



# Specialist Healthcare Training - Transport

What we do for transport



# *Provide*



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# Section 1: Introduction



## Introduction

The **Specialist Healthcare Training -Transport Service** offers a programme of **education, training, competence assessment** (where relevant) and review to enable named **Passenger Assistants** and **Drivers** to competently and **safely transport** children and young people who have additional specialist healthcare needs from home to school, college, short-break provision or contact.

### What our customers say about us:




- 100% said training was of a high standard.
- 100% said the service communicated in a friendly and supportive manner.
- 100% said training enabled them to give care of a high standard.
- 99.3% of candidates attending our training found our courses interesting.
- 99.1% of candidates stated that the courses were delivered at the correct pace.
- 99.6% of candidates felt the trainer was professional and knowledgeable.

# Section 2: Training courses



## Training courses

We offer the following classroom-based training courses:




-  Epilepsy awareness
-  Epilepsy awareness + administration of medication
-  Anaphylaxis awareness

The number of candidates is limited to 10 people per course to enhance your learning experience, including scenario-based learning.

Courses are usually run at County Hall, Chelmsford on a regular basis with dates published in advance.

Diabetes awareness training is available as an online learning resource. Details of this can be given by the team on request.

There are some clinical skills that require one-to-one competency assessment in addition to classroom-based training which are:-

-  Vagus nerve stimulation (VNS)
-  Adrenaline – auto injector (Epipen, Jext & Emerade)
-  Blood glucose monitoring



## Epilepsy awareness

### Content

This course aims to **increase your knowledge** of **epilepsy** and **seizure management** and develop your **confidence in working with children with epilepsy**. The course covers areas including:

- 🚩 Definition of epilepsy
- 🚩 Causes
- 🚩 Seizure types
- 🚩 Emergency intervention for seizures

### Duration

This course is three hours long.

### Certification and review

Following attendance of the course, staff are given a certificate which is valid for two years. This is a certificate of attendance and not competence to practise.

### Level 3 Epilepsy Management Agreement:

Once staff have attended training, an Epilepsy Management Agreement is signed by both the member of staff and the nurse delivering the training. This is reviewed two-yearly, or earlier, if there are any changes to the child's care plan. Each operator will receive a copy of this agreement.






Successful candidates will be given a copy of the child's care plan and Transport Risk Assessment for use on the vehicle.



## Epilepsy awareness + administration of medication

### Content

This course aims to **increase your knowledge of epilepsy and seizure management, including the administration of medication (ie buccal midazolam)**, and develop your **confidence in working with children with epilepsy**. The course covers areas including:

-  Definition of epilepsy
-  Causes
-  Seizure types
-  Emergency intervention for seizures
-  Simulated administration of buccal midazolam

### Duration

This course is four hours long.

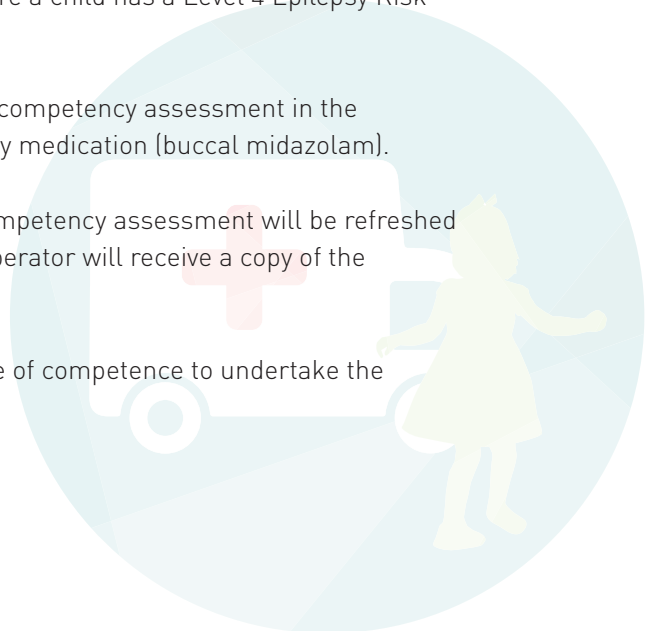
### Certification and review

This course is required where a child has a Level 4 Epilepsy Risk Assessment.

