

Data Protection for Library Members

When you join the library we record details such as your address, name, contact details, gender and ethnicity. This information helps us provide a service which meets the needs of our customers. We also need to be able to contact you about your reserved items or any other issues regarding your library membership. All of your data is stored and processed in accordance with the Data Protection Act 1998.

Your personal data will only be seen by library staff, IT staff and our systems development provider, who are bound by confidentiality agreements. Data can also be shared with other Essex County Council Services if requested. We are legally required to provide information to the police and/or security services if officially requested to do so.

Because of the partnership agreement that allows borrowers from ECC, Southend & Thurrock to use all the libraries of those authorities interchangeably your data can be seen by the library and IT staff in the partner authorities; as with our developers, these staff are bound by confidentiality agreements.

If you do not want us to share this information with other Essex County Council Services then please let library staff know.

