

## **Determination of Admission Arrangements for Community and Voluntary Controlled Secondary Schools in Essex for 2012/13**

Individual policies and oversubscription criteria are set out in this document in district order. The following information applies:

### **Children who are cared for by a local authority**

Relevant Looked After Children, as defined in section 22 of the Children Act 1989, will be given first priority in oversubscription criteria ahead of all other applicants in accordance with The Education (Admission of Looked After Children) (England) Regulations 2006. A relevant Child Looked After is one who is looked after by a Local Authority in accordance with Section 22 of the Children Act 1989 at the time an application for their admission to a school is made, and who the LA has confirmed will still be looked after at the time when they are admitted to the school.

### **Children with statements of special educational needs**

Children with statements of special educational needs that name a school in the statement are required to be admitted to that school regardless of their place in the priority order.

### **Enhanced provision**

A number of schools offer enhanced provision for children with specific needs, for example dyslexia or hearing impairment. In these cases children with statements of special educational needs that name such a school in the statement will be placed at the named school regardless of their place in the priority order.

### **Applying for a school place**

The application process is in accordance with the co-ordinated scheme for secondary admissions and involves completion of the Common Application Form. Offers of places will be sent on 1 March 2012.

### **Closing date for applications**

The closing date for applications is 31 October 2011.

### **Home address**

Applications will normally be processed on the basis of the home address for the child at the time of application and determination, unless, where the home address changes, proof of an exchange of contracts or copy of a tenancy agreement are provided by 6 January 2012. The home address is considered to be the address at which the child resides on a permanent basis or is 'ordinarily resident'. This is generally the address of the parent/carer. In some cases, children may be 'ordinarily resident' for the majority of the school week, including overnight, with another relative or carer, such as a grandparent. Where this is the case, the application may be processed on the basis of that address and proof of address and residence arrangement will be required with the application. The child must be living with the relative or carer 24 hours per day, for the majority of the school week.

Arrangements where parents can leave and collect children from another relative or carer on a daily basis will be regarded as childcare arrangements, and the child will not be deemed to be 'ordinarily resident' with that person. In all cases we expect that the adult with whom the child is 'ordinarily resident' receives the child benefit for the child.

### **Distance tie breaker**

All straight line distances are calculated electronically by the LA using data provided jointly by the Post Office and Ordnance Survey. The data plots the co-ordinates of each property and provides the address-point between which straight line distance is measured and reported to three decimal places. In the unlikely event of two applicants with an identical distance competing for a single place at a school the place will be offered to one applicant on the basis of lots drawn by an officer of the County Council not involved in admissions.

### **Address checking**

Where residency is relevant to an application for a school place, the LA will ask a random sample of applicants to provide proof of their home address. This must be a copy of one of the following:

- UK driving licence;
- council tax notification;
- two utility bills dated within the last 6 months (gas, electricity, water or landline phone)

Where there is reasonable doubt as to the validity of a home address, the LA reserves the right to take additional checking measures including, in some cases, unannounced home visits. If a school place is secured through false information regarding a home address, the LA may withdraw the place offered.

### **Admission of children from overseas**

All children of compulsory school age (5 to 16 years) in the UK have a right of access to education. However, where a child is in the UK for a short period only, for example less than half a term, it may be reasonable to refuse admission to a school.

Children who hold full British Citizen passports (not British Dependent Territories or British Overseas passports), have a passport endorsed to show a right of abode in the UK or are European Economic Area nationals normally have unrestricted entry to the UK. An application for a school place will be accepted for such children even though they may not be resident in the UK at the time of application. The application may however be processed on the basis of the overseas address.

If an applicant meeting the above criteria owns a property in Essex but is not living in it, perhaps because they are working abroad at the time of application but they intend to take up residency at the Essex home before the start of the autumn term, the application will be processed using the Essex address. Any offer of a school place will then be conditional upon receipt of evidence of taking up residency at that property in Essex.

Other children from overseas do not generally have automatic right of entry to the UK. An application for a school place will not therefore be accepted until they are resident in the UK. Proof of residency such as an endorsed passport or entry visa will be required with the application.