This includes a one-to-one competency assessment in the administration of emergency medication (buccal midazolam).

This training course and competency assessment will be refreshed on an annual basis. Each operator will receive a copy of the competency assessment.

This certification is evidence of competence to undertake the intervention.



## Anaphylaxis awareness

### Content

This course aims to **increase your knowledge** of **allergies and anaphylaxis**, and the use of **adrenaline auto-injectors**. The course will enhance your **confidence in working with children** who have **allergies** and who may be at risk of developing **anaphylaxis**. The course covers areas including:

- 🚩 Definition of anaphylaxis
- 🚩 Causes
- 🚩 Different types of symptoms
- 🚩 Emergency care and first aid
- 🚩 Simulated administration practice with training auto-injectors

### Duration

This course is three hours long.

### Certification and review

Following attendance of the course, staff are given a certificate which is valid for two years. This is a certificate of attendance and not competence to practise.

### One-to-one competencies





Once staff have attended training in anaphylaxis awareness, they need to have a one-to-one competency assessment for the administration of adrenaline auto-injectors (eg Epipen, Jext or Emerade).

These are valid for one year and are based on the individual child's care plan. Each operator will receive a copy of the competency assessment and is evidence of competence to undertake the intervention.

## One-to-one competencies

### Content

This covers areas that **do not** require **classroom-based training**, which includes:

-  Oxygen administration
-  Oral suction
-  Continuous gastrostomy feeding
-  Continuous jejunostomy feeding

This training is usually completed at the child's educational establishment, with the child present, so we can tailor it to their individual needs and will require reassessment annually.

This certification is evidence of competence to undertake the intervention. Each operator will receive a copy of the competency assessment.



# Section 3: Referral process



## Referral process

In order to **access** any of **our training**, we require a **completed referral form** from the operator.

The referral form can be obtained from the Essex County Council website or from Provide at [Provide.transporttraining@nhs.net](mailto:Provide.transporttraining@nhs.net)

Referrals are processed upon receipt and we will invite your staff to the next available training course.

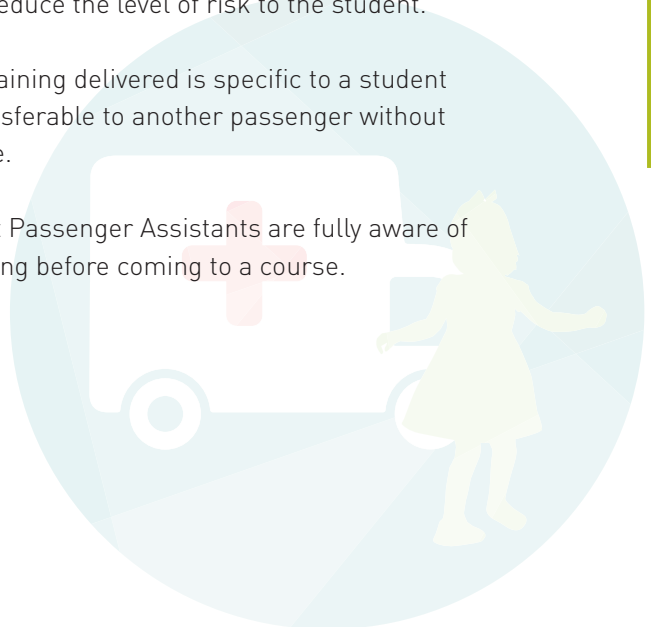
Urgent referrals, such as training to facilitate an emergency placement for respite care, will be responded to as quickly as possible in the interests of the child.

It is the operator's responsibility to keep training records and to refer their staff in sufficient time prior to the training expiry date.

There must be a main and a back-up Passenger Assistant trained for each student with identified specialist healthcare needs. This is to maintain continuity and reduce the level of risk to the student.


The specialist healthcare training delivered is specific to a student and the training is **NOT** transferable to another passenger without further training taking place.

