



## Disclosure and Barring Service

### Consent Form 1

**(To be completed by all Chaperone Applicants who do not hold a current DBS Certificate)**

Name of Applicant	
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I acknowledge that in order for the Missing Education and Child Employment Service to process my application to be a licensed chaperone an enhanced DBS check will be undertaken.

I confirm that in the event that my DBS certificate contains any police or other information I will produce the original DBS certificate to the Missing Education and Child Employment Service within 5 working days following my receipt of it, in order for my application to proceed. I acknowledge that if I fail to produce my original DBS certificate within this timeframe, the Missing Education and Child Employment Service will not proceed with my application.

I confirm that I give my consent for the Missing Education and Child Employment Service to take a copy or image of my original DBS certificate and hold the copy/image for as long as is necessary to complete the process. At the end of this period I understand that any such copies will be removed from their records and destroyed.

I further acknowledge that the Missing Education and Child Employment Service may share the information contained on the DBS certificate with a third party for the purpose of seeking guidance regarding a decision on whether a chaperone licence can be issued.

The Missing Education and Child Employment Service confirms that they will comply with the DBS Code of Practice at all times

Signature	
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Date	
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Essex County Council

**Disclosure and Barring Service**

**Consent Form 2**

**(To be completed by all chaperone applicants who have or intend to subscribe to the DBS on-line Update Service)**

Name of Applicant	
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By signing this section of the form you confirm that you are registered with the DBS update service and you give permission for the Missing Education and Child Employment Service to carry out a status check with the DBS online update service.

You confirm you will produce to the Missing Education and Child Employment Service your current DBS certificate and any further information required to carry out a DBS status check.

You acknowledge that the Missing Education and Child Employment Service may require a new DBS check to be obtained if the certificate you have presented is not at an appropriate level or for an equivalent role. A new check may also be required if the online status check indicates that your certificate is no longer current.

Signature	
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Date	
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