of the equipment.</p>	<p>£ 76.00 + £15.20, Total £91.20 per hour</p>
<p><b>B. Measures:</b> Cubic ballast measures</p>	<p>£ 166 + £33.20, Total £199.20</p>
<p><b>C. Measuring instruments for liquid fuel or lubricants or mixtures thereof:</b></p> <ul style="list-style-type: none"> <li>• Container Types (without subdivisions)</li> <li>• Other types <ul style="list-style-type: none"> <li>First nozzle</li> <li>Subsequent nozzles (tested on the same site on the same occasion)</li> </ul> </li> </ul>	<p>£ 76.00 + £15.20, Total £ 91.20</p> <p>£144.00 + £28.80 Total £172.80</p> <p>£ 77.00 + £15.40, Total £92.40</p>
<p><b>D. Road tankers - liquid fuel:</b> <u>EEC Meter Measuring Systems</u></p> <ul style="list-style-type: none"> <li>• Following a regulation 65 or 66 occurrence</li> <li>• Verification with two test liquids</li> </ul> <p>NB - For UK Meter Measuring Systems, the same fees apply but with VAT at the current rate</p>	<p>£ 76.00 per hour</p> <p>£ 289.00</p>
<p><b>E. Non automatic weighing instruments (all categories)</b></p> <ul style="list-style-type: none"> <li>• Not exceeding 75 kg</li> <li>• Exceeding 75 kg to 1500 kg</li> </ul> <p><b><i>When certified test weights are provided by the submitter</i></b></p> <ul style="list-style-type: none"> <li>• Exceeding 1500 kg</li> </ul> <p><b><i>When certified test weights are provided by the submitter</i></b></p>	<p>£ 93.00 + £ 18.60, Total £ 111.60</p> <p>£ 256.00 + £ 51.20 Total £307.20</p> <p><b>£120.00 + £24.00, Total £144.00</b></p> <p>£667.00 + £133.40 VAT, Total £800.40</p> <p><b>£292.00 + £58.40, Total £350.40</b></p>
<p><b>Laminated calibration certificate with traceability etc</b> On request, following routine testing or stamping of equipment</p>	<p>£38.00 + £7.60, Total £45.60</p>

<b>Essex Metrology Services calibration laboratory</b>		
<b>Trade weights</b> (1 mg to 25 kg) UK verification (crown stamping), per weight.	£10.00 + £2.00 per weight	
<b>Trade weights</b> (1 mg to 25 kg) Calibration certificate, plus - stamping as "trade equipment"	£10.00 + £2.00 per weight £38.00 + £7.60 per certificate	
<b>Standard weights</b> (1 mg to 25 kg) Calibration certificate, plus - calibration as "working standard"	£13.00 + £2.60 per weight £38.00 + £7.60 per certificate	
<b>Non-automatic weighing instruments (NAWIs)</b> Up to 75 kg capacity Over 75 kg to 1,500 kg Over 1,500 kg to 2,000 kg	<b>Calibration + VAT</b>	<b>Verification + VAT</b>
	£114.00 + £22.80	£76.00 + £15.20
	£152.00 + £30.40	£114.00 + £22.80
<b>Length measures / instruments (for each measurement scale tested)</b>  Up to 3 metres Over 3 m to 10 m Over 10 m to 50 m Over 50 m to 100 m Over 100 m to 200 m Over 200 m to 500 m	N.B. – No VAT on EEC stamping	
	£48.00 + £9.60	£10.00 + £2.00
	£58.00 + £11.60	£20.00 + £4.00
	£66.00 + £13.20	£29.00 + £5.80
	£75.00 + £15.00	£37.00 + £7.40
	£83.00 + £16.60	£45.00 + £9.00
<b>Capacity measures (nominal values only)</b> Up to 1 litre Over 1 litre to 10 litres Over 10 litres to 25 litres	<b>Calibration + VAT</b>	<b>Verification + VAT</b>
	£46.00 + £9.20	£ 8.00 + £1.60
	£58.00 + £11.60	£20.00 + £4.00
	£69.00 + £13.80	£31.00 + £6.20
Graduations/subdivisions (each) £2.00 + £0.40 VAT		
<b>Tyre depth gauges</b> (Stick or dial type)	£10.00 + £2.00 VAT per gauge £38.00 + £7.60 VAT per certificate	
<b>Domestic water meter</b>	£76.00 + £15.20 VAT	
<b>Templets (mm), per scale</b>	£48.00 + £9.60 VAT	
<b>Cleaning and / or adjustment of weights</b>	£76.00 + £15.20 VAT per hour	

**VAT: (VAT number 104 2528 13)**

VAT is payable in all cases except for EEC verification.