Operators **must** ensure that Passenger Assistants are fully aware of the training they are attending before coming to a course.



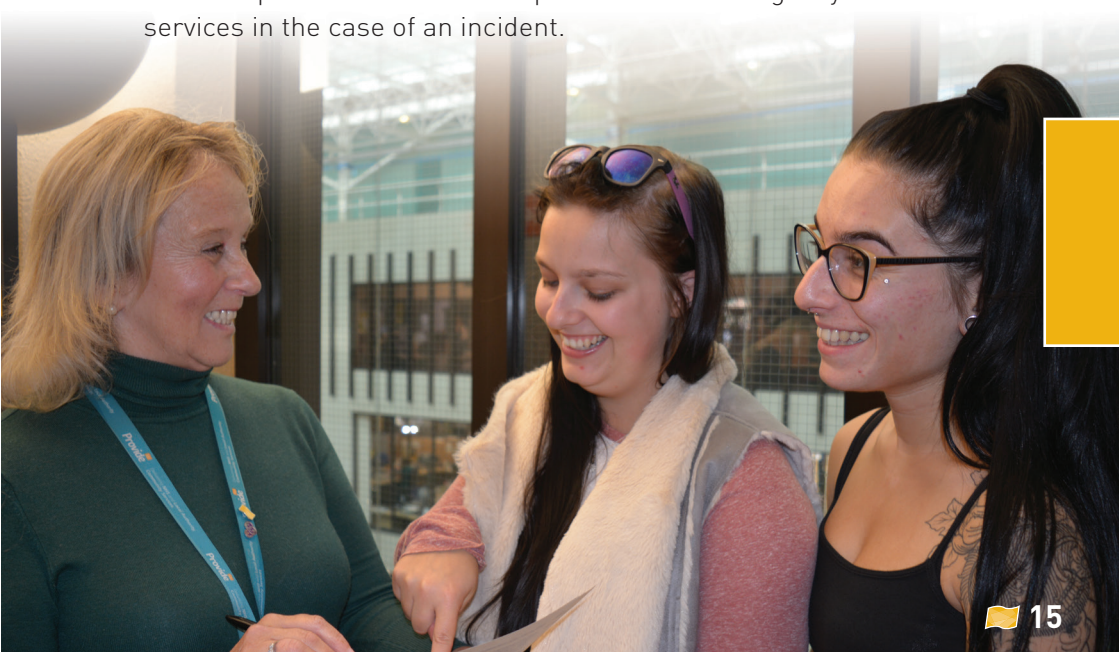
# Section 4:

## Guidance for transporting personal information

A faint, stylized illustration in the background shows a person in a wheelchair being transported on a stretcher. The person is wearing a white coat and a cap, and the wheelchair has a large orange cross on its side. The entire scene is rendered in a light, semi-transparent style against the yellow background.

## Guidance for transporting personal information

- Personal sensitive information should only be carried by transport staff when absolutely necessary (eg a care plan for a student with specialist healthcare needs).
- Information must be kept private and kept out of sight.
- Never leave personal sensitive information in a vehicle when the child it relates to is not travelling.
- Operator staff **must** carry their Specialist Healthcare Passport with them when transporting children with specialist healthcare needs.
- Only current information is to be carried. Out-of-date information must be disposed of confidentially (i.e. shredded).
- Operators **must** ensure that a copy of the **care plan** relating to a student with a Specially Trained Passenger Assistant is available on the vehicle that they travel on at all times. A copy should also be kept at the operator's office/HQ. The care plan would need to be passed to the emergency services in the case of an incident.



## 5. Contact the team

If you would like to make a **referral** or discuss your **training needs further**, please contact the team via the central office on:



03330 132598

or by email at:



[Provide.transporttraining@nhs.net](mailto:Provide.transporttraining@nhs.net)

## We look forward to hearing from you



If you need this leaflet in braille, audio, large print or another language, please contact our **Customer Service Team** on:

0300 303 9951 / 0300 303 9952

or by email at:

[provide.customerservices@nhs.net](mailto:provide.customerservices@nhs.net)

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