### **Siblings**

For applications made in the normal admission round a relevant sibling is a child who has a brother, sister, adopted brother or sister or stepbrother or stepsister living in the same family unit in the same family household and address who attends the preferred school in any year group excluding the final year. Biological siblings who attend the preferred school in any year group excluding the final year will also be treated as siblings irrespective of place of residence. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings. For mid-year applications a sibling is a child who has a brother, sister, adopted brother or sister or stepbrother or stepsister living in the same family unit in the same family household and

address as a child who attends or has been offered a place at the preferred school at the time of application and determination and with a reasonable expectation that the sibling will be attending at the time of admission. Biological siblings who attend the preferred school will be treated as siblings irrespective of their place of residence. For 11-18 schools, a sibling link to a child in Yr 11 or Yr 12 at the time of application and determination will be taken to exist where there is a reasonable expectation that the child will be returning to the school for a post 16 course of study.

### **Priority Admission Areas**

There is no guarantee of a place to children living in the priority admission area of a particular school. Details, including maps of priority admission areas are available on request from School Planning and Admissions.

### **Twins, Triplets etc.**

For applications made in the normal admission round, if the last child to be offered a place is a twin and their sibling cannot initially be offered, the LA will ensure both twins are offered a place. In the case of triplets or other multiple births, if the majority of children can initially be offered a place, the LA will offer places to the remaining children. For example, if two triplets can be offered a place, the remaining child will also receive an offer of a place. For mid-year applications, where a family moves into an area necessitating a change of school for their twins (or triplets etc) and the majority can be offered a place then a place will be offered for the remaining child(ren). However, where the family does not move but wishes to transfer the children to another local school where there are insufficient places for all of them then a place would not normally be offered for all.

### **Medical circumstances**

Exceptional medical reasons why a child should attend a particular school will override other admission criteria (other than Looked After Children) if supported by medical evidence at the time of application but will not override the PAN. The relevant medical reasons may be in relation to either the child or one or both parents. Applicants must provide evidence from a doctor or other registered health professional setting out why the preferred school is the most suitable, and the difficulties that would be caused if the child attended and had to travel to another school.

Applications made on this basis will be considered by the admission authority in question. For Community and Voluntary Controlled schools applications will be considered by a panel of LA Officers. The panel will decide whether the evidence provided demonstrates that the medical circumstances are exceptional and if it is appropriate for the application to override those in other admissions criteria. Under the Disability Discrimination Act the general expectation is that schools will make reasonable adjustments to accommodate the needs of individual children with disabilities or medical needs. For this reason only exceptional medical circumstances will mean that it is appropriate for a child to be admitted to a particular school.

Where a parent asks for exceptional medical circumstances to be taken into account in connection with a mid-year application those circumstances will only be considered where it is necessary to rank applications in priority order, for example, where more than one applicant for a single space has been received and one of those applicants has stated exceptional medical circumstances.

### **Withdrawal of an offer**

If a school place has been secured through the provision of false information or has been offered in error, the offer of the place may be withdrawn.

### **Waiting lists**

School Planning and Admissions will hold waiting lists for all oversubscribed schools until the end of the autumn term and continue to allocate places from these lists if spaces become available. Applicants will be ranked on these waiting lists in priority order, according to the school's admission criteria. The Local Authority will not maintain waiting lists beyond the end of the first term, however parents will have the opportunity to register their continued interest in a place.

### **Late Applications**

Applications received after the published closing date will be treated as late applications unless there is evidence to show that the application or amendment could not reasonably have been made on time. A new preference or change in the order of preferences will not be accepted after the closing date unless the circumstances are deemed to be exceptional. Late applications will be given a lower priority and will be dealt with after all on time applications in the first round of offers on 1 March 2012. Where a school is oversubscribed late applications will be refused and ranked according to the admission criteria on any waiting list held for the particular school. All late applications will be considered by an LA panel of officers to ascertain whether exceptional circumstances for late submission exist. Where that is deemed to be the case the application will be treated as 'on time'. Where a school is oversubscribed late applications received after the first round of offers on 1 March 2012 will be refused and ranked according to the admission criteria on any waiting list held for the particular school.

### **Changing secondary schools**

The opportunity to transfer depends on places being available at the preferred school. If approved, a place is usually made available at the start of the following term. If no places are available the application will be refused and the right of appeal will be advised. A further application form for return to School Planning and Admissions to help secure a place elsewhere will be provided if required. Applications for transfer will not be dealt with until the half term prior to the requested admission date. In cases where a child moves into a district area (proof of address required) and, as a result of the move the child would be without a school place, the application will be dealt with immediately. A child should not be withdrawn from the current school until a place has been secured elsewhere. A school may admit a child over the admission number and outside the admission criteria during the year, where they have been excluded from another school or are being placed as a move supported by all agencies.