VAT is chargeable at the rate on the day of test.

**Verification and calibration terms and conditions**

**Location of tests:**

Fees quoted are for weighing and measuring equipment and artefacts calibrated in the laboratory.

**Discounts:**

Where batches of equipment are submitted or where facilities or assistance is provided by the submitter by prior arrangement, discounts on these rates may apply. A standard discount of 20% across the board applies where the submitter is an 'Approved Trader' under the Buy with Confidence Scheme.

**Turn around:**

Where equipment is submitted for calibration, the laboratory will use its best endeavours to complete calibration within 5 working days of submission. In some instances, where equipment requires extended 'conditioning' before calibration, this may take longer. **A shorter turn around may be arranged where equipment is pre-booked for submission at specific times and dates.**

**Waiting time:**

Where an officer is required to wait with or for equipment, the standard hourly rate of £76.00 plus £15.20 VAT will apply - minimum charge of 1 hour, with increments of 1/4 hour.

**Definition of tests:****UK and EC verification (stamping):**

- The testing of weighing and measuring equipment against Essex County Council Local Standards (with traceability to national standards), for compliance with relevant tolerances (verification).
- The application, where appropriate, of the relevant prescribed stamp.
- No certificate of calibration.

**Calibration:**

- The testing of weighing and measuring equipment against one or more Essex County Council Local Standards (with traceability to national standards), either directly or indirectly via a transfer standard.
- A certificate containing a statement of value(s) found, error(s) from nominal, and uncertainty of measurement.
- Where requested, the Certificate will contain a statement of permitted error(s), tolerance or specification.

**Adjustment of weights:**

- Where weights are required to be adjusted for compliance with specification, the adjustment fee shall be equivalent to the relevant Verification or Calibration fee.
- Where pre-adjustment values are required to be reported, an additional relevant Calibration fee may also be charged.

**Miscellaneous equipment:**

- Imperial equipment and artefacts will be charged at the same rate as that for metric equipment of equivalent capacity or weight.
- Calibration in other units is usually available.

<b>Business advice</b>	
Provision of chargeable business advice as defined in the Trading Standards Business Advice and Charging Policy	<b>£76.00 per hour + VAT pay as you go</b>

<b>New Buy With Confidence approved trader scheme membership from 1/4/16</b>			
No of employees in business	Annual Fee	Application Fee	First Year Total
1-5	<b>£300 £250 + VAT</b>	<b>£150 £125 + VAT</b>	<b>£450 £375 + VAT</b>
6-20	<b>£450 £375 + VAT</b>	<b>£200 £167 + VAT</b>	<b>£650 £542 + VAT</b>
21-49	<b>£600 £500 + VAT</b>	<b>£250 £208 + VAT</b>	<b>£850 £708 + VAT</b>
50+	<b>POA</b>	<b>POA</b>	<b>POA</b>

<b>Renewal of Buy With Confidence membership for existing members as of 31/3/16</b>	
No of employees	Renewal Fee
19 or fewer	<b>£180 + VAT</b>
20 or more	<b>£295 + VAT</b>

<b>Petroleum Storage Certificate (statutory fee exempt from VAT)</b>		
Quantity of petroleum spirit stored	Yearly License fee	Duration of license
Up to 2,500 litres	<b>£44</b>	<b>Up to 10 years</b>
2,501 to 50,000 litres	<b>£60</b>	<b>Up to 10 years</b>
Over 50,000 litres	<b>£125</b>	<b>Up to 10 years</b>
Petroleum search enquiries	<b>£76.00 per hour</b>	

<b>Explosives licensing (statutory fee exempt from VAT)</b>		
Category of storage	New application	Renewal of existing license
Storage license (<=250kg NEC)	<b>£109</b>	<b>£54</b>
Storage license (>250kg and <= 2000kg NEC)	<b>£185</b>	<b>£86</b>
Varying the name of licensee or address of site	<b>£36</b>	
All year sales license	<b>£500</b>	<b>£500</b>

<b>Massage and special treatments (exempt from VAT)</b>	
New massage establishment application including 1 therapist	<b>£200.00 (£20 per additional therapist)</b>
Renewal of existing license	<b>£70</b>

<b>Performing animals registration (exempt from VAT)</b>	
Registration for Performing Animals	<b>£76.00 per registration</b>

<b>Public Weighbridge Operators Certification (exempt from VAT)</b>	
Certificate for public weighbridge operator	<b>£76.00 per person</b>