

Essex County Council
County Hall
Chelmsford
Essex CM1 1QH



Date: [ADD DATE]

Dear Shalaleh Barlow

Central Law Group CIC - Voices for Fathers Project

Essex County Council is awarding Central Law Group CIC a grant of **£7,000** towards the cost of Voices for Fathers project.

The grant has been approved subject to the following conditions:

- The grant has been agreed for the project as set out in your proposal to the Strengthening Communities Team.
- In addition, the awarded grant shall be invoiced no later than 30 days from date of this letter. Grants will be paid in full upon receipt of invoice.
- The grant shall not be utilised for any other projects. Any changes to the project will need to be permitted by the Strengthening Communities Team. If the grant is used for any other purpose other than the project submitted in your proposal you must repay the grant in full to Essex County Council.
- Your project shall be completed within **the agreed timescales as set out in your proposal**. Essex County Council reserves the right to claim back all or partial funding of the grant on uncompleted projects.
- Any awarded grant underspends shall be returned to Essex County Council.
- Essex County Council will not be liable for any project overspends and this will be your sole responsibility to meet these payments.
- Essex County Council will agree a reporting schedule with you which will give us regular updates around the progress of your project. Where requested, invoices/receipts shall be sent to Essex County Council to demonstrate expenditure of the funding on the specific project to which it was awarded.
- The project must always conform to relevant statutory obligations, bylaws, planning consent and building regulations.

- A representative of Essex County Council may at all reasonable times visit project/activity to ensure that the terms and conditions of the grant are being met
- Any sale, change of use or disposal of all or part of the grant aided project may result in Essex County Council reclaiming a proportion of the original grant payment. Essex County Council shall be informed of any material changes
- An end of project report shall be submitted no later than a date agreed with Essex County Council based on the duration of your project detailing the derived benefits the project has delivered

The grant amount and terms and conditions of the grant are hereby agreed by the Parties on date of the final signature to this letter.

SIGNED by 
For and on behalf of
The AUTHORITY

Signature

Title: Head of Strengthening Communities

Date

SIGNED by:
For and on behalf of
Central Law Group

Signature

Title

Date

Payment Schedule

Payment shall be invoiced as a one-off lump sum.

Payment Date	Payment Amount
DATE 2022	£7,000.00

Performance Schedule

A project report that details the derived benefits of your project will be required upon the conclusion of the project. The contents of which will be agreed with the Strengthening Communities Team.