### **Applications made after the start of the autumn term**

On receipt of an application after the start of the autumn term the LA will contact the preferred school in writing for confirmation of the up-to-date numbers on roll. If there are spaces in the year group an offer will be made or, if not, a refusal will be sent and the right of appeal given if it was a first application for the year group. Unless there is a significant and material change in the circumstances of the parent, child or school a second application for the same school received in the same academic year will not be determined by the LA and no second right of appeal will be given. When there are more applications, received on the same day, than the number of places available, the school's admission criteria will be used to determine any offers that can be made. There is a process in place that considers parents continued interest in a place at an oversubscribed school. Details of the process will be available to parents who have applied and been refused a place after the start of the autumn term.

**Sixth Form applications**

Schools should be contacted direct for details of the sixth form application process.

**Appeals against admission decisions**

Parents have the right to appeal against admissions decisions to an Independent Appeal Panel. Information about how to appeal against a refusal of a school place will be sent with the offer pack. Notice of appeal should be sent to the Clerk to the Independent Appeal Panel, PO Box 11, Chelmsford, CM1 1LX.

## **Admission policies and oversubscription criteria**

### **The James Hornsby High School**

Leinster Road, Laindon, Basildon SS15 5NX

Telephone 0870 720 3434

Email: admin@jameshornsby.essex.sch.uk

Comprehensive Community

11 - 16

DCSF Number: 881-4000

Published admission number Sept 2012: **180**

Published admission number Sept 2011: **180**

### **Admissions Policy**

There is no guarantee of a place at the school. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children with a sibling attending the school;
3. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

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**Woodlands School, Basildon**

Takely End, Kingswood, Basildon SS16 5BA

Telephone (01268) 282146

Email: woodlands@btconnect.com

Comprehensive Community

Specialist Performing Arts College

11 - 16

DCSF Number: 881-4431

Published admission number Sept 2012: **300**

Published admission number Sept 2011: **300**

**Admissions Policy**

There is no guarantee of a place in the school. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children with a sibling attending the school;
3. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

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**Alec Hunter Humanities College**  
Stubbs Lane, Braintree CM7 3NR  
Telephone (01376) 321813  
Email: admin@alechunter.essex.sch.uk  
Comprehensive Community  
Specialist Humanities College  
11 - 16  
DCSF Number: 881-4350

Published admission number Sept 2012: **240**  
Published admission number Sept 2011: **240**

### **Admissions Policy**

There is no guarantee of a place for children living in the priority admissions area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the outlying priority admissions area\* of the school with a sibling attending the school;
3. children living in the outlying priority admissions area\* of the school;
4. children living in the Town priority admissions area\* of the school with a sibling attending the school;
5. children living in the Town priority admissions area\* of the school;
6. children living outside of the school's priority admissions area\* with a sibling attending the school;
7. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

\* A map showing the outlying priority admissions area and the town priority admissions area is available from the school or School Planning and Admissions, Essex County Council.

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**Hedingham School and Sixth Form College**

Yeldham Road, Sible Hedingham, Halstead CO9 3QH

Telephone (01787) 460470

Email: admin@hedingham.essex.sch.uk

Comprehensive Community

Specialist Mathematics and Computing College

11 - 18

DCSF Number: 881-4026

Published admission number Sept 2012: **196**

Published admission number Sept 2011: **196**

**Admissions Policy**

There is no guarantee of a place for children living in the priority admissions area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the priority admission area with a sibling attending the school;
3. other children living in the priority admission area;
4. children living outside the priority admission area with a sibling attending the school;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

**Admissions to Sixth Form**

The number of students intended to admit for the first time is 6. To enrol on an AS programme students should have 5 A\*-C grades, including at least a C grade in the subjects they wish to study. Students who do not have 5 A\*-C grades can follow intermediate courses which can be combined with 1 or 2 AS levels depending on the student's ability and interest.

