



**ADMISSION ARRANGEMENTS FOR INGATESTONE & FRYERNING COF E
JUNIOR SCHOOL ACADEMIC YEAR 2026-2027**

Provided places are available within the standard number of 48 per cohort, it is the policy of the governors to admit the children of all parents who opt for their children to be educated at this welcoming C of E school. Prior to admission, contact will be required between the parents and head teacher, although this is not part of the admissions process.

Parents wishing their children to attend should apply to Essex CC – essex.gov.uk/admissions for a year 3 place in accordance with the deadlines set out in the Primary Education in Essex Booklet which is available to view on the website listed above.

Parents wishing their children to make a Mid-Year application should apply to the head teacher and complete the appropriate form. In the event of more applications being received than there are places available, the governors will have regard to the following criteria:

1. Children who are looked after. A looked after child is a child who is in the care of the local authority or provided with accommodation by that authority as defined in section 22 of the children act and those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who have been attending Ingatestone Infant School.
3. Children who will have older siblings already at the school in the term that the child starts.
4. Children whose parents/legal guardian are active worshipping members of the congregation of St Edmund & St Mary Ingatestone or St Mary the Virgin Fryerning, or, if new to the parishes, the church from which they have come.
5. Children living closest to the school measured by a straight-line distance from home to school, those living closest being accorded the highest priority. For the purpose of these criteria the address measured will be given on the appropriate form and must be the applicant's place of residence on the application date. Proof of residence is required with the application. In the event of two or more applicants living equidistant from the school then criteria 6 and 7 will be applied.
6. Children whose parents/legal guardians are active worshipping members of other Anglican churches, or members of the congregation and on the roll (however defined) of other non-Anglican Christian churches that belong to "Churches together in England"
7. Children who have special social, medical, or pastoral reasons for wishing to attend the school
 - Children with statements of Special Educational Needs that name this school in the statement will be admitted to the school.
 - sibling as defined by Essex LA in their published booklet
 - Distance as defined by Essex LA in their published booklet
 - Active worshipping members is defined as persons regularly attending worship at least once a month throughout the church year, at either parish church, for a period of at least one year, verified with the signature of the incumbent.
 - Application form to include supplementary information with reference to 3, 4, 5, 6 (address). Include letter from professional if applying under section 7.
 - The School will maintain a waiting list for the first term of each academic

Parents have the right to appeal against a refusal to admit to an independent appeals panel.
(Clerk of the independent Appeal Panel, P O Box 11 Chelmsford Essex, CM1 1XL)

Ingatestone & Fryerning C of E Junior School
The Furlongs, Ingatestone
Essex
CM4 0AL

CLERGYFORM

This form should only be completed if you are applying for a place at Ingatestone & Fryerning C of E Junior School under Criteria 4 or 6 see Admissions Policy. Both sides of this form should be filled in. ONCE YOU HAVE COMPLETED SECTION A YOU SHOULD PASS IT TO THE MINISTER/INCUMBENT/RELIGIOUS LEADER OF YOUR CHURCH TO COMPLETE SECTION B. This form should then be returned to The Head Teacher at Ingatestone & Fryerning Junior School together with the Admission form.

I/we as parents/guardians of the child named below have applied for a place at Ingatestone and Fryerning Church of England (Aided) Junior School and wish to have a place allocated because of our religious affiliation.

Section A (to be completed by the parent/guardian with parental responsibility for the child) SURNAME OF CHILD: _____

CHILD'S FIRST NAME/OTHER NAMES: _____

DATE OF BIRTH : _____

NAME OF PARENT(S)/GUARDIAN(S) WITH PARENTAL RESPONSIBILITY:

HOME ADDRESS: (ie where the child normally lives) _____.

Postcode

Section B (to be completed by the Minister/Incumbent/Religious Leader) I

NAME AND ADDRESS OF CHURCH:

TEL NO:

Please indicate whether either or both parents and/or child are currently regular worshipping Church members:

	Father	Mother	Child
Weekly	☐	☐	☐
Fortnightly	☐	☐	☐
Monthly	☐	☐	☐
Festivals	☐	☐	☐
Never	☐	☐	☐

For how long have they worshipped at your church?

If they have worshipped at your Church for less than one year please supply name of Church from which they have transferred if known: _____

Please make any other comments below if you wish (or in a separate letter):

SIGNED:

DATE:

Church

Minister/Incumbent/Religious Leader of Address:

Tel Number

INGATESTONE & FRYERNING C. OF E. JUNIOR SCHOOL

Supplementary Information Form

Please note: the information given below will be kept on a computer.

Child's Surname Date of birth

Christian Name(s).....

Address.

Town..... Postcode.

Home Tel. NoMobile Tel. No.-

Name(s) of parents.....

Names and Addresses of any other person(s) with parental responsibility according to the Children Act 1989:

Full name of any brothers or sisters already attending the school (if any)

Signed:.....Date:..