# EXAMPLE - Team Around the Family Plan (TAF)

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| Date & time | Venue | Co-ordinator |
| 3/10/2020 | Teams (virtual) | Gemma Prince – Designated Safeguarding Lead |

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| Family name | DOB of one child | House number/Name | Postcode |
| Coolstone | 15/07/2014 | 167 | CM20 XXX |

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| Family members | Relationship to children | Did they attend? | If no, have their views been gained |
| Jennifer Mind | Mother | Y |  |
| David Coolstone | Father | Y |  |
| Mandy Mind | Maternal Grandmother | Y |  |
| Ronnie Coolstone | Son | N | Y |
| Olivia Coolstone | Daughter | Y |  |
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| Details of Lead Practitioner:  **Gemma Prince –** [**g.prince@school.gov.uk**](mailto:g.prince@school.gov.uk) |

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| Practitioners’ name | What is their role? | Contact details | Did they  attend? | Did they provide a report? |
| Helen Matthews | School Nurse | [h.mathews@xxx.org.uk](mailto:h.mathews@xxx.org.uk) | Y |  |
| Tanya Chase | Specialist Teacher | [Tanya.chase@xxx.sch.essex.com](mailto:Tanya.chase@xxx.sch.essex.com) | Y |  |
| Sharon James | Key worker from nursery | [s.james@nursery.co.uk](mailto:s.james@nursery.co.uk) | Y |  |
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| View of all the family members including the child/young person |
| **Jennifer (mum)** – expressed she is feeling a little overwhelmed at the moment after the recent diagnosis of Autism for Ronnie. However, she feels better about things as she has been shown some websites on autism which is helping her understand Ronnie.  **David (dad)-** doesn’t know how to support Ronnie and admits he does get annoyed and frustrated and shouts. Work is getting busier and he is spending less time at home.  **Mandy (Maternal grandmother)** – is trying to help support her daughter but this hasn’t really been accepted. She is happy she has been invited to this meeting today as she would like to help where she can. She used to work as a teaching assistant so has some experience with autism.  **Gemma shared that:** Ronnie spoke to his learning support assistant during an activity and said he likes school and playing with his friend, Charlie, he also likes lunchtime and playing in the park with his dad. |
| What do we all feel is going well? What has worked before? (Include views of family as well as practitioners) |
| **David and Jennifer (parents)** – both feel hopeful, although they feel they are at their ‘wits end’ they do feel things are going to change for the better soon. Ronnie is settling into to his new routine after returning to school, this seems to be helping with his sleep. Happy that Ronnie has now received his diagnosis which means that they can get more specialised help.  **Gemma (School)** – Ronnie has settled well and is starting to build a bond with his new class teacher. He seems to like P.E and playing in the nurture garden.  **Tanya (Specialist teacher)** – Ronnie’s Education Health Care Plan (EHCP) has been approved and all parties are happy with the outcomes.  **Sharon (Nursery)** – Olivia has always enjoyed nursery and enjoys playing with her friends in the small world area. She likes art and playing outside. She is meeting all her developmental milestones. Last assessed July 2020.  **Helen (school nurse)** – supported David and Jennifer with the appointments at the Child Development centre and has helped them to understand a little more of the process of an autism diagnosis. |

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| What are we all worried about? (include views of family as well as practitioners) |
| **David** **(father)**– doesn’t like that he shouts at Ronnie and would like to spend more time with him when he is home from work.  **Mandy (maternal Grandmother)** - concerned that her daughter is not accepting help from her even though she can see she is struggling and is not taking her medication again.  **Jennifer (Mother)** – feeling low, which means she doesn’t always get Ronnie and Olivia to school and nursery and doesn’t answer the phone when school or nursery call home.  **Gemma (school)**– parents not phoning in when Ronnie doesn’t turn up to school. As it’s the start of a new year it’s hard to get a real picture of attendance. But so far Ronnie has had three days off. One being medical the others are unauthorised.  **Nursery** – Olivia has had some scratch marks on her arm. Jennifer explained this is Ronnie lashing out at home. |
| What do we all feel needs to change? (include views of family as well as practitioners)(consider short term and long term goals) |
| * David to understand how to support Ronnie more- without losing his temper * Parents to communicate with school and nursery when the children are off * Jennifer to start taking her medication again * Parents to find local support for autism |

Please record on a scale of 0 to 10 the family and TAF members view of the current situation for the child/ren with 0 being as bad as it can be and 10 being child/ren provided with stable and consistent care and accessing universal services.

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| 0 | 1 | 2 | 3 | 4  X | 5 | 6 | 7 | 8 | 9 | 10 |

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| Next Steps/Further Action | By Who? | By When? |
| School nurse to release a Triple P Online code to David and Jennifer to enable access to Triple P online parenting programme | Helen (school nurse)  Jennifer  David | 5/10/2020 |
| Mandy will support Jennifer with the morning routine | Mandy  Jennifer | 6/10/2020 |
| Jennifer will access the GP to seek support from a Social Prescriber | Jennifer | 10/10/2020 |
| Jennifer and David to contact school and nursery when children are going to be off | David  Jennifer | When this applies |
| David and Jennifer to seek local support for Autism using the Essex Local Offer  [www.essexlocaloffer.org.uk](http://www.essexlocaloffer.org.uk) | David, Jennifer and Tanya | 10/10/2020 |

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| Review Date/Time:  12/01/2021 | Venue  Virtual (teams) |
| Has a new Lead Practitioner been appointed?  No | Contact details of Lead Practitioner  See front sheet |

***I/We agree this information is an accurate summary of my/our family’s situation,***

***we agree with the family plan and the actions we and others have agreed to and authorise this plan to be shared with others who have actions.***

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| Name of family member(s) | Signature(s) | Date |
| Jennifer Mind | *Jennifer Mind* | 3/10/2020 |
| David Coolstone | *David Coolstone* | 3/10/2020 |
| Mandy Mind | *Mandy Coolstone* | 3/10/2020 |
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| Name of Professional supporting the family | Signature(s) | Date |
| Helen Matthews | *Helen Matthews* | 3/10/2020 |
| Tanya Chase | *Tanya Chase* | 3/10/2020 |
| Sharon James | *Sharon James* | 3/10/2020 |
| Gemma Prince | *Gemma Prince* | 3/10/2020 |
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