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**The Honywood Community Science School**  
Westfield Drive, Coggeshall, Colchester CO6 1PZ  
Telephone (01376) 561231  
Email: admin@honywood.essex.sch.uk  
Comprehensive Community  
Specialist Science College  
11 - 16  
DCSF Number: 881-4400

Published admission number Sept 2012: **210**  
Published admission number Sept 2011: **210**

### **Admissions Policy**

There is no guarantee of a place for children living in the priority admissions area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the priority admission area with a sibling attending the school;
3. other children living in the priority admission area;
4. children living outside the priority admission area with a sibling attending the school;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

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## **Notley High School**

Notley Road, Braintree CM7 1WY

Telephone (01376) 556300

Email: enquiries@notley-high.essex.sch.uk

Comprehensive Community

Specialist Technology and Vocational College

11 - 18

DCSF Number: 881-4420

Published admission number Sept 2012: **240**

Published admission number Sept 2011: **240**

### **Admissions Policy**

There is no guarantee of a place for children living in the priority admissions area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the outlying priority admissions area\* of the school with a sibling attending the school;
3. children living in the outlying priority admissions area\* of the school;
4. children living in the Town priority admissions area\* of the school with a sibling attending the school;
5. children living in the Town priority admissions area\* of the school;
6. children living outside of the school's priority admissions area\* with a sibling attending the school;
7. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

\* A map showing the outlying priority admissions area and the town priority admissions area is available from the school or School Planning and Admissions, Essex County Council.

### **Admissions to Sixth Form**

Notley High School is proposing to admit 150 students each year to the Braintree Sixth Form Centre, including 50 external applicants. Admission to the Sixth Form will be by reference to qualification to a particular Sixth Form programme of study. The Sixth Form prospectus published each year will publicise the range of programmes, the specific academic entrance requirements, the number of places on each programme and, in the event of oversubscription, the tie-break mechanism that will be applied.

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**The Ramsey College**

Colne Road, Halstead CO9 2HR

Telephone (01787) 472481

Email: office@ramsey.essex.sch.uk

Comprehensive Community

Specialist Sports College

11 - 16

DCSF Number: 881-4025

Published admission number Sept 2012: **150**

Published admission number Sept 2011: **150**

**Admissions Policy**

There is no guarantee of a place for children living in the priority admissions area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the priority admission area with a sibling attending the school;
3. other children living in the priority admission area;
4. children living outside the priority admission area with a sibling attending the school;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

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**Tabor Science College**

Panfield Lane, Braintree CM7 5XP

Telephone (01376) 323701

Email: admin@taborhigh.essex.sch.uk

Comprehensive Community

Specialist Science College

11 - 16

DCSF Number: 881-4470

Published admission number Sept 2012: **210**

Published admission number Sept 2011: **210**

**Admissions Policy**

There is no guarantee of a place for children living in the priority admissions area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the outlying priority admissions area\* of the school with a sibling attending the school;
3. children living in the outlying priority admissions area\* of the school
4. children living in the Town priority admissions area\* of the school with a sibling attending the school;
5. children living in the Town priority admissions area\* of the school;
6. children living outside of the school's priority admissions area\* with a sibling attending the school;
7. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

\* A map showing the outlying priority admissions area and the town priority admissions area is available from the school or School Planning and Admissions, Essex County Council.

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**Great Baddow High School**

Duffield Road, Chelmsford CM2 9RZ

Telephone (01245) 265821

Email: admin@greatbaddow.essex.sch.uk

Comprehensive Community

Specialist Sports College

11 - 18

DCSF Number: 881-4390

Published admission number Sept 2012: **240**

Published admission number Sept 2011: **240**

**Admissions Policy**

There is no guarantee of a place for children living in the priority admission area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the priority admission area with a sibling attending the school;
3. other children living in the priority admission area;
4. children living outside the priority admission area with a sibling attending the school;
5. up to 24 children in each year group who are either gifted or talented in sport\*;
6. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

\* To be considered for a place under the aptitude criterion you need to complete the school's Supplementary Information Form.

**Admissions to the Sixth Form**

To study 4 subjects at AS and A2 level students should have 8 A\*-C grades, including specific grades in the subjects they wish to study. To study 3 subjects at AS and A2 level students should have 5 A\*-C grades, including specific grades in the subjects they wish to study.

