

Foreign Travel Annual Report for Pre-Approved Teams 2017/18

Team	Officer	Date	Destination	Reason for travel	Estimated Costs	Actual costs	Income or external reimbursement (if known)
Traded Services: Target Tracker Team	Robin Hughes	15 -18/09/2017	Dubai	To deliver training		£0.00	£10,620.00
Essex Outdoors	Paul Button, Operations Manager and Andrew Windridge, Senior Instructor	25-30/07/2017	Pyrenees	Organised school trip		£10,835.63	£13,860
	Neil McConnell, Senior Instructor and Russell Belcher, Lead Instructor	15-22/07/2017	Pyrenees	Organised school trip	£6,166.00	£5,130.97	£8,900
Brussels office (The Brussels Office is hosted by Essex County Council on behalf of the East of England LGA. All funding for travel, accommodation and subsistence is paid from subscriptions directly to the Brussels Office. No Essex County Council money is spent undertaking these meetings or visits)	Geoffrey Archer, European Policy Officer	16/06/2017	Cambridge	Present at East of England LGA meeting	£155	£90.74	
	Geoffrey Archer, European Policy Officer	23/05/2017	Cambridge	Meeting with European partnership subscribers	£193.80	£164.49	
	Geoffrey Archer, European Policy Officer	6-7/11/2017	London	Attend and present at East of England LGA conference	£294	£204.16	
	Geoffrey Archer, European Policy Officer	16/10/2017	Cambridge	EELGA staff away day	£209	£238.98	
	Jackie Eveleigh, Senior European Policy Officer	15-16 June 2017	Peterborough	Meeting with European partnership subscribers	£249.10	£235.15	
	Jennifer Carson, Senior European Policy Officer	10/07/2017	London	Meeting with European partnership subscribers	£185.80	£166.63	
	Jennifer Carson, Senior European Policy Officer	23/05/2017	Cambridge	Meeting with European partnership subscribers	£131.70	£127.15	
	Jennifer Carson, Senior European Policy Officer	06/11/2017	London	Meeting with European partnership subscribers	£117.80	£87.12	
	Jennifer Carson, Senior European Policy Officer	16/10/2017	Cambridge	EELGA staff away day	£146.80	£132.76	
	Jennifer Carson, Senior European Policy Officer	09/05/2017	Huntingdon	Meeting with European partnership subscribers	£142.20	£148.45	
	Jennifer Carson, Senior European Policy Officer	21-22/09/2017	Norwich and Chelmsford	Meeting with European partnership subscribers	£251.70	£231.63	
	Jonathan Millins, Head of Brussels Office	3-4/05/2017	Norwich	Meeting with European partnership subscribers	£220.00	£192.97	
	Jonathan Millins, Head of Brussels Office	8-9/06/2017	Hemel Hempstead	Meeting with European partnership subscribers	£218.00	£193.04	
	Jonathan Millins, Head of Brussels Office	15-16/06/2017	Peterborough	Meeting with European partnership subscribers	£155.00	£173	
	Jonathan Millins, Head of Brussels Office	28-30/06/2017	Gottingen, Germany	Attend and participate at North Sea Programme Conference	£255.00	£192.09	
Geoffrey Archer, European Policy Officer	7-8/12/2017	Ipswich	Meeting with European partnership subscribers	£263	£273.45		

	Jackie Eveleigh, Senior European Policy Officer	21-22/09/2017	Norwich	Meeting with European partnership subscribers	£263.40	£203.09	
	Jackie Eveleigh, Senior European Policy Officer	16/10/2017	Cambridge	EELGA staff away day	£160.80	£149.05	
	Jackie Eveleigh, Senior European Policy Officer	06/11/2017	London	Attend and present at East of England LGA conference	£124.80	£103.93	
	Jennifer Carson, Senior European Policy Officer	08/09/2017	Cambridge	Attend Chief Executive's Forum	£203.60	£206.90	
	Panita Ball, European Policy Officer	5-6/11/2017	London	Attend Brexit debate panel	£103.80	£85.95	
	Jonathan Millins, Head of Brussels Office	19-21/10/2017	Germany	Attend Brexit conference	£221.80	£221.40	
	Jonathan Millins, Head of Brussels Office	06/11/2017	London	Organise/deliver Brexit conference	£127.00	£118.86	
	Jonathan Millins, Head of Brussels Office	20-22/11/2017	Norwich	Interviewing	£391.70	£321.34	
	Jonathan Millins, Head of Brussels Office	6-8/12/2017	Cambridge	Meeting with European partnership subscribers	£353.40	£336.71	
	Jackie Eveleigh, Senior European Policy Officer	07/12/2017	Cambridge	Meeting with East of England European partnership partners	£186.20	£122.32	
	Jonathan Millins, Head of Brussels Office	16/01/2018	Cambridge	Anglia Ruskin and Vice-Chancellor on future of EU funding and Brussels office	£202.40	£115.18	
	Jonathan Millins, Head of Brussels Office	31/01/2018 - 02/02/2018	Norwich and London	UEA and meeting with DCLG and LGA on future of EU funding and Brexit	£354.00	£313.09	
	Jonathan Millins, Head of Brussels Office	15-16/03/2018	Cambridge	University of Cambridge and Cambridge City Council to discuss Brexit, Europe and International Panel	£279.95	£197	
	Geoffrey Archer, European Policy Officer	20-22/02/2018	Stockholm	Two-day project meeting- framework of the 'Higher' Interreg project	£422	£530.66	
All qualified Social Workers	Stacey Smith (return) 3 children (1 way)	08/08/2017	Berlin	Casework Purposes		£1,190.14	
	Marian Hood	28-29/08/2017	Dublin	Casework Purposes		£656.61	
	Lisa Winstone + 3	24-26/10/2017	Zaragoza	Casework Purposes		£1,802.47	
	Aimee Hinton + 1	26/10/2017	Marseille	Casework Purposes		£314.12	Travel did not take place but flights non refundable so costs are for 2 flights only
International Trade Team	Peter Manning, Head of Essex International	29-30/01/2018	Brussels	Meetings for Essex International's China business consultancy services.	£348.00	£350.70	
EU Funding Support Staff	Correne Allcorn, Tourism Officer	21/04/2017	Wimille, France	Attending project meeting for Interreg project PROFIT		£142.83	
	Lisa Bone, Strategic Tourism Manager	22/05/2017	Wimille, France	Attending project meeting for Interreg project PROFIT		£134.50	

	Correne Allcorn, Tourism Officer and Lisa Bone, Strategic Tourism Manager	12-14/06/2017	Ooskapelle, Netherlands	Attending project meeting for Interreg project PROFIT		£756.08	
	Correne Allcorn, Tourism Officer and Lisa Bone, Strategic Tourism Manager	11-13/09/17	Oostduinkerke, Belgium	Attending project meeting for Interreg project PROFIT		£392.62	
Trading Standards	Richard Knight	05-06/10/2017	Brussels	Attendance on behalf of UK at EU Market Surveillance Meeting	£375.20	£298.85	£246.67
Total:						£27,882.81	£33,626.67