

- Our generous staff / child ratio enables opportunity for individual attention when necessary
- Copies of our nursery policies and staff qualification certificates are available. Please take time to look at them when you enrol
- A record of activities children have taken part in and their achievements will be kept by their key worker. This information will be shared with parents.
- We are fully insured with a specialist insurance company
- We are able to care for children with special needs
- We aim to promote equal opportunities with regard to gender, race, culture, language and ability
- Any comments or complaints you have about the childcare service should be raised with the manager. ACL has a "Complaints Procedure" explained in a guidance leaflet available from reception. Complaints can also be made directly to Ofsted.
- As childcare professionals we have a duty to safeguard the welfare of children in our care. Any concerns we have about a child's well being will be passed on to relevant agencies after discussion with parent / carer where appropriate.

**This leaflet is issued by**

Essex County Council Adult Community Learning

You can contact us in the following ways:

**By telephone:** 01206 798488

**Visit our website:** [www.essex.gov.uk/adultlearning](http://www.essex.gov.uk/adultlearning)

The information in this leaflet can be translated, and/or made available in alternative formats on request.

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# Wilson Marriage Nursery

## Adult Community Learning



**Our childcare service is available to all learners and the general public**

# Tiny Learners

0 to 3 years

We have space for 10 children under 3 years of age.

The room is divided to allow babies a safe comfortable area to rest and play. A second area allows the more mobile and active child to explore and enjoy the activities we provide.

We have a secure outside play area.

A high staff / child ratio ensures all your child's individual needs are met. All staff are qualified and experienced.

Nappies and feeds should be provided in a named bag.



# Little Learners

3 to 5 years

We have space for 12 children from 3 to 5 years

Children are encouraged to play and learn together. Activities are planned using the Early Years Foundation Stage. The Early Years Foundation Stage sets the standards for 'learning, development and care for children from birth to 5 years'. Activities will include: sand and water play, painting and crafts, story telling and singing and imaginative play. We have a secure outside play area that enables children to explore and develop their physical skills.

All staff are qualified and experienced.

## Snacks

We provide fresh or dried fruit and a drink at snack time.

## Settling in

Pre starting visits are welcome. You may stay with your child until they are settled.

## Key person

Each child will be assigned a key person to ensure they enjoy their time with us.



**Wilson Marriage Nursery**  
**'Little Learners'**  
Barrack St  
Colchester  
CO1 2LR

## Telephone:

Nursery direct 01206 225642

Wilson Marriage Reception 01206 798488

## Opening Times

Monday to Friday (Term time only)

Morning session • 9.15am to 12.10pm

Afternoon session • 12.45pm to 3.15pm

Times can be flexible to accommodate learner class times. Please ask when you enrol.

## How to book

Bookings can be made by calling into the nursery during session times or at the Wilson Marriage Centre Reception.

Places can also be booked by telephone.

Learners should book nursery places when they enrol for their course to avoid disappointment.

## Fees

A charge of £9.00 per child is made for each morning or afternoon session. Payment is requested half termly in advance. Please note nursery fees are still payable if you have been unable to attend for a session.

3 and 4 year olds can use their entitlement to a free nursery place at 'Little Learners'

## Learner Support Fund

Help with nursery fees may be available for learners in receipt of an income related benefit or able to prove financial hardship. Please ask for information when you enrol for your course.