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## **Moulsham High School and Humanities College**

Brian Close, Chelmsford CM2 9ES

Telephone (01245) 260101

Email: admin@moulshamhigh.essex.sch.uk

Comprehensive Community

Specialist Humanities College

11 - 18

DCSF Number: 881-4480

Published admission number Sept 2012: **252**

Published admission number Sept 2011: **268**

### **Admissions Policy**

There is no guarantee of a place for children living in the priority admission area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the priority admission area with a sibling attending the school;
3. other children living in the priority admission area;
4. children living outside the priority admission area with a sibling attending the school;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

### **Admissions to the Sixth Form**

To study A-levels students should have 5 full-course GCSEs at grades A\* - C, including minimum grades in the subjects they wish to study. For further details please see course information available from the school.

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**Roding Valley High School**

Alderton Hill, Loughton IG10 3JA

Telephone (0208) 508 1173

Email: office@roding-sec.essex.sch.uk

Comprehensive Community

Specialist Performing Arts College

11 - 16

DCSF Number: 881-4499

Published admission number Sept 2012: **240**

Published admission number Sept 2011: **240**

**Admissions Policy**

There is no guarantee of a place for children living in the priority admissions area. In the event of oversubscription, remaining places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the priority admission area with a sibling attending the school;
3. other children living in the priority admission area;
4. children living in the priority admissions areas of Buckhurst Hill Community Primary, Chigwell Primary and Limes Farm Junior Schools with a sibling attending the school;
5. other children living in the priority admissions areas of Buckhurst Hill Community Primary, Chigwell Primary and Limes Farm Junior Schools;
6. children living outside the priority admission area with a sibling attending the school;
7. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

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**St John's CE (VC) School, Epping**

Tower Road, Epping CM16 5EN

Telephone (01992) 573028

Email:admin@st-johns-epping.essex.sch.uk

Comprehensive Voluntary Controlled

Specialist Engineering College

11 - 16 Church of England

DCSF Number: 881-4530

Published admission number Sept 2012: **180#**

Published admission number Sept 2011: **180**

**Admissions Policy**

There is no guarantee of a place for children living in the priority admissions area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the priority admission area with a sibling attending the school;
3. other children living in the priority admission area;
4. children outside the priority admission area with a sibling attending the school;
5. remaining applications.

In the event of oversubscription within either of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

#There are plans to move St John's V/C C of E School into new purpose built accommodation with a capacity of 900 students (5 year groups x 180).

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**St Peter's High School**

Southminster Road, Burnham-on-Crouch CM0 8QB

Telephone (01621) 782377

Email: admin@stpetershighschool.co.uk

Comprehensive Community

11 - 18

DCSF Number: 881-4290

Published admission number Sept 2012: **140**

Published admission number Sept 2011: **140**

**Admissions Policy**

There is no guarantee of a place for children living in the priority admissions area. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the priority admission area with a sibling attending the school;
3. other children living in the priority admission area;
4. children outside the priority admission area with a sibling attending the school;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

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**The Sweyne Park School**

Sir Walter Raleigh Drive, Rayleigh SS6 9BZ

Telephone (01268) 784721

Email: admin@sweynepark.com

Comprehensive Community

Specialist Science College

11 - 16

DCSF Number: 881-4011

Published admission number Sept 2012: **248**

Published admission number Sept 2011: **248**

**Admissions Policy**

There is no guarantee of a place for children living in the priority admissions area. In the event of oversubscription any remaining places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the priority admission area with a sibling attending the school;
3. other children living in the priority admission area;
4. children outside the priority admission area with a sibling attending the school;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

Up to 5 places in each year group are allocated for pupils with hearing impairment who are placed at the school due to its enhanced provision.

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**The Mountfitchet Mathematics and Computing College**

Forest Hall Road, Stansted CM24 8TZ

Telephone (01279) 813384

Email: reception@mhs.myschools.net

Comprehensive Community

Specialist Mathematics and Computing College

11 - 16

DCSF Number: 881-4360

Published admission number Sept 2012: **112**

Published admission number Sept 2011: **112**

**Admissions Policy**

There is no guarantee of a place for children living in the priority admissions area.

In the event of oversubscription any remaining places will be allocated using the following criteria in the order given:

1. Looked After Children;
2. children living in the priority admissions area who have a sibling attending the school;
3. other children living in the priority admissions area;
4. children living outside the priority admissions area who have a sibling attending the school;
5. remